



Yakima Campus

S. 16th Avenue & Nob Hill Boulevard, PO Box 22520, Yakima, WA 98907-2520

P: 509.574.6800 • www.yvcc.edu

MINUTES

REGULAR MEETING YAKIMA VALLEY COLLEGE BOARD OF TRUSTEES

September 12, 2019, 4:30 p.m.

M.L. King Jr. Room

Hopf Union Building, Yakima Campus

Chair Sara Cate called the meeting to order at 4:30 p.m.

A. Roll Call and Introduction of Guests and New Employees

Board of Trustees Present

Dr. Sara Cate, Chair
Mr. Patrick Baldoz, Vice Chair
Mr. Neil McClure
Ms. Rosalinda Mendoza
Mr. Robert Ozuna, Chair

Others Present

YVC Students
YVC Staff

Dr. Linda Kaminski, Secretary

Introduction of Guests and New Employees

Mr. Steve Sloniker, Executive Director of Human Resources, introduced Gursimran Kaur, Fiscal Analyst 1 and Shawn Stone, Fiscal Analyst 2.

B. Proposed Changes to the Agenda. There were no changes to the agenda.

C. Approval of Minutes: Trustee McClure moved that the minutes of the Regular Meetings of June 13, 2019, Special Meeting of June 24, 2019, and Special Meeting/Board Retreat of August 6, 2019 be approved as submitted. The motion was seconded by Trustee Ozuna and passed unanimously.

D. Community Partner Perspective: Mike Lane, Campus Security Manager, introduced Chris Weedon, ESD 105 School Safety Project Manager, to discuss the recent Major Incident Table Top Exercise at YVC. Chris thanked the Board for the opportunity to discuss the table top exercise. He stated the purpose was not to solve issues right away but to start the communication process. Its not to create a plan but to create connections. This table top exercise brought together YVC, ESD 105, WSP, Sheriff's Office, and members of the Yakima Police Department to discuss an active threat scenario. Chris said there was a lively and passionate discussion that focused on prevention, response and recovery. There will be a full debrief by the team next week to identify next steps.

E. Action Items

1) Determination of Mission Fulfillment

Tomás Ybarra stated that on September 9, 2010, the Yakima Valley College Board of Trustees adopted the following definition of mission fulfillment:

Yakima Valley College will strive to meet each of the objectives associated with the three Core Themes of Access, Success and Community. The college will consider its mission fulfilled to an acceptable degree when at least seventy percent of the objectives associated with the Core Themes have been met.

During the ensuing eight years, the Office of Institutional Effectiveness evaluated ten Core Theme objectives, based on associated data measures. Each year, the Administrative Council reviewed this report to determine whether the college had fulfilled its mission during the preceding evaluation period, in accordance with the board approved definition.

During the current institutional evaluation cycle, from 2010-11 through 2018-19, YVC achieved in excess of 70% of Core Theme objectives, based on the measures associated with each Core Theme. Therefore, the administration finds that for the preceding seven-year evaluation cycle the college has achieved its mission in accordance the board-approved definition, and recommends that the Board of Trustees adopt a resolution accepting that finding.

MOTION 19-09-01: Trustee McClure moved that the Board of Trustees accept the finding that Yakima Valley College has achieved mission fulfillment during the evaluation period of 2012-19, in accordance with the board-approved definition of mission fulfillment. The motion was seconded by Trustee Baldoz. Trustee Mendoza inquired since this mission was set in 2010 and its now 2019 will we need to define a new mission. Tomas that YVC would work to redefine a new mission and work with the Board of Trustees to set the new mission. There was no further discussion and the motion passed unanimously.

2) BASED 303 Student Lab Fee Increase

Tomás Ybarra stated that general lab fees must be reassessed from time to time to determine if sufficient revenue is generated to cover operating costs unique to individual courses. Administrative staff and faculty have reviewed current lab fees for BASED 303 and emerging needs and recommend the adjusted fees as shown in the attachment.

MOTION 19-09-02: Trustee Ozuna moved that the Board of Trustees adopts a motion to approve the proposed student lab fee as presented to become effective winter quarter 2020. The motion was seconded by Trustee Mendoza and passed unanimously.

F. Communications. Dr. Kaminski shared two invitations with the Board.

G. Reports

1. **Board of Trustees**

Trustee McClure discussed his attendance at the September 10th Foundation meeting. He discussed the new Caring Campus initiative.

Chair Cate discussed the August 6th Board Retreat and the topics that were discussed. She thanked Trustee Ozuna for hosting the meeting at his office in Sunnyside.

2. **Students**

Hope Wilson, President of ASYVC, introduced herself to the Board and discussed some events.

Abraham Lopez, President of Grandview Student Council, introduced himself to the Board.

Other members of the ASYVC and GSC introduced themselves to the Board.

Trustee Mendoza thanked them for coming to the meeting and told them how much the Board loves to hear from the students.

3. **Classified Staff** — *No Report*

4. **Professional Staff** – Ms. Hillary Emerson, AFT-YPS Professional Representative, expressed her appreciation that the negotiation process could start early and there have been no meetings so far. She also discussed the record number of running start students this year.

5. **Faculty** — *No Report*

6. **Vice President for Administrative Services**

Dr. Teresa Rich discussed the bookstore report and what an amazing job the bookstore has done to offer low cost alternatives to YVC students including book rentals. Dr. Rich indicated that the construction process is going fabulously.

7. **Vice President for Instruction and Student Services**

Vice President Tomás Ybarra introduced Dean Leslie Blackaby who presented her Student Services Division Report. Dean Blackaby indicated her written report was included with the handouts. She highlighted the partnership with Yakama Nation Higher Education Program (YNHEP) which offers part-time academic advising services on the Yakima campus. She also discussed the partnership with Central Washington University which is a student to student peer mentoring program with the support of YVC's Transfer Club. Dean Blackaby's report also included a running start report.

Vice President Ybarra thanked Hillary Emerson for her efforts to increase diversity in the running start program and her work to break through institutional resistance. Mr. Ybarra handed out a copy of the convocation schedule and invited the Board to attend if their schedules allowed. Vice President Ybarra discussed the State Board grant funds for Guided Pathways. He also discussed YVC's progress with the ESCALA professional development. Vice President Ybarra talked about the Caring Campus initiative and the increased evidence that if students feel connected to their campus they are more likely to succeed.

8. **President**

Community Relations Report

Mr. Jay Frank, Director of Community Relations, discussed how the college communicates to our campus community about our mission, core themes and initiatives such as Guided Pathways. Mr. Frank discussed some new banners and posters that will be appearing on campus next week. Mr. Frank informed the Board that YVC will continue to work with JUNW Univision to highlight YVC students.

Human Resource Activity Report

Mr. Steve Sloniker, Executive Director Human Resources, discussed some recent recruitment efforts and informed the Board that HR will begin conducting exit interviews when employees leave to learn if there are any patterns emerging.

Presidents Report. 1) President Kaminski provided the Board with the weekly FTE Census & Allocation Report. 2) She provided the Board with a copy of a letter to legislators about DACA. 3) Dr. Kaminski discussed a thank you letter from People for People. 4) President Kaminski discussed an email in support of FY 2020 Labor, HHS and Education (LHHS) bill. 5) She discussed hosting the South Central Workforce Retreat on campus. 6) She invited the Board to attend a paver dedication for instructors Greg Hinze and Brain Patterson on Monday October 21, 2019. 7) Dr. Kaminski informed the Board that the Stevenson-Carson School District has agreed to partner on Step Up to College and we are hopeful that Lyle and White Swan School Districts will now follow.

- H. **Call to the Public.** No one present expressed a desire to address the Board.
- I. **Date of Next Meeting—** The next Regular meeting will be Thursday October 10, 2019 in the M.L. King Jr. Room, Hopf Union Building, Yakima Campus
- J. **Executive Session.** No executive session was called.
- K. **Action Items.** N/A
- L. **Adjournment.** The meeting adjourned at 6:03 p.m.

SARA CATE

LINDA KAMINSKI

Dr. Sara Cate, Chair

Attest: Linda J. Kaminski, Secretary