



**Yakima Campus**

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**MINUTES**

**SPECIAL MEETING/STUDY SESSION  
YAKIMA VALLEY COLLEGE  
BOARD OF TRUSTEES**

November 5, 2018, 3:30 p.m.  
M. L. King Room, HUB  
Yakima Campus

Chair Ozuna called the special meeting to order at 3:30 p.m. Trustees present were Chair Robert Ozuna, Vice Chair Sara Cate, Trustee Rosalinda Mendoza and Trustee Neil McClure.

**A. Sabbatical Presentation**

Carolyn Calhoun-Dillahunt provided the Board with a summary of her sabbatical.

**B. Clery Report**

Security Supervisor Michael Lane presented an overview of the history of the Clery Act and explained YVC's obligation to make timely warnings to the campus community about crimes that pose an ongoing threat to students and employees. Mr. Lane provided the Board with a copy of YVC's annual security report. A complete copy of the report can be found at

<http://www.yvcc.edu/services/wp-content/uploads/sites/6/2018/10/2018-Annual-Security-Report.pdf>

**MINUTES**

**REGULAR MEETING  
YAKIMA VALLEY COLLEGE  
BOARD OF TRUSTEES**

November 5, 2018, 4:30 p.m.  
M.L. King Jr. Room  
Hopf Union Building, Yakima Campus

Chair Ozuna called the meeting to order at 4:30 p.m.

**A. Roll Call and Introduction of Guests and New Employees**

**Board of Trustees Present**

Dr. Sara Cate, Vice Chair  
Mr. Neil McClure  
Ms. Rosalinda Mendoza  
Mr. Robert Ozuna, Chair  
Dr. Linda Kaminski, Secretary

**Others Present**

YVC Students  
YVC Staff

**Board of Trustees Absent**

Mr. Patrick Baldoz (excused)

**Introduction of Guests and New Employees** – No one to be introduced.

- B. **Proposed Changes to the Agenda.** There were no changes to the agenda.
- C. **Approval of Minutes:** Trustee McClure moved that the minutes of the Regular Meetings of October 11, 2018 be approved as submitted. The motion was seconded by Trustee Cate and passed unanimously.
- D. **Celebrating Excellence:** Libby McRae presented on the Surgery Tech Program.
- E. **Community Partner Perspective:** Larry Sinkula, Director of Surgical Services, Astria Regional Medical Center talked about how great it is to have a program of this caliber. Often times it is difficult to fill positions and the hospital has to go out of state to hire. This program is a wonderful opportunity to see local talent while they are in training.

F. Action Items

1) Exceptional Faculty Awards – Fall 2018,

Tomás Ybarra, presenter The Washington State Legislature under RCW 28B.50.835 authorized an exceptional faculty award program to “foster partnerships by creating matching grant programs to assist public community and technical colleges in creating endowments for funding exceptional faculty awards.” In 1992, Yakima Valley College and the YVC Foundation agreed to participate in the program for exceptional faculty.

In 2001, in accordance with RCW 28B.50.843, the college negotiated a Memorandum of Understanding with the faculty union regarding the process for determining local awards from the Exceptional Faculty Awards fund invested by the YVC Foundation. The MOU reflected the division structure in place at that time.

The faculty union executive board and the college have agreed on a Faculty Development Committee that reflects the current division structure. The committee is composed of one dean, one Arts & Sciences faculty, one Workforce Education faculty, one College and Career Readiness faculty, one faculty counselor, and one librarian. This committee has received and reviewed fifteen (15) faculty proposals for fall 2018. The final recommendations are provided in the document submitted today for the board’s approval.

**MOTION 18-11-01:** Trustee Sara Cate moved that the Board of Trustees adopts a motion to approve the recommended award amounts to the recipients as submitted by the Faculty Development Committee. The motion was seconded by Trustee Neil McClure and passed unanimously.

G. **Communications:** There were no communications

H. **Reports**

1. **Board of Trustees**

Trustee Cate informed the Board she would be attending the ACT Fall Conference on Friday.

2. **Students –**

Ms. Yates presented on behalf of ASYVC. She discussed past and upcoming events.

Victoria Santoy, *President of GSC*, discussed some of their past and upcoming events.

3. **Classified Staff** — Ms. Cathy VanWinsen, WPEA Representative discussed the recent election of the labor management group. She indicated that the State Board is working on IT classifications which could result in state wide wage increases and/or title changes.
4. **Professional Staff** – *No Report*
5. **Faculty** — *No Report*
6. **Vice President for Administrative Services** — *No Report*
7. **Vice President for Instruction and Student Services**

Tomás Ybarra discussed the annual meeting of the tenure review probationers and their committees and briefly discussed the timelines of the tenure process. He discussed a an upcoming meeting with a focus on equity. The YVC Equity Team will begin meetings, reaching out to and creating opportunities for faculty and staff to be included in the pursuit of equity. Equal student outcomes and equity in hiring.

8. **President**

**Community Relations Report** - Mr. Jay Frank, Director of Community Relations, provided the Board with an updated calendar of events. A complete listing of all upcoming events can be found at <https://www.yvcc.edu/events-calendar/>

Mr. Frank discussed a new PR opportunity with KIMA. KIMA invited YVC to submit its own self-produced 90-second story to air every two weeks. Our first story will be on the aerospace program.

**Human Resource Activity Report** – *NO REPORT*

**Presidents Report** 1) Dr. Kaminski discussed Marcia Somer’s celebration of life ceremony. 2) She discussed the Welcome to Yakima Relocation Guide. 3) She discussed the FET Census and Allocation Reports. 4) She provided the Board with copies of the Rotaract flyer. 5) Dr. Kaminski provided the Board with copies of the salary study graphs. 6) She discussed her feature in the Women in Business Article.

- I. **Call to the Public.** No one present indicated a desire to address the Board.
- J. **Date of Next Meeting**— The next Regular meeting will be Thursday, January 10, 2019 in the M.L. King Jr. Room, Hopf Union Building, Yakima Campus
- K. **Executive Session.** No executive session was called.
- L. **Action Items.** N/A
- M. **Adjournment.** The meeting was adjourned at 5:29 p.m.

ROBERT OZUNA

LINDA KAMINSKI

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Robert Ozuna, Chair

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Attest: Linda J. Kaminski, Secretary