



Yakima Campus

S. 16th Avenue & Nob Hill Boulevard, PO Box 22520, Yakima, WA 98907-2520

P: 509.574.6800 • www.yvcc.edu

MINUTES

**SPECIAL MEETING/STUDY SESSION
YAKIMA VALLEY COLLEGE
BOARD OF TRUSTEES**

May 9, 2019, 3:30 p.m.

M. L. King Room, HUB, Yakima Campus

Chair Ozuna called the special meeting to order at 3:30 p.m. Trustees present were Chair Robert Ozuna, Vice Chair Sara Cate (by phone), Trustee Patrick Baldoz, and Trustee Neil McClure. Trustee Rosalinda Mendoza was absent (excused).

A. 2019-2020 Proposed Operating Budget,

Dr. Linda Kaminski discussed the 19/21 Biennial Operating Budget; Student Success, Tuition, Compensation, Foundational Support and miscellaneous budget items and policy legislations. Dr. Kaminski reviewed the 2019/20 Proposed Operating Budget with the Board. She reviewed the State and SBCTC budget cycle and then reviewed YVC's budget cycle. She discussed the budget meetings conducted for the students, faculty and staff, the unfunded mandate process, and reviewed the proposed operating budget numbers. A copy of the budget presentation is filed with these minutes in the president's office.

B. 2019-2020 Proposed Student Residence Center Budget

Mr. Brady Mugleston presented on the proposed Student Residence Center (SRC) budget. He explained the SRC budget highlights and room rental averages, which saw record highs. He reviewed revenues and expenses and discussed facility updates. He then discussed the 19/20 proposed operating budget numbers. A copy of the budget presentation is filed with these minutes in the president's office.

C. 2019-2020 Proposed S & A Budget

Ms. Laura Yolo presented on the 19/20 proposed Service and Activity Fee (S&A) budget. She reviewed the S&A budget process and timelines, discussed the budget summary and the S&A category details. A copy of the presentation is filed with these minutes in the president's office.

MINUTES

REGULAR MEETING
YAKIMA VALLEY COLLEGE
BOARD OF TRUSTEES
May 9, 2019, 4:30 p.m.
M.L. King Jr. Room
Hopf Union Building, Yakima Campus

Chair Ozuna called the regular meeting to order at 4:30 p.m.

A. Roll Call and Introduction of Guests and New Employees

Board of Trustees Present

Dr. Sara Cate, Vice Chair
Mr. Patrick Baldoz
Mr. Neil McClure
Mr. Robert Ozuna, Chair

Others Present

YVC Students
YVC Staff

Dr. Linda Kaminski, Secretary

Board of Trustees Absent

Ms. Rosalinda Mendoza (excused)

Introduction of Guests and New Employees

Mark Rogstad, Interim Executive Director of Human Resources, introduced Linda Rodriguez, Fiscal Technician 2; Brenda Montoya-Roman, Office Assistant 3; and Max Trujillo, Curriculum Advisor. Chair Ozuna welcomed Mark back and expressed appreciation in Mark's willingness to return on an interim basis until a replacement Executive Director for Human Resources is hired.

B. Proposed Changes to the Agenda. There were no changes to the agenda.

C. Approval of Minutes: Trustee McClure moved that the minutes of the regular meetings of April 11, 2019 be approved as submitted. The motion was seconded by Trustee Baldoz and passed unanimously.

D. Action Items

1) Resolution Authorizing Defense and Indemnification

Mark Rogstad stated WHEREAS, a legal action Civil Action No. 2:19-CV-00108-SMJ, Dayvin Knemeyer v. Cheri Podruzny & Leslie Lamkin, has been commenced naming an officer or employee of this institution of higher education; and

WHEREAS, Cheri Podruzny, Dental Hygiene Coordinator & Instructor, has requested the Board of Trustees to authorize her defense and indemnification under RCW 28B.10.842; and

WHEREAS, the Board has made a determination that the action arises out of the performance of duties on behalf of this institution and that Ms. Podruzny was acting in the performance of her duties and in good faith; Now, therefore,

BE IT RESOLVED that the Board of Trustees hereby specifically finds that Cheri Podruzny acted within the scope of her authority and in good faith with regard to the conduct alleged by the plaintiff to be wrongful, and the board specifically authorizes her defense and approves her indemnification by the state of Washington pursuant to RCW 28B.10.842.

MOTION 19-05-01: Trustee McClure moved that the Board of Trustees adopt the above resolution to authorize the defense and approve indemnification of Ms. Cheri Podruzny in the case of Dayvin Knemeyer v. Cheri Podruzny & Leslie Lamkin. Further, that the board authorize the board chair to sign the resolution on its behalf. The motion was seconded by Trustee Baldoz and passed unanimously.

E. Communications: Dr. Kaminski shared a thank you letter from Special Olympics Washington for the use of the soccer fields for their Eastern Region Soccer Tournament.

F. Reports

1. **Board of Trustees** — Trustee Baldoz shared that he attended the state auditor's accountability audit exit conference. There were a few management issues but no findings. Chair Ozuna reminded the trustees of a couple important dates; next board meeting is June 13th, commencement is June 21st and the Board Summer retreat is August 6th.

2. **Students**

Jaren Wallulatum, President of ASYVC, discussed some past and upcoming events. A copy of his report is filed with these minutes in the president's office.

Victoria Santoy, President of Grandview Student Council, discussed some past and upcoming events on Grandview campus. A copy of her report is filed with these minutes in the president's office.

3. **Classified Staff** — Ms. Cathy VanWinsen, WPEA Representative indicated that she did not have much to share, looking forward to the end of the quarter. It was a good spring with no issues.

4. **Professional Staff** – Ms. Hillary Emerson, AFT-YPS Professional Representative, stated they are gathering ideas for next year’s bargaining. She expressed appreciation for working with Kraig Michels and looks forward to working with Steven Sloniker.
5. **Faculty** — Ms. Rachel Dorn, AFT-Y Yakima President, introduced herself to the Board.
6. **Vice President for Administrative Services**
Dr. Teresa Rich thanked Trustee Baldoz for attending the exit conference with the state auditors. She indicated the college did get a management letter, which is informational with a few things we need to work on. The college will prepare an after audit action plan to address each management item. She will provide the Board with a copy of the after audit action plan once it is completed. Trustee Baldoz congratulated Dr. Rich and her staff on the great job they did during the audit. Dr. Rich provided the Board with capital update on the Larson Gallery, minor works money for Grandview labs, URF (RMI), Roofing & Repairs, and M&O. She also discussed the 2021-23 Capital Budget, which YVC is one of 5 colleges that can apply for a new capital project, and she will be working on this over the next several months.
7. **Vice President for Instruction and Student Services**
Tomás Ybarra indicated that the Arts & Sciences report would be moved to the June meeting. Mr. Ybarra discussed a presentation he made last week at EWU Latino Forum. He discussed the mock site visit. He also discussed improvements to the faculty recruitment, screening and hiring process.
8. **President**
Community Relations Report. Mr. Jay Frank, Director of Community Relations, discussed the updated calendar of events, highlighting the tour of artist homes and studios and the car show and BBQ and the past, present & future Choir concert. A complete listing of all upcoming events can be found at <https://www.yvcc.edu/events-calendar/>
Human Resource Activity Report. Mr. Mark Rogstad, Interim Executive Director of Human Resources, discussed the proposed changes to the Administrative & Exempt Employee Code that would allow changes to employment for employees covered by the code after providing 30 calendar days’ notice to employees in their first year and 90 days’ notice for employees with more than one year of employment. He will be bringing an action item to the Board at the June meeting.



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President's Report. 1) Dr. Kaminski provided the Board with an updated FTE and Census report. 2) She provided the Board with a handout on the FY 2020 Labor, Health, Human Services, Education, and Related Services funding bill. 3) Dr. Kaminski reminded the Board of the upcoming DREAMERS Scholarship Reception on June 3rd at 6:00 p.m. 4) She discussed attending a meeting at WSU on guided pathways partnership opportunities.

G. Call to the Public

Two students signed up as guests. They introduced themselves to the Board.

H. Date of Next Meeting— The next Regular meeting will be Thursday June 13, 2019 in the M.L. King Jr. Room, Hopf Union Building, Yakima Campus

I. Executive Session No executive session was called.

J. Action Items. N/A

K. Adjournment. The meeting was adjourned at 5:43 p.m.

ROBERT OZUNA

LINDA KAMINSKI

Robert Ozuna, Chair

Attest: Linda J. Kaminski, Secretary