



2016-2018 Biennial Review of Yakima Valley College Compliance with the Drug-Free Schools and Communities Act of 1989

The Drug-Free Schools and Communities Act of 1989, Public Law 101-226, EDGAR Part 86, requires a biennial compliance review. Yakima Valley College completed the following review and certifies the college's drug and alcohol abuse and prevention program includes measures addressing prevention, use, possession, delivery, sale, and being visibly under the influence of illicit drugs and alcohol by students and employees.

This report reviews documents and activities in effect July 1, 2016 through June 30, 2018.

Topics reviewed for compliance in this report:

- Resources available to employees and students
- Annual notification in writing to each student and employee
 - Content of messages
 - Distribution methods
- Policy inventory
- Policy and program effectiveness
- Consistency of enforcement
- Recommendations

Biennial Review committee:

- Executive Director of Human Resources and Title IX Coordinator
- Dean of Student Services
- Director of Auxiliary Services
- Campus Safety and Security Supervisor

Resources reviewed:

- Administrative policy 4.31 Drug-Free Campus
- Annual Security Report
- Board of Trustees policy 4.31 Drug-Free Campus
- Campus Clarity online resources
- Code of student rights and responsibilities WAC 132P-33
- Collective bargaining agreements
- College catalog
- Human Resources annual reminders 2017 and 2018
- YVC Cares



Resources available to employees and students

Administrative policy [4.31 Drug-Free Campus](#)

Administrative policy [4.31 Drug-Free Campus](#) directs the college to provide employees and students annual notification of the following:

- Standards of conduct that clearly prohibit the unlawful manufacture, possession, use, or distribution of illegal drugs, marijuana and/or alcohol by students and employees on YVC property or as any part of YVC activities.
- A brief identification of known legal sanctions under local, state, and federal law for unlawful manufacture, possession, use, or distribution of illegal drugs, marijuana and/or alcohol.
- A brief description of the risks associated with the use of illegal drugs, marijuana and/or the abuse of prescription drugs or alcohol.
- A brief description of the drug and alcohol counseling, treatment, and rehabilitation programs available to YVC students and employees.
- Notification that sanctions will be imposed, consistent with all laws, collective bargaining agreements and the student code of rights and responsibilities up to referral for prosecution.

Annual Security Report

The Annual Security Report, available on the [college website](#) and in hard copy from the Safety and Security Office, includes the annual numbers of arrests and disciplinary actions for drug violations. Also included is a summary of college policies regarding drugs and alcohol, including references to the source documents.

Board of Trustees policy [4.31 Drug-Free Campus](#)

The Board of Trustees policy [4.31 Drug-Free Campus](#) directs that an ongoing program of education, assistance, and training be conducted to prevent the use of illegal drugs, marijuana and/or the abuse of prescription drugs or alcohol by students and employees of the college.

The policy affirms that Yakima Valley College complies with Public Law 100-690, and the Drug Free Schools and Communities Act of 1989 (Public Law 101 226) by providing information and following policies for the purpose of preventing and addressing alcohol and drug abuse.



Yakima Valley College prohibits the possession or use of alcohol, marijuana and illegal drugs, on campus and in all off-campus locations where classes, seminars, workshops, meetings, and college-related activities are offered.

Campus Clarity

The State Board for Community & Technical Colleges, YVC and most other system colleges contracted with Everfi.org for products developed within their Campus Clarity suite. The suite includes awareness and prevention information via an online platform with modules tailored to student audiences. Special focus on drug and alcohol abuse is found in the module “Partying Smart.”

In addition, campus reporting contacts are listed, support and services within the community, campus sexual misconduct policy and campus drug and alcohol policy.

All enrolled students with valid e-mail addresses were mailed a link to the student module, excluding students notified in prior year. E-mails were sent February 15, 2017 and February 19, 2018.

Code of student rights and responsibilities WAC 132P-33

Washington Administrative Code 132P-33 Code of Student Rights and Responsibilities (WAC 132P-33) documents student behavior rights and responsibilities, including Family Educational Rights and Privacy Act (FERPA) provisions, academic honesty, appeals, and grievances. The Code is reviewed periodically for updates and edits. Institutional policies and procedures are shared with students with the assistance of the Student Life Office, first introduced to students at New Student Orientation.

Drug and alcohol violations:

WAC 132P-33-410 (2) (b): "Sexual misconduct" is prohibited sexual- or gender-based conduct by a student including, but not limited to: Sexual activity with someone who is incapable of giving valid consent because, for example, she or he is underage, sleeping or otherwise incapacitated due to alcohol or drugs;

WAC 132P-33-440 (10): Alcohol and drug violations.

(a) Alcohol. The use, possession, delivery, or sale, or being visibly under the influence of any alcoholic beverage, except as permitted by law and applicable college policies.

(b) Marijuana. The use, possession, delivery, or sale, or being visibly under the influence of marijuana or the psychoactive compounds found in marijuana and intended for human consumption, regardless of form. While state law permits the recreational use of marijuana, federal law prohibits such use on college premises or in connection with college activities.

(c) Drugs. The use, possession, delivery, sale, or being under the influence of any legend drug, including anabolic steroids, androgens, or human growth hormones as defined in chapter [69.41](#)



[RCW](#), or any other controlled substance under chapter [69.50 RCW](#), except as prescribed for a student's use by a licensed practitioner.

Collective bargaining agreements

<https://yvcc.sharepoint.com/sites/HumanResource/SitePages/Home.aspx>

College catalog

The policy section of the [college catalog](#) includes Drug Free Workplace Act of 1988 and Drug Free-Schools and Communities Act of 1989 policy commitments, where to locate information about the health risks of drug and alcohol abuse and policy guidance regarding potential disciplinary sanctions.

Human Resources annual reminders

Each year the Executive Director of Human Resource Services emails each an employee with the annual reminders.

YVC Cares

YVC Cares is the campus' behavioral intervention team. YVC Cares complements the current student discipline process and campus safety procedures. Faculty and staff are encouraged to report unusual behaviors to YVC Cares, such as:

Following is sample of the types of student behaviors that might be reported:

- Sudden grade problems or dramatic change, such as consistently performing well in class to unaccountably performing poorly
- Excessive absences after previously demonstrating consistent attendance
- Significant change in physical appearance:
 - Swollen, red eyes
- Marked change in personal dress or hygiene
- Falling asleep in class
- Unusual or exaggerated emotional responses
- Uncharacteristic behavior which pushes the limits of acceptable classroom behavior

The YVC Cares e-mail inbox is checked daily. Concerns found to be of an emergent nature will receive priority attention. Less urgent concerns are recorded and the information is prepared for the next YVC Cares meeting.

YVC Cares meets at least monthly to review concerns, assess threat levels and refer matters for investigation or other follow-up.



Services

Counseling Services

Counselors are accessible through a variety of means and provide in-person drug and alcohol consultation for both the Yakima and Grandview campuses. They are available:

- Through scheduled appointments. All faculty counselors have appointment times when students can schedule a specific time that fits into their schedule. Appointments are available upon request.
- Through drop-in visits. The faculty counselors have built drop-in times into their weekly schedules, when students can walk-in and be seen by a counselor or advisor during open hours of the center. Referrals to community resources are made as needed.
- Through email inquiries. An identified faculty counselor spends time each day answering academic questions through email inquiries from the Contact Us link on the college's web page.

Many local community resources for students needing long-term or specialized services are listed on the college's website in the counselors' referral manual:

- Alcoholics Anonymous: 509.830.6723 / www.aa.org
- Narcotics Anonymous Hotline: 877.664.0398
- Alcohol & Drug Addiction Treatment & Support Act (DSHS): 877.501.2233
- ADATSA Yakima County: 509.574.2740
- Drug-rehabs.org Hotline: 877.608.4748
- Barth Clinic: Yakima, 509.457.5653, Zillah: 509.829.6440
- Dependency Health Services: Yakima, 509.248.1200, Sunnyside: 509.837.2089
- Detox: 509.453.2900
- James Oldham Treatment Center: Yakima 509.865.6705, Buena: 509.865.6705
- Merit Resources: Yakima 509.469.9366, Sunnyside 509.837.7700
- Riel House (Triumph Treatment Services): 509.575.4810
- Sundown M Ranch: 509.457.0990 or 800.326.7444
- Triumph Treatment Services: Yakima 509.248.1800, Buena 509.248.1800
- Veteran's Substance Abuse Treatment: 509.457.2736
- Yakama Indian Nation Comprehensive Alcohol Program: 509.865.5121

Employee Assistance Program (EAP):

YVC does not currently offer an Employee Assistance Program.

Annual Notification

All employees have access to e-mail. At the beginning of a new academic year, YVC disseminates annual notifications via e-mail with duplicated posts to the college intranet. Copies



of this notification are provided to all new hires and are available in the Human Resources department.

Students who plan to earn a YVC degree or certificate provide their preferred e-mail address when applying for college admission. At the beginning of a new academic year, YVC disseminates annual notifications via e-mail with duplicated posts to the college intranet. These annual notifications are also available on the college website under [Consumer Information](#). Drug and alcohol policies and procedures are included in quarterly new student orientations and the online Campus Clarity training.

Students in the Student Residence Center (SRC)

All residents are required to read the SRC [Housing Manual](#) which includes campus drug and alcohol policies and procedures. The [Housing Manual](#) is available on the college website under [Housing](#) and in hard-copy form in the SRC office. Students must attend a mandatory orientation facilitated by SRC staff who review policies as outlined in the [Housing Manual](#) and each student must acknowledge an agreement which states “The student expressly agrees that the possession, use, or consumption of alcoholic beverages or, being under the influence of alcoholic beverages or illegal drugs as defined by RCW 69.50, the Uniform Controlled Substances Act, is prohibited in the YVC SRC and the adjoining grounds. I understand that violation of the Alcohol and Drug Policy will result in my removal from the SRC.” The SRC periodically uses monitor displays to disseminate information about our policies and procedures.

Recommendations

After review of the college’s alcohol and other drug policies and programs, the primary recommendations are as follows:

- Continue to pursue alternative means of disseminating policy and procedure notifications for students lacking a valid e-mail address, focusing on students in College and Career Readiness.
- Continue to improve Campus Clarity participation: On February 16, 2017, all enrolled students with valid e-mail addresses were mailed a link to the student module. 1.2% of students completed, 26 completed out of 2,180 students with e-mail addresses. These low numbers are consistent with prior years’. Starting fall 2018, the training program will be marketed and made available to students quarterly.



Consistency of Enforcement Sanctions

Electronic and paper files document students’ alleged behavior violations, subsequent investigations and sanctions. The files are available through the dean of student services’ office.

During this review period, there were 24 student drug and alcohol violations investigated through the dean of student services office in 2017-18, representing an unduplicated count of 14 students.

WAC	Short description	Violations 2016-17	Violations 2017-8
WAC 132P-33-440 (10)	Alcohol and drug	0	1
WAC 132P-33-440 (10) (a)	Alcohol	0	12
WAC 132P-33-440 (10) (b)	Marijuana	0	1
WAC 132P-33-440 (19)	Violation of other laws or policies	0	10

Sanctions were consistent yet varied based upon factors of age (minor in possession vs. of legal age and providing for minors) and safety risks.

The SRC, in conjunction with the Housing Committee and office of the Vice President for Administrative Services, may apply disciplinary sanctions or take other appropriate action when student conduct materially and substantially violates community standards at the SRC.

Summary - Federal Compliance

This biennial review demonstrates YVC meets all requirements of the Drug-Free Schools and Communities Act of 1989.

The college actively developed and implemented programs for the prevention of students’ and employees’ unlawful possession, use or distribution of illicit drugs and alcohol. Programs include:

- Annual notification of conduct standards
- Sanctions for violating federal
- State and local law and campus policy
- Description of health risks associated with alcohol or drug use
- Available treatment options
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 - Notifications and sanctions are consistent. The college is committed to effectiveness.