AGENDA

SPECIAL MEETING/STUDY SESSION
BOARD OF TRUSTEES
YAKIMA VALLEY COLLEGE

November 8, 2017
3:30 p.m.
M. L. King Room, HUB
Yakima Campus

A. Clery Report, Security Supervisor Michael Lane, presenter

B. Annual Student Outcome Data & Office of Institutional Effectiveness Report, Director Sheila Delquadri, presenter

AGENDA

SPECIAL MEETING
BOARD OF TRUSTEES
YAKIMA VALLEY COLLEGE
November 8, 2017
4:30 p.m.
M.L. King Jr. Room
Hopf Union Building, Yakima Campus

A. Roll Call
   Introduction of Guests and New Employees, Mr. Kraig Michels, presenter

B. Proposed Changes to the Agenda

C. Approval of Minutes: Special and Regular Meetings of October 12, 2017.
D. Action Items

1) Paid Sick Leave for Part-time Faculty, Mr. Kraig Michels, presenter
2) Exceptional Faculty Awards – Fall 2017, Mr. Tomás Ybarra, presenter

E. Communications

F. Reports

1. Board of Trustees — Ms. Rosalinda Mendoza, Chair
2. Students —
   Elizabeth Stavros, President of ASYVC
   Nicholas Mejia, President of Grandview Student Council –
3. Classified Staff — Ms. Cathy VanWinsen, WPEA Representative
4. Professional Staff – Ms. Hillary Emerson, AFT-YPS Professional Representative
5. Faculty — Mr. Tom Mount, AFT-Y Yakima President
6. Vice President for Administrative Services — Dr. Teresa Rich
   Operating Budget Status Report, Mr. Misael Lopez, presenter
7. Vice President for Instruction and Student Services — Mr. Tomás Ybarra
8. President — Dr. Linda Kaminski
   Community Relations Report, Mr. Jay Frank
   Human Resource Activity Report – Mr. Kraig Michels

G. Call to the Public

The public is welcome to make comments on issues not on the agenda after being recognized by the chair. Trustees may ask questions of the speaker for clarification but generally will not discuss items that are not on the agenda. If appropriate, they may refer the subject to college staff for research or request an item be placed on a subsequent agenda.

H. Date of Next Meeting— The next Regular meeting will be Thursday, January 11, 2018 in the M.L. King Jr. Room, Hopf Union Building, Yakima Campus

I. Executive Session –

1. An Executive Session may be called for any reason allowed under the Open Public Meetings Act (RCW 42.30)
2. Announcement of time Executive Session will conclude

J. Action Items, if any, that may be necessary to be taken as a result of matters considered in Executive Session

K. Adjournment

The facilities for this meeting are free of mobility barriers. Interpreters for deaf individuals and taped information for blind individuals will be provided upon request when adequate notice is given.
MINUTES

SPECIAL MEETING/STUDY SESSION
YAKIMA VALLEY COLLEGE
BOARD OF TRUSTEES

November 8, 2017, 3:30 p.m.
M. L. King Room, HUB, Yakima Campus

Vice Chair Robert Ozuna called the special meeting to order at 3:30 p.m. in the M.L. King Room of the Hopf Union Building on the Yakima Campus. Trustees present were Trustee Sara Cate, Trustee Neil McClure and Vice Chair Robert Ozuna.

A. Clery Report

Security Supervisor Michael Lane presented an overview of the history of the Clery Act and explained YVC’s obligation to make timely warnings to the campus community about crimes that pose an ongoing threat to students and employees. Mr. Lane provided the board members with a copy of YVC’s Annual Security Report. A complete copy of the report can be found at http://www.yvcc.edu/services/safety-security-parking/crime%20stats/Annual%20Security%20Report_2017-FINAL-DRAFT-09.25.17.pdf

Mr. Lane reviewed a power point presentation with the Board of Trustees summarizing how YVC educates the campus community about crime prevention, safety and security through; crime awareness programs, distribution and posting of emergency procedure flipbooks, the YVC Cares Team, the student planner, division newsletters and emergency notifications through RAVE. A copy of the power point presentation is filed with these minutes in president’s office.

B. Annual Student Outcome Data & Office of Institutional Effectiveness Report

Sheila Delquadri, Director of Institutional Effectiveness reviewed a power point presentation with the Board of Trustees highlighting YVC’s annual population, student demographics, retention, and certificate and degree completion. A copy of the power point presentation is filed with these minutes in the president’s office.
MINUTES

SPECIAL MEETING
YAKIMA VALLEY COLLEGE
BOARD OF TRUSTEES
November 8, 2017, 4:30 p.m.
M.L. King Jr. Room
Hopf Union Building, Yakima Campus

Vice Chair Robert Ozuna called the special meeting to order at 4:30 p.m.

A. Roll Call and Introduction of Guests and New Employees

   Board of Trustees Present
   Mr. Patrick Baldoz (joined the meeting at 5:01)
   Dr. Sara Cate
   Mr. Neil McClure
   Mr. Robert Ozuna, Vice Chair

   Others Present
   YVC Students
   YVC Staff and Faculty

   Dr. Linda Kaminski, Secretary

   Board of Trustees Absent
   Ms. Rosalinda Mendoza, Chair (excused)

   Introduction of Guests and New Employees.
   Mr. Kraig Michels, Executive Director Human Resource Services, introduced Mr. Dustin Shattuck, Assistant Dean – Support Programs; Ms. Denise Vera, Credentials Evaluator 2; and Consuelo Diaz-Contreras, Bilingual Office Assistant 3.

B. Proposed Changes to the Agenda. There were no changes to the agenda.

C. Approval of Minutes. Trustee Cate moved that the minutes of the Regular Meetings of October 12, 2017, be approved as submitted. The motion was seconded by Trustee McClure and passed unanimously.
D. Action Items

1) Paid Sick Leave for Part-time Faculty

Mr. Kraig Michels stated that as required by Washington State Initiative 1433, beginning January 1, 2018, employers must provide employees at least one hour of paid sick leave for every 40 hours worked. Employees are entitled to use accrued paid sick leave beginning on the ninetieth day after employment commences. Employees may use paid sick leave for their own, or to care for a family member with a: mental or physical illness, injury, or health condition; need for medical diagnosis, care, or treatment; or need for preventative medical care. Paid sick leave may also be used when the employee's place of business or an employee's child's school or place of care is closed by a public official for any health-related reason and for absences that qualify for leave under the domestic violence leave law. This law provides prorata sick leave for Part-time faculty, which is not included in the current AFT-Y Faculty Collective Bargaining Agreement.

MOTION 17-11-01: Trustee McClure moved that the Board of Trustees adopts a motion to authorize the president to work with the Faculty Union to approve a revision to Article 11.4 of the 2015-2018 Agreement that will be in conformance with Washington State Initiative 1433. The motion was seconded by Trustee Cate and passed unanimously.

2) Exceptional Faculty Awards – Fall 2017

Mr. Tomás Ybarra stated that the Washington State Legislature under RCW 28B.50.835 authorized an exceptional faculty award program to “foster partnerships by creating matching grant programs to assist public community and technical colleges in creating endowments for funding exceptional faculty awards.” In 1992, Yakima Valley College and the YVCC Foundation agreed to participate in the program for exceptional faculty. In 2001, in accordance with RCW 28B.50.843, the college negotiated a Memorandum of Understanding with the faculty union regarding the process for determining local awards from the Exceptional Faculty Awards fund invested by the YVCC Foundation. The MOU reflected the division structure in place at that time. The faculty union executive board and the college have agreed on a Faculty Development Committee that reflects the current division structure. The committee is composed of one dean, one Arts & Sciences faculty, one Workforce Education faculty, one Basic Skills faculty, one faculty counselor, and one librarian. This committee has received and reviewed ten (10) faculty proposals for fall 2017. The final recommendations are provided in the document submitted today for the board’s approval.

MOTION 17-11-02: Trustee Cate moved that the Board of Trustees adopts a motion to approve the recommended award amounts to the recipients as submitted by the Faculty Development Committee. The motion was seconded by Trustee McClure and passed unanimously.
E. **Communications.** There were no communications.

F. **Reports**

1. **Board of Trustees.** Mr. Robert Ozuna, Vice Chair, will be attending the ACT Conference on Friday and will report back to the Board at the January meeting. Vice Chair Ozuna took an opportunity to introduce Mr. Neil McClure YVC’s newest trustee. Mr. McClure took a few minutes to introduce himself and shared some of his background. Vice Chair Ozuna recommended assigning a mentor for Trustee McClure and Trustee Cate agreed to volunteer.

2. **Students**

   Elizabeth Stavros, President of ASYVC, presented a power point on the fitness center remodel. The student government is proposing a fitness center remodel. They have engaged in talks with student body and YVC staff and on October 23rd, the student government senate passed a motion not to exceed $600,000 from the student reserve account for the fitness center remodel. It is their intention to bring an action item to the Board at the January meeting. A copy of the power point presentation is filed with these minutes in the president’s office. Vice President Rich indicated that she and Director Wood worked with the student council on getting a good estimate on the remodel cost and if approved that she would follow the process closely. A copy of the ASYVC student report is filed with these minutes in the president’s office.

   Nicholas Mejia, President of Grandview Student Council – provided the board with a report on past and future events. Student Isaiah Garcia shared his story with the board. A copy of the Grandview Student Council report is filed with these minutes in the president’s office.

3. **Classified Staff**  *Not in attendance*

4. **Professional Staff**  – *Not in attendance*

5. **Faculty**  — *Not in attendance*

6. **Vice President for Administrative Services** - Dr. Teresa Rich reported that the lights have been installed at the Grandview Campus. The Grand Opening has been scheduled for November 21st at 10:00 a.m. She also reported that the bids were opened for the Engineering Physics Center on October 25th and the bid was awarded to M Sevigny Construction. Dr. Rich provided the Board with BORA Architecture’s project schedule for the West Campus Expansion. A copy of the bid Proposal Summary Sheet and the BORA Architecture Project Schedule are filed with these minutes in the president’s office.

**Operating Budget Status Report** - Mr. Misael Lopez, Director of Budget Services, presented the YVC Fiscal Report July 1, 2017 through October 31, 2017. There were a few adjustments during this period with additional HEET allocations and additional funding for the Medical Assistant Collaboration Project. A copy of the fiscal report is filed with these minutes in the president’s office.

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The facilities for this meeting are free of mobility barriers. Interpreters for deaf individuals and taped information for blind individuals will be provided upon request when adequate notice is given.
7. **Vice President for Instruction and Student Services** — Mr. Tomás Ybarra reported that the debriefing meeting for the fall advising day took place on Friday afternoon and the feedback continues to be positive. The surveying process is intended to make advising as meaningful as possible to the students, faculty and stakeholders. Mr. Ybarra indicated that he would continue to bring annual updates to the Board. Mr. Ybarra provided the Board with the technology services report. He indicated that the report gives a sense of the scope and number of units devoted to student support. Mr. Ybarra also provide the board with a one page executive summary of the bachelor of applied sciences in teacher education (BAS-TE). He indicated that YVC did not initiate the process rather YVC created the BAS-TE program in response to an urgent recommendation from YSD Superintendent Dr. Irion and then ESD105 Superintendent Dr. Meyer. YVC has hired an interim director and in fall 2018, we will be enrolling the first cohort. Copies of the technology services report and the executive summary of the BAS-TE program are filed with these minutes in the president’s office.

8. **President**

**Community Relations Report.** Mr. Jay Frank provided the board with an updated calendar of events. The YVC Playmasters presents Young Frankenstein. Performances will be held November 9-11th. YVC’s Art Department hosts the Semi-Annual Clay Sale on Thursday November 16th. A complete listing of all upcoming events can be found at; [http://www.yvcc.edu/about/community-relations/Pages/Home.aspx](http://www.yvcc.edu/about/community-relations/Pages/Home.aspx)

**Human Resource Activity Report.** No new information to report

**President’s Report.** 1) President Kaminski provided the Board with updated FTE Allocation and Census Reports. 2) She provided the board with copies of the State Boards 2018 legislative agenda and supplemental operating budget request. 3) Dr. Kaminski provided the Board with a donation acknowledgement letter. 4) She provided the Board with a copy of YVC’s Transforming Lives nominee story. 5) Dr. Kaminski provided the Board with a copy of Director Scott Towsley’s monthly server software conversion update.

G. **Call to the Public.** No one present indicated a desire to address the Board.

H. **Date of Next Meeting.** The next Regular meeting will be Thursday, January 11, 2018 in the M.L. King Jr. Room, Hopf Union Building, Yakima Campus

I. **Executive Session.** No executive session was called.

J. **Action Items.** N/A

K. **Adjournment.** The meeting was adjourned at 5:49 p.m.
SUBJECT:
Paid Sick Leave for Part-time Faculty (Required by Washington State Initiative 1433).

BRIEF:
As required by Washington State Initiative 1433, beginning January 1, 2018, employers must provide employees at least one hour of paid sick leave for every 40 hours worked. Employees are entitled to use accrued paid sick leave beginning on the ninetieth day after employment commences.

Employees may use paid sick leave for their own, or to care for a family member with a: mental or physical illness, injury, or health condition; need for medical diagnosis, care, or treatment; or need for preventative medical care.

Paid sick leave may also be used when the employee's place of business or an employee's child's school or place of care is closed by a public official for any health-related reason and for absences that qualify for leave under the domestic violence leave law.

This law provides prorata sick leave for Part-time faculty, which is not included in the current AFT-Y Faculty Collective Bargaining Agreement.

RECOMMENDATION:
That the Board of Trustees adopts a motion to authorize the president to work with the Faculty Union to approve a revision to Article 11.4 of the 2015-2018 Agreement that will be in conformance with Washington State Initiative 1433.

MOTION: McClure
VOTE: Ayes 3
Nays 0
Abstentions
Carried X
Defeated
WA State Initiative 1433

Paid Sick Leave

As required by Washington State Initiative 1433, beginning January 1, 2018, employers must provide employees at least one hour of paid sick leave for every 40 hours worked. Employees are entitled to use accrued paid sick leave beginning on the ninetieth day after employment commences. For employees rehired by the same employer within 12 months of separation, the previous period of employment is counted for purposes of determining eligibility to use leave and any previously accrued leave is reinstated. Unused leave carries over to the following year, except that an employer may limit carry-over to 40 hours. No cash-out of unused leave is required upon separation. Employees must receive the greater of the minimum wage or the employee's normal hourly compensation for each hour of leave.

Employees may use paid sick leave for their own, or to care for a family member with a: mental or physical illness, injury, or health condition; need for medical diagnosis, care, or treatment; or need for preventative medical care.

Paid sick leave may also be used when the employee's place of business or an employee's child's school or place of care is closed by a public official for any health-related reason and for absences that qualify for leave under the domestic violence leave law.

A "family member" is a: child, including a biological, adopted, or foster child, stepchild, or a child to whom the employee stands in loco parentis, is a legal guardian, or is a de facto parent; • an employee's or the employee's spouse's or registered domestic partner's biological, adoptive, de facto, or foster parent, stepparent, or legal guardian; or a person who stood in loco parentis when the employee was a minor child;

* spouse;
* registered domestic partner;
* grandparent;
* grandchild; or
* sibling.

An employer may require employees to give reasonable notice of leave, so long as the notice does not interfere with an employee's lawful use of paid sick leave. For absences longer than three days, an employer may require verification that the leave is for an authorized purpose.

Employers must provide regular notification to employees about the amount of paid sick leave available.

Employers may not require employees to search for or find replacement workers for the hours an employee is on leave or count use of sick leave as an absence that may lead to or result in discipline.
BOARD OF TRUSTEES MEETING

November 8, 2017

ACTION ITEM

☐ Regular Meeting
☒ Special Meeting

Requested by: Kerrie Cavaness
Presented by: Tomas Ybarra
Motion No.: 17-11-02
Citation(s): RCW 28B.50.843
Exceptional Faculty Awards Determination
of award-Collective Bargaining.

SUBJECT:

Exceptional Faculty Awards – Fall 2017

BRIEF:

The Washington State Legislature under RCW 28B.50.835 authorized an exceptional faculty award program to “foster partnerships by creating matching grant programs to assist public community and technical colleges in creating endowments for funding exceptional faculty awards.” In 1992, Yakima Valley College and the YVCC Foundation agreed to participate in the program for exceptional faculty.

In 2001, in accordance with RCW 28B.50.843, the college negotiated a Memorandum of Understanding with the faculty union regarding the process for determining local awards from the Exceptional Faculty Awards fund invested by the YVCC Foundation. The MOU reflected the division structure in place at that time.

The faculty union executive board and the college have agreed on a Faculty Development Committee that reflects the current division structure. The committee is composed of one dean, one Arts & Sciences faculty, one Workforce Education faculty, one Basic Skills faculty, one faculty counselor, and one librarian. This committee has received and reviewed ten (10) faculty proposals for fall 2017. The final recommendations are provided in the document submitted today for the board’s approval.

RECOMMENDATION:

That the Board of Trustees adopts a motion to approve the recommended award amounts to the recipients as submitted by the Faculty Development Committee.

MOTION: Cate

VOTE: Ayes 3
Nays 0
Abstentions
Carried X
Defeated

SECOND: McClure
### Full Time Faculty

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Received EFA in the last two years and amount</th>
<th>Recommended Award Fall 2017</th>
<th>Funds Available for Fall 2017 Awards</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jill Widner</td>
<td>English</td>
<td>No</td>
<td>$1,500.00</td>
<td></td>
</tr>
<tr>
<td>George Lopez</td>
<td>Math</td>
<td>No</td>
<td>$1,100.00</td>
<td></td>
</tr>
<tr>
<td>Lori Kunkler</td>
<td>Basic Skills</td>
<td>No</td>
<td>$875.88</td>
<td></td>
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<tr>
<td>Abra (Michal) Ramos</td>
<td>Math</td>
<td>$1500/Wtr 2017</td>
<td>$1,500.00</td>
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</tr>
<tr>
<td>Susan Wedam</td>
<td>Vet Tech</td>
<td>$1500/Wtr 2017</td>
<td>$1,500.00</td>
<td></td>
</tr>
<tr>
<td>Rachel Dorn</td>
<td>Art</td>
<td>$1208/Wtr 2017</td>
<td>$1,500.00</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td>$7,975.88</td>
<td>$10,000 ($2,024 carry forward to winter 2018 awards)</td>
</tr>
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</table>

### Part Time Faculty

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<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Received EFA in the last two years</th>
<th>Recommended Award Fall 2017</th>
<th>Funds Available for Winter Awards</th>
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</thead>
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<tr>
<td>Hilda Guzman</td>
<td>Basic Skills</td>
<td>No</td>
<td>$1,500.00</td>
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<tr>
<td>Nicole Papageorgiou</td>
<td>Vet Tech</td>
<td>No</td>
<td>$1,500.00</td>
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<tr>
<td>Amy Brown</td>
<td>Pharmacy Tech</td>
<td>No</td>
<td>$1,500.00</td>
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<tr>
<td>Stephanie O'Brine</td>
<td>Allied Health</td>
<td>$1246/wtr 2017</td>
<td>$280.00</td>
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<td><strong>Total</strong></td>
<td></td>
<td></td>
<td>$4,780.00</td>
<td>$5,563 ($783 carry forward to winter 2018 awards)</td>
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</table>

**Total Requests (Full-time and part-time):** $12,755.88

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Past events:

**October 13: Blood Drive**
As a part of Welcome week, ASYVC hosted the American Red Cross. Students donated 22 units of blood.

**October 18 & 25: Disability Awareness Events**
Disability Support Services partnered with ASYVC to host a Disability Resource Fair in the HUB on October 18. 72 students attended. On October 18 in Kendall Hall, poet Neil Hilborn, performed for 43 students. On October 25, we offered a viewing of the documentary Fixed-The Science/Fiction of Human Enhancement.

**October 29: Trunk or Treat**
ASYVC Student Government hosted our 3rd annual Trunk or Treat. The community was invited to bring their children and enjoy the fun on campus.

**November 2, 2017: ASYVC Movie Series: Dunkirk**
ASYVC Student Government showed the third movie in our year-long movie series special. Students enjoyed popcorn and soda during the 1 p.m. and 6 p.m. showings.

Upcoming events:

**November 9, 2017: Veterans Day**
ASYVC Student Government and the YVC Veterans club are partnering to provide free food, a PowerPoint presentation of YVC veterans and their families, the choir will sing the national anthem, and there will be a color guard. Also, keep an eye out in the Yak for highlighted veterans.

**November 23, 2017: Thanksgiving Dinner at the SRC**
ASYVC Student Government will be hosting a Thanksgiving dinner at the Student Residence Center for those unable to return home for the holiday.

**December 7, 2017: New Student Orientation**
ASYVC Student Government will help with winter quarter’s New Student Orientation; this includes checking in attendees, issuing ID cards, and providing tours of campus.

**January 4, 2017: ASYVC Movie Series: TBA**
ASYVC Student Government will be showing the fourth movie in our year-long movie series special. Students can enjoy popcorn and soda during the 1 p.m. and 6 p.m. showings.

ASYVC Student Life Mission Statement
To provide a broad-based program dedicated to enhancing students’ cultural, intellectual, social, recreational, wellness, community service, and leadership skills.
FITNESS CENTER REMODEL
Board of Trustees
November 8, 2017

ASSOCIATED STUDENT BODY OF YAKIMA VALLEY COLLEGE SENATE
Student Government proposed funding for the Yakima Valley College Fitness Center remodel. Senate passed a motion not to exceed $600,000 on October 23, 2017.
Slide 4

OUR PROPOSED REMODEL CONSISTS OF:

1. Replace floors
2. Remove walls
3. Replace electrical
4. Fresh paint
5. New equipment

Slide 5

Existing layout of the YVC Fitness Center

Slide 6

THE FUNDS

This budget will not exceed 600,000 dollars. The funding will come from the Student Reserve account.
TIMELINE FOR THE YVC FITNESS CENTER REMODEL

January through March - Design
April through May - Construction Document
May through June - Bids
June through September - Construction
Fall Quarter of 2018 - Completion

ASYVC STUDENT GOVERNMENT WILL BE COMING BACK WITH AN ACTION ITEM IN JANUARY
President: Nicholas Mejia  
Vice President: Leah Shenyer  
Programmer: Emily Wilkins  
Ambassador: Andrew Whittaker  
Secretary: Victoria Santoy

Events:

- Hired Victoria Santoy as GSC Secretary on October 12th  
- Greg Hinze, *Disrespecting the American Flag* Presentation, October 23rd.  
  - Approximately 140 attendees  
  - Spoke about athletes kneeling during the National Anthem and our rights as Americans.  
- Kimberly Starr and Heidi Matlack, Suicide Prevention Presentation, October 24th at 11:00 p.m. and October 26th at 5:00 p.m.  
  - Approximately 50 attendees on each day.  
  - Kimberly Starr gave her firsthand account regarding her son’s death by suicide and how it has led her to reach out to others.  
  - Heidi Matlack added a professional outlook on suicide and mental illness.  
- Halloween Celebration, October 31st, 2017.  
  - Approximately 50 attendees  
  - Served pie, cupcakes, bread and juice.  
  - Socialized with students and received feedback/input for future events.  
- Gaming Club approved on November 2nd, 2017

Future Events:

- Non-perishable food drive, November 13 – 20, 2017  
- End of Quarter Party, November 30th  
- Cocoa and Carols, December 1st
YVC FISCAL REPORT
July 1, 2017 through October 31, 2017

Core Themes: Community; Access & Success

2017-18 Board Approved Budget $ 30,469,792
Adjustments already reported 45,270

Adjustments to Operations

| HEET (Allocation #3)          | $ 41,666 |
| Medical Assistant Collaboration Project | $ 128,334 |

Total Adjustments This Quarter $ 170,000

Revised Budget $ 30,685,062

Expenditures through October 31, 2017

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<th>Program</th>
<th>Budget</th>
<th>Expenditures</th>
<th>Available Balance</th>
<th>% of Budget Remaining</th>
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<td>Instruction</td>
<td>$ 16,321,031</td>
<td>$ 3,324,015</td>
<td>$ 12,997,016</td>
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<td>Library &amp; Primary Support</td>
<td>1,834,537</td>
<td>515,300</td>
<td>1,319,237</td>
<td>72%</td>
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<td>Student Services</td>
<td>3,189,231</td>
<td>710,710</td>
<td>2,478,521</td>
<td>78%</td>
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<td>Institutional Support</td>
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<td>1,344,847</td>
<td>3,442,232</td>
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<td>Plant Operations</td>
<td>4,553,184</td>
<td>1,363,729</td>
<td>3,189,455</td>
<td>70%</td>
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<td><strong>Total</strong></td>
<td>$ 30,685,062</td>
<td>$ 7,258,601</td>
<td>$ 23,426,461</td>
<td>76%</td>
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Misael Lopez 11/7/17
## Bid Proposal - Summary Sheet

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<th>Project #</th>
<th>Date</th>
<th>Bid Opening Time</th>
<th>Time verified by</th>
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<td>Engineering Physics Center</td>
<td>2017-157 G (1-1)</td>
<td>October 25, 2017</td>
<td>2:00 P.M.</td>
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<tr>
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<th>Project Manager, Phone</th>
<th>Location</th>
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<tbody>
<tr>
<td>Yakima Valley College</td>
<td>David Lohrenge, 360.407.9352</td>
<td>Yakima, WA</td>
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<tr>
<th>Contracts Specialist, Phone</th>
<th>A/E Firm</th>
<th>Phone</th>
<th>Fax</th>
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<tr>
<td>Laura Haima, 360.407.9362</td>
<td>BORArchitecture</td>
<td>509.454.3299</td>
<td>509.454.3254</td>
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<table>
<thead>
<tr>
<th>NAME OF FIRM</th>
<th>BASE BID</th>
<th>Bid Alternates</th>
<th>Day</th>
<th>ADD</th>
<th>Bond</th>
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<td>1 Kitt Construction</td>
<td>$1,385,000</td>
<td>40,650</td>
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<td>2 Leoni &amp; Keeble</td>
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<td>62,000</td>
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<tr>
<td>Spokane, WA</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 Walker Construction</td>
<td>$1,457,000</td>
<td>55,700</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Spokane, WA</td>
<td></td>
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</tr>
<tr>
<td>4 Gh Moen LLC</td>
<td>$1,459,000</td>
<td>65,000</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Yakima, WA</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>5 M Sevigny Construction</td>
<td>$1,390,000</td>
<td>42,000</td>
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</tr>
<tr>
<td>Yakima, WA</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6 Total Site Services</td>
<td>$1,400,100</td>
<td>48,701</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Richland, WA</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7 Brums Construction</td>
<td>$1,623,000</td>
<td>37,900</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spokane Valley, WA</td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>8 Tw Clark Construction</td>
<td>$1,547,000</td>
<td>43,400</td>
<td></td>
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<tr>
<td>Spokane, WA</td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

| PROJECT ESTIMATE              | $1,383,101   | 91,949        |     |     |      |     |

---

[Signature] Recorder's Signature

[Signature] Proposal Reader's Signature

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[Signature] Proposal Reader's Signature
Date: October 5, 2017

Project: West Campus Expansion
Yakima Valley College
State Project No. 2017-963

PROJECT SCHEDULE

Schematic Design Phase
- Hazardous Material Testing
- Eco-Charrette
- ADA Review
- Value Engineering
- Owner Review and Approval

Design Development Phase
- Progress Review Set
- Consultant Drawings & Estimates Due for Review
- Owner Review
- Authorization to proceed to Const. Documents

Construction Document Phase
- Type 2 Review/SEPA Checklist Submittal
- 50% Progress Review Set
- 90% Coordination Set
- Constructability Review
- Consultant Drawings & Estimates Due
- Final Owner Review
- Final Drawing Revisions
- Authorization to proceed to Bidding
- E&A Services Approval / Signatures

Bidding / Award Phase – Bond Sale
- Print Final Drawings
- Issue Documents for Bidding / Advertise for Bid
- Submit for Plan Review
- Receive Bids
- Contract Award / Preparation
- Bond Sale

October – February 2018
- October
- October - November, TBD
- January, TBD
- Early February, TBD
- February 19 - 28

March 2018 – August 2018
- May 28th
- August 20th
- August 22 – 31st

September 2018 – May 2019
- January 7th
- January 14th
- April 8th
- Mid April, TBD
- May 6th
- May 13 – 24th
- May 6 – 31st
- May 27 - 31

June 2019 – August 2019
- June 3 – 7th
- June 10th
- July 2nd
- July 3 – 31st
- August
Construction Phase
Notice to Proceed
Commissioning Start
Allied Health Building & Gallery
   Substantial Completion
   Final Completion
Conference Center
   Substantial Completion
   Final Completion

Owner Occupancy
Start Move and Set-Up
   Allied Health & Gallery
   Conference Center

September 2019 – December 2020
September 2nd
July 1st
August 31, 2020
October 31, 2020
December 31, 2020
February 28, 2021
September – February 2021
September 1, 2020
January 2, 2021
Technology Services manages 10.3 million dollars in hardware assets with a team of 23 full-time and 20 part-time staff for Yakima and Grandview campuses, and Toppenish, Sunnyside, and Ellensburg learning centers.

State allocations do not provide all funding required to manage and maintain all personnel, hardware and software services provided, so a Student Tech Fee and Distance Learning Fee are used to assist costs.

Student Tech Fee helps provide staffing and maintenance that directly support student computing services. The library, tutoring Centers, Kiosks, and Testing are examples of computing areas on campus.

Distance Learning Fee supports staffing and Learning Management Systems, such as Canvas our on-line support software.

The two fees mentioned are primarily used for maintenance, staffing, and an occasional pilot of innovative technologies. Funding for most technology comes from grants, state, tuition, and reserve funding sources. Student computing technology accounts for 74% of all computing hardware and software purchased.

### Students Computing

<table>
<thead>
<tr>
<th>Technology</th>
<th># of Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laptops, Tablets, &amp; iPads</td>
<td>700</td>
</tr>
<tr>
<td>Traditional Desktops</td>
<td>835</td>
</tr>
<tr>
<td>Virtual Desktops</td>
<td>632</td>
</tr>
<tr>
<td>Mac Devices</td>
<td>47</td>
</tr>
<tr>
<td>Printers</td>
<td>87</td>
</tr>
</tbody>
</table>

### Instructional Support

<table>
<thead>
<tr>
<th>Classroom Type</th>
<th># of Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interactive Television ITV</td>
<td>15</td>
</tr>
<tr>
<td>Multimedia Teaching Stations</td>
<td>96</td>
</tr>
<tr>
<td>Classrooms w/Computer Labs</td>
<td>21</td>
</tr>
<tr>
<td>Computer Labs/study centers/Kiosks</td>
<td>20</td>
</tr>
<tr>
<td>Technology</td>
<td># of Units</td>
</tr>
<tr>
<td>------------------------------------------------</td>
<td>------------</td>
</tr>
<tr>
<td>Laptops, Tablets, &amp; iPads</td>
<td>190</td>
</tr>
<tr>
<td>Traditional Desktops</td>
<td>485</td>
</tr>
<tr>
<td>Mac Devices</td>
<td>16</td>
</tr>
<tr>
<td>Virtual Desktops</td>
<td>14</td>
</tr>
<tr>
<td>All-In-One Printer/Copier/Fax</td>
<td>52</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Server Technology</th>
<th></th>
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<tbody>
<tr>
<td>Equipment</td>
<td># of Units</td>
</tr>
<tr>
<td>Host Servers (Physical Server Infrastructure)</td>
<td>20</td>
</tr>
<tr>
<td>Stand-alone Physical Servers</td>
<td>2</td>
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<tr>
<td>Virtual Servers (Private Cloud)</td>
<td>171</td>
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<tr>
<td>Storage Platforms</td>
<td>3</td>
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</table>

<table>
<thead>
<tr>
<th>Networking</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Equipment</td>
<td># of Units</td>
</tr>
<tr>
<td>Switching Gear</td>
<td>85</td>
</tr>
<tr>
<td>Wireless Access Points</td>
<td>315</td>
</tr>
<tr>
<td>Voice over IP (VoIP) Phone system</td>
<td>655</td>
</tr>
<tr>
<td>Campus Phone Numbers</td>
<td>845</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Software</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Software</td>
<td># of Units</td>
</tr>
<tr>
<td>3\textsuperscript{rd} Party</td>
<td>27</td>
</tr>
<tr>
<td>Locally Developed and Hosted Applications</td>
<td>42</td>
</tr>
<tr>
<td>SBCTC</td>
<td>6</td>
</tr>
<tr>
<td>Desktop Software</td>
<td>190</td>
</tr>
<tr>
<td>Databases supporting all the software needs, 1Tb</td>
<td>100</td>
</tr>
</tbody>
</table>
Bachelor of Applied Science in Teacher Education
Yakima Valley College

YVC’s newly approved BAS* degree in Teacher Education and will enroll its first cohort in fall 2018.

The BAS in Teacher Education (BAS-TE) features a unique synthesis of theory and practice, combining a yearlong, mentored residency experience with a carefully aligned sequence of upper-level coursework.

An extensive focus on clinical preparation distinguishes the residency model from the traditional one-quarter student-teaching experience. Each candidate receives a residency placement at the time of entry into the program.

Through a competency-based curriculum model, the program will prepare teacher candidates with subject matter content and teacher preparation knowledge and skills.

BAS-TE candidates may earn endorsements in Elementary Education (K-8), Early Childhood Education (P-3) and/or English Language Learners (K-12).

YVC created the BAS-TE program in response to an urgent recommendation from YSD Superintendent Dr. Jack Irion and then ESD105 Superintendent Dr. Steve Meyer, who cited Teacher Education graduation and placement data demonstrating unmet need for certified teachers in Yakima County.

The superintendents also spoke to the urgent need for certified teachers who are able to connect culturally with the students in their classrooms, noting that in Yakima County, Latino students are a majority of the enrolled students.

The superintendents urged YVC to create a program that would enable the district schools to grow a teacher work force from among individuals already employed in the schools, in non-certified positions. Many of these individuals hold Associate of Applied Science degrees earned at YVC.

In response to this recommendation, YVC designed the BAS-TE program as an Alternative Route 1 program, the only Alternative Route program service Yakima County.

The initial response to this long-awaited new degree program is very enthusiastic. Interested individuals may contact Interim Director, Dr. Melissa Matczak, at mmatczak@yvcc.edu or 509-574-4997.

November 7, 2017
Tomas Ybarra, Vice President for Instruction and Student Services

* BAS (Bachelor of Applied Science) degrees are bachelor’s degrees built upon the foundation of Associate of Applied Science degrees.

- This format distinguishes the BAS degree from the traditional BA degree, inasmuch as the Associate of Applied Science degree does not meet admission requirements for the BA.
- Graduates of BAS programs must still complete the 60 quarter-credits of general education coursework required of a traditional BA degree program.
Larson Gallery

62nd Central Washington Artists’ Exhibition
November 4-December 2, 2017
Celebrating its 62nd year at the Larson Gallery, the Central Washington Artists’ Exhibition showcases the most current and progressive work produced in this region. The juror for this exhibition is Freya Liggett, Museum Manager for the Moses Lake Museum & Art Center. For more information: 574.4875 or www.larsongallery.org.

Athletics

Women’s Basketball
November 17, 2017 ● 8:00pm
Tip-Off Tournament against Chemeketa Community College.

Men’s Basketball
December 9, 2017 ● 4:00pm
Alumni game.

A complete schedule is available at: www.goyaks.com

Other Items of Interest

Fall Production – Young Frankenstein
November 9-12, 2017
YVC Playmasters presents Young Frankenstein. Performances will be held November 9-11, 2017 at 7:30pm and November 11-12, 2017 at 2:00pm in Kendall Hall, Building 12, Auditorium. Tickets can be purchased in advance online at the special internet price of $15.00 at http://YVCYoungFrankenstein.brownpapertickets.com. Tickets sold at the box office before the performance are $20.00. For more information contact Ray Pritchard at rpritchard@yvcc.edu / 509.834.4554.

Clay Sale
November 16, 2017 at 12:30pm & 5:00pm ● Palmer Martin Hall, Building 020, Room 101.
YVC’s Art Department hosts the Semi-Annual Clay Sale on Thursday, November 16, 2017 from 12:30-1:30pm and again the same evening from 5:00-6:00pm in Palmer Martin Hall, Building 020, Room 101. The sale features functional and sculptural work created by YVC students and faculty over the past several quarters. The sale includes bowls, mugs, pitchers, planters, and odds and ends. Most pieces are priced below $10 and would make an excellent gift. Payment can be made in the form of cash, check or credit/debit card. All proceeds go to purchasing equipment and supplies for the YVC clay studio and clay program. For more information: 509.574.4844 / rdorn@yvcc.edu.

Saxophone & Improvisation Workshop with Steve Treseler
November 17 & 18, 2017
YVC Music Program is excited to host Seattle-based saxophonist and educator Steve Treseler for workshops and performances. The first performance will be held on Friday, November 17, 2017 at 12:30pm in the Hopf Union Building, Building 9. It will feature YVC Music Instructor Jeff Norwood. A Non-Intimidating Intro to Jazz Improvisation workshop will be held on Saturday, November 18, 2017 at 3:00pm. The workshop will take place in Kendall Hall, Building 12, Room 120. A performance follows the workshop at
5:00pm, featuring Treseler along with YVC music faculty and students. The concert will take place in Kendall Hall Auditorium, Building 12, Room 105. All three events are free and open public. For more information: Jeff Norwood (509) 574-4836 / jnorwood@yvcc.edu.

**Improv by YVC student group Adults Who Can’t Adult**
November 17 & 18, 2017 & December 1 & 2, 2017 ● 7:30pm ● Kendall Hall, Building 12, Auditorium
Join us for a free performance by the YVC student improv group Adults Who Can’t Adult. All performers are YVC students and they specialize in Short Form Improv Comedy, much like the television show Whose Line is it Anyways? For more information, contact Ray Pritchard at rpritchard@yvcc.edu / 509.834.4554.

Please reference the ASYVC and GSC student reports for additional student activities. Additional information can be found on YVC’s college calendar at http://www.yvcc.edu/calendar
### NEW HIRES:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position Title</th>
<th>Start Date</th>
<th>Division/Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stephanie Garcia</td>
<td>Fiscal Technician 3</td>
<td>10/9/2017</td>
<td>Student Services</td>
</tr>
<tr>
<td>Denise Vera</td>
<td>Credentials Evaluator 2</td>
<td>10/16/2017</td>
<td>Student Services</td>
</tr>
<tr>
<td>Consuelo Diaz – Contreras</td>
<td>Bilingual Office Assistant 3</td>
<td>10/16/2017</td>
<td>Basic Skills – Toppenish Learning Center</td>
</tr>
<tr>
<td>Araceli Ramirez</td>
<td>Bilingual Office Assistant 3</td>
<td>10/25/2017</td>
<td>Grandview Campus</td>
</tr>
<tr>
<td>Dustin Shattuck</td>
<td>Assistant Dean – Support Programs</td>
<td>10/27/2017</td>
<td>Student Services</td>
</tr>
<tr>
<td>Kenneth Morris</td>
<td>Senior System Administrator</td>
<td>11/16/2017</td>
<td>Technology Services</td>
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### RESIGNATIONS & RETIREMENTS:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position Title</th>
<th>Effective Date</th>
<th>Division/Department</th>
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</table>

### STAFF VACANCIES

<table>
<thead>
<tr>
<th>Position Title</th>
<th>Current Status</th>
<th>Closing Date</th>
<th>Division/Department</th>
</tr>
</thead>
</table>

**ADMINISTRATIVE & EXEMPT PROFESSIONAL:**

- Application Developer: Accepting Applications, 10/29/2017, Technology Services

**CLASSIFIED:**

- Custodian 1: Accepting Applications, Continuous, Facility Operations
- Fiscal Technician 3: Accepting Applications, 10/29/2017, Accounting Services
- Program Assistant: Accepting Applications, 10/29/2017, Workforce Education
- Program Assistant: Accepting Applications, 10/29/2017, Basic Skills
- Program Assistant: Accepting Applications, 11/5/2017, Financial Aid
### President’s Activities

**October 2017**

<table>
<thead>
<tr>
<th>Meeting Out of District</th>
<th>Community</th>
<th>Access</th>
<th>Success</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>A1 A2 A3 A4 A5 A6 A7 A8 A9 B1 B2 B3 B4 B5 B6 C1 C2 C3 C4 C5</td>
<td></td>
<td></td>
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<tr>
<td>10/4-10/6</td>
<td>WACTC Meeting, Wenatchee WA</td>
<td>● ● ● ● ● ● ● ● ● ●</td>
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### Meetings—In College District

<table>
<thead>
<tr>
<th>Date</th>
<th>Meeting</th>
<th>Community</th>
<th>Access</th>
<th>Success</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/10</td>
<td>Administrative Council Meeting</td>
<td></td>
<td>●</td>
<td>● ● ● ●</td>
</tr>
<tr>
<td>10/10</td>
<td>YVC Foundation Meeting</td>
<td>●</td>
<td>●</td>
<td>● ● ● ●</td>
</tr>
<tr>
<td>10/10*</td>
<td>SCWDC Meeting</td>
<td>● ● ● ●</td>
<td>●</td>
<td>● ● ● ●</td>
</tr>
<tr>
<td>10/12</td>
<td>Rotary Club Meeting</td>
<td>● ● ● ●</td>
<td>●</td>
<td>● ● ● ●</td>
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<tr>
<td>10/12*</td>
<td>YVC Board of Trustees’ Meeting</td>
<td></td>
<td>●</td>
<td>● ● ● ●</td>
</tr>
<tr>
<td>10/16</td>
<td>All-College Employee Meeting</td>
<td>●</td>
<td>●</td>
<td>● ● ● ●</td>
</tr>
<tr>
<td>10/17</td>
<td>SCWDC One Stop Meeting</td>
<td>● ● ● ●</td>
<td>●</td>
<td>● ● ● ●</td>
</tr>
<tr>
<td>10/19*</td>
<td>New Vision Board Meeting</td>
<td>● ● ● ●</td>
<td>●</td>
<td>● ● ● ●</td>
</tr>
<tr>
<td>10/24</td>
<td>Administrative Council Meeting</td>
<td>●</td>
<td>●</td>
<td>● ● ● ●</td>
</tr>
<tr>
<td>10/25*</td>
<td>YVCC Alumni Association Meeting</td>
<td>● ● ● ●</td>
<td>●</td>
<td>● ● ● ●</td>
</tr>
<tr>
<td>10/26</td>
<td>Rotary Club Meeting</td>
<td>● ● ● ●</td>
<td>●</td>
<td>● ● ● ●</td>
</tr>
</tbody>
</table>

*Outside Normal Business Hours
**A-Community**

- **A-1** Provided opportunity to network with community leaders
- **A-2** Provided opportunity to share information about the college
- **A-3** Provided opportunity to learn about educational/training needs in the community
- **A-4** Provided visibility for college within the local community, state or country
- **A-5** Provided opportunity for college to actively contribute to the community
- **A-6** Provided opportunity to network with other educational organizations/leaders to promote collaboration and sharing of resources
- **A-7** Provided opportunity to discuss issues with college’s internal community

**B-Access**

- **B-1** Provided opportunity to share information about the college to prospective students
- **B-2** Provided opportunity to create effective transitions for students
- **B-3** Provided opportunity to cultivate funding for student scholarships
- **B-4** Provided opportunity to expand outreach
- **B-5** Provided opportunity to expand facilities
- **B-6** Provided opportunity to expand learning activities

**C-Success**

- **C-1** Provided opportunity to recognize student achievements
- **C-2** Provided opportunity to engage others in improving student success
- **C-3** Provided opportunity to influence policies, regulations, laws and/or resource allocations that would improve or create barriers to student success
- **C-4** Provided data that demonstrate accomplishments and challenges to student success
- **C-5** Provided opportunity to learn about strategies from other institutions that have successfully reduced student achievement gaps
PRESIDENT’S REPORT
November 8, 2017

• **Jay Frank** – Report & Talking points

• **Kraig Michels** — Human Resource Services Report

**President’s Report**

1. **HANDOUT** - FTE Allocation & Census Report

2. **HANDOUT** - 2018 Legislative Agenda

3. **HANDOUT** – Donation letters

4. **HANDOUT** – Transforming Lives Nominee (out of 5 applicants)

5. **HANDOUT** - Server Software Conversion
<table>
<thead>
<tr>
<th>2017 FTE Allocation</th>
<th>2017 Tolerance Band</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic Annual FTE</td>
<td>Basic Worker FTE</td>
</tr>
<tr>
<td>3,864</td>
<td>46</td>
</tr>
<tr>
<td>Total Annual</td>
<td></td>
</tr>
<tr>
<td>3,910</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>2017 Tolerance Band</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lower Band @ 2%</td>
</tr>
<tr>
<td>80</td>
</tr>
<tr>
<td>Minimum FTE</td>
</tr>
<tr>
<td>3,830</td>
</tr>
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</table>

### Quarterly Picture

<table>
<thead>
<tr>
<th>Quarterly</th>
<th>FTE Target</th>
<th>FTE Actual</th>
<th>Above/Below</th>
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<tbody>
<tr>
<td>B781 - Summer Qtr 2017</td>
<td>821</td>
<td>690</td>
<td>-131</td>
</tr>
<tr>
<td>B782 - Fall Qtr 2017</td>
<td>3,636</td>
<td>3,370</td>
<td>-266</td>
</tr>
</tbody>
</table>

### Annual Picture

<table>
<thead>
<tr>
<th>Annual</th>
<th>FTE Target</th>
<th>FTE Actual</th>
<th>Above/Below</th>
</tr>
</thead>
<tbody>
<tr>
<td>B781 - Summer Qtr 2017</td>
<td>274</td>
<td>230</td>
<td>-44</td>
</tr>
<tr>
<td>B782 - Fall Qtr 2017</td>
<td>1,212</td>
<td>1,123</td>
<td>-89</td>
</tr>
</tbody>
</table>

- Total Annual FTE: 1,353
- Total Allocated FTE: 3,910
- Current amount Above/Below Target: -2,557
# FTE Census Report

**B782 - Fall Qtr 2017**

## State FTE

<table>
<thead>
<tr>
<th></th>
<th>Prior Year Quarter</th>
<th>Current Year Quarter</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>State FTE Target Allocation</td>
<td>3,636</td>
<td>5,709</td>
<td>-335</td>
</tr>
<tr>
<td>State FTE</td>
<td>3,370</td>
<td>5,374</td>
<td>-266</td>
</tr>
</tbody>
</table>

* Totals may vary slightly due to rounding

---

### Arts and Science

<table>
<thead>
<tr>
<th></th>
<th>State</th>
<th>Grant</th>
<th>Stu</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Distance</strong></td>
<td>233</td>
<td>233</td>
<td></td>
<td>1,897</td>
</tr>
<tr>
<td><strong>Grandview</strong></td>
<td>257</td>
<td>257</td>
<td></td>
<td>1,407</td>
</tr>
<tr>
<td><strong>Yakima</strong></td>
<td>1,407</td>
<td>1,407</td>
<td></td>
<td>1,407</td>
</tr>
</tbody>
</table>

### Workforce Ed

<table>
<thead>
<tr>
<th></th>
<th>State</th>
<th>Grant</th>
<th>Stu</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Distance</strong></td>
<td>274</td>
<td>274</td>
<td></td>
<td>1,052</td>
</tr>
<tr>
<td><strong>Grandview</strong></td>
<td>60</td>
<td>60</td>
<td></td>
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<tr>
<td><strong>Off Campus</strong></td>
<td>94</td>
<td>5</td>
<td>100</td>
<td>100</td>
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<tr>
<td><strong>Yakima</strong></td>
<td>618</td>
<td>1</td>
<td>618</td>
<td>618</td>
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</tbody>
</table>

### Basic Skills

<table>
<thead>
<tr>
<th></th>
<th>State</th>
<th>Grant</th>
<th>Stu</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Grandview</strong></td>
<td>170</td>
<td>170</td>
<td></td>
<td>170</td>
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<tr>
<td><strong>Off Campus</strong></td>
<td>130</td>
<td>11</td>
<td>141</td>
<td>141</td>
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<tr>
<td><strong>Yakima</strong></td>
<td>431</td>
<td>0</td>
<td>431</td>
<td>431</td>
</tr>
</tbody>
</table>

**Cumulative Totals:**

<table>
<thead>
<tr>
<th></th>
<th>State</th>
<th>Grant</th>
<th>Stu</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>State FTE</strong></td>
<td>3,370</td>
<td>56</td>
<td>0</td>
<td>3,426</td>
</tr>
<tr>
<td><strong>Grants/Con FTE</strong></td>
<td>3,370</td>
<td>0</td>
<td>55</td>
<td>558</td>
</tr>
</tbody>
</table>

---

State FTE: State supported full-time equivalent students. It is the sum of the FTES for students in state supported classes (funding source = 1).

Grants/Con FTE: Contract and grant supported classes (funding sources = 4).

Total FTE: All full-time equivalent FTE regardless of funding source.
Supplemental Operating Budget Request ($16 million)

Our operating budget priorities remain focused on producing the diverse talent pool needed to fill thousands of jobs and grow Washington’s economy.

1. **State compensation funding** — $9 million to fill the funding gap between compensation increases authorized by the Legislature and the tuition and state funds provided for those increases (maintenance level).

2. **Teaching and learning** — $3.7 million to enable college districts to provide faculty increments or convert faculty positions from part-time to full-time. This flexible funding would allow colleges to address critical faculty staffing issues based on local needs (policy level).

3. **Student success/Guided Pathways** — $2.2 million to provide planning funds for the 22 colleges that now lack financial support to implement Guided Pathways. Using this research-based approach, colleges organize courses along clear career paths that lead into the workforce or into a university for further education. Students graduate faster and at less cost (policy level).

4. **Student financial aid updates** — $745,000 in increased funding for the Opportunity Grant program and Worker Retraining financial aid to cover the cost of tuition increases (maintenance level).

5. **Move maintenance and operation funding back to the operating budget** — This cost-neutral request would move appropriations for the ongoing maintenance and operations of capital facilities back to the state operating budget, where they were until 2003. This change not only makes sense from a budgeting standpoint, but is also vital given the lack of a capital budget that now costs our college system $11.4 per year in maintenance and operations costs (maintenance level).

For details, please see the companion fact sheet on our supplemental operating budget request.

Supplemental Capital Budget Request ($323 million)

The community and technical college system requests $323 million to fund capital maintenance and operations activities across all 34 colleges, and to design and build projects that support students’ learning goals. The request includes:

- **Design funds** for Wenatchee, Olympic, Pierce College Fort Steilacoom, South Seattle, Bates, Shoreline, Spokane Falls, Clark, Everett, Grays Harbor, North Seattle, Walla Walla and Cascadia.

- **Construction funds** for Edmonds, Whatcom, Big Bend, Spokane, Highline and Clover Park.

- **Authorization** for the community and technical college system to finance projects at Shoreline, South Seattle, Cascadia, Renton, Lower Columbia, Bellevue, Grays Harbor, South Puget Sound, Whatcom, Yakima and Clover Park.

Projects are listed in priority order on our capital budget request fact sheet.

Policy Requests

We partner with the Washington Student Achievement Council, Council of Presidents, and the Independent Colleges of Washington with the following legislative requests:

- Fully fund the State Need Grant.
- Strengthen opportunities for DREAMERS in Washington state.
- Increase funding for the Washington State Work Study Program.
Operating Budget Request ($16 million)

Our supplemental operating budget priorities remain focused on producing the diverse talent pool needed to fill thousands of jobs and grow Washington’s economy.

Compensation funding ($9 million, maintenance level)

Colleges are losing financial ground as the state continues to rely on student tuition revenues to pay for a greater share of employee compensation costs. Our colleges face a $9 million shortfall in compensation funding in the 2017-19 budget, despite the tuition increases also included in the budget. Without a financial correction, colleges may have to reduce programs, student support services and/or staff.

Teaching and learning ($3.7 million, policy level)

This funding would support districts in addressing critical faculty staffing issues that affect student outcomes. Depending on local needs, funds would be used to provide faculty increments or to convert more faculty positions from part-time to full-time (120 conversions systemwide for an average of four per college).

Student success/Guided Pathways ($2.2 million, policy level)

The Guided Pathways approach is a research-based strategy that simplifies choices for students. Courses are grouped in clear paths through college and into careers, whether students enter those careers directly after graduation or transfer to a university for more education in their chosen fields. This saves students, families and the state time and money. This request would provide $100,000 in planning funds to the 22 colleges that have not yet received start-up funding from the Legislature or other sources.

Student financial aid updates ($745,000, maintenance level)

The 2017-19 state budget increased tuition by 2.2 percent in FY 2018 and approximately 2 percent in FY 2019. The budget also increased funding for the State Need Grant program to cover those changes. If funded, this request would ensure other vital financial aid programs — the Opportunity Grant program and Worker Retraining financial aid — keep pace with tuition increases without reducing the number of students they serve, which is roughly 9,000 combined.

Move Maintenance and Operations funding back to the operating budget (cost-neutral, maintenance level)

The lack of a 2017-19 capital budget is costing community and technical colleges $11.4 million per year in state funding for routine facility maintenance and utility costs, including maintenance staff salaries. Colleges have collected funds for these needs from the building fee portion of student tuition and deposited them with the Treasurer’s Office, but they lack authority to use those funds without a 2017-19 capital budget. This cost-neutral request would permanently shift capital maintenance and operations (M&O) appropriations back to the operating budget, where they were until 2003.
• Washington state will have 740,000 job openings in the next five years. More than half of those openings will be filled by people who have postsecondary education or training.¹

• Employers are having the most difficulty filling mid-level jobs. These jobs require more than a high school education but less than a four-year degree — the level of education provided by community and technical colleges.²

• Washington state’s goal for postsecondary education is for 70 percent of all adults to have a postsecondary credential by 2023. To meet our share, Washington community and technical colleges will need to produce 228,000 more graduates who have earned a certificate or degree for the first time.³

• STEM jobs are in every industry and every community in the state — comprising from 8 percent to 20 percent of the workforce in every region. Examples include food production in Central Washington, hospitals in Spokane and engineering in the Tri-Cities. While communities and industries are increasingly dependent on workers with high-tech skills, the state faces a significant gap between employer demand and local supply of those with desired degrees and training.⁴

Washington’s community and technical colleges request a $323 million capital budget

The college system faces a significant and growing backlog of capital projects of at least $952 million, according to a 2016 OFM report. This is the second highest backlog in higher education, and it does not include the millions more needed for new learning spaces.

Funding is urgently needed to provide students with modern, well-maintained buildings that support their educational goals.

Without funding in the 2018 supplemental capital budget, already tight college budgets are pressed to their breaking points. With no new appropriations in the biennial capital budget, colleges now face the decision whether to lay off employees or drain funding from educational programs to keep facilities open. Delays increase costs of projects and risk disrupting classes as we have fewer opportunities to schedule work around weather and academic calendars.

The request is in priority order. It has been ranked based on the need for space, condition of existing facilities, systemwide policy objectives and estimated costs.

<table>
<thead>
<tr>
<th>Priority</th>
<th>Type</th>
<th>College</th>
<th>Project</th>
<th>2018 Request</th>
<th>Cumulative</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Maintenance and Operation</td>
<td>Statewide</td>
<td>Preventive Facility Maintenance and Building</td>
<td>$22,800,000</td>
<td>$22,800,000</td>
</tr>
<tr>
<td>2</td>
<td>Minor Work – Preservation</td>
<td>Statewide</td>
<td>Minor Works – Preservation</td>
<td>$21,309,000</td>
<td>$44,109,000</td>
</tr>
<tr>
<td>3</td>
<td>Minor Work – Preservation</td>
<td>Statewide</td>
<td>Minor Repairs – Roof</td>
<td>$5,307,000</td>
<td>$49,416,000</td>
</tr>
<tr>
<td>4</td>
<td>Minor Work – Preservation</td>
<td>Statewide</td>
<td>Minor Repairs – Facility</td>
<td>$16,587,000</td>
<td>$66,003,000</td>
</tr>
<tr>
<td>5</td>
<td>Minor Work – Preservation</td>
<td>Statewide</td>
<td>Minor Repairs – Site</td>
<td>$4,166,000</td>
<td>$70,169,000</td>
</tr>
<tr>
<td>6</td>
<td>Minor Work – Program</td>
<td>Statewide</td>
<td>Minor Works – Program</td>
<td>$16,389,000</td>
<td>$86,558,000</td>
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<tr>
<td>7</td>
<td>Major Project – Construction</td>
<td>Edmonds</td>
<td>Science Engineering Technology Building</td>
<td>$39,257,000</td>
<td>$125,815,000</td>
</tr>
<tr>
<td>8</td>
<td>Major Project – Design</td>
<td>Wenatchee</td>
<td>Wells Hall Replacement</td>
<td>$2,840,000</td>
<td>$128,655,000</td>
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<tr>
<td>9</td>
<td>Major Project – Construction</td>
<td>Whatcom</td>
<td>Learning Commons</td>
<td>$34,952,000</td>
<td>$163,607,000</td>
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<tr>
<td>10</td>
<td>Major Project – Design</td>
<td>Olympic</td>
<td>Shop Building Renovation</td>
<td>$953,000</td>
<td>$164,560,000</td>
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<tr>
<td>11</td>
<td>Major Project – Design</td>
<td>Pierce Ft. Steilacoom</td>
<td>Cascade Building Renovation – Phase 3</td>
<td>$3,508,000</td>
<td>$168,068,000</td>
</tr>
<tr>
<td>12</td>
<td>Major Project – Construction</td>
<td>Big Bend</td>
<td>Professional-Technical Education Center</td>
<td>$35,346,000</td>
<td>$203,414,000</td>
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<tr>
<td>13</td>
<td>Major Project – Design</td>
<td>South Seattle</td>
<td>Automotive Technology</td>
<td>$2,501,000</td>
<td>$205,915,000</td>
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<tr>
<td>14</td>
<td>Major Project – Construction</td>
<td>Spokane</td>
<td>Main Building South Wing Renovation</td>
<td>$25,683,000</td>
<td>$231,598,000</td>
</tr>
<tr>
<td>15</td>
<td>Major Project – Construction</td>
<td>Highline</td>
<td>Health and Life Sciences</td>
<td>$24,221,000</td>
<td>$255,819,000</td>
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<tr>
<td>16</td>
<td>Major Project – Design</td>
<td>Bates</td>
<td>Medical Mile Health Science Center</td>
<td>$3,238,000</td>
<td>$259,057,000</td>
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<tr>
<td>17</td>
<td>Major Project – Construction</td>
<td>Clover Park</td>
<td>Center for Advanced Manufacturing Technologies³</td>
<td>$35,821,000</td>
<td>$294,878,000</td>
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<tr>
<td>18</td>
<td>Major Project – Design</td>
<td>Shoreline</td>
<td>Allied Health, Science &amp; Manufacturing</td>
<td>$3,592,000</td>
<td>$298,470,000</td>
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<tr>
<td>19</td>
<td>Major Project – Design</td>
<td>Spokane Falls</td>
<td>Fine and Applied Arts Replacement</td>
<td>$2,827,000</td>
<td>$301,297,000</td>
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<tr>
<td>20</td>
<td>Major Project – Design</td>
<td>Clark</td>
<td>North Clark County</td>
<td>$5,688,000</td>
<td>$306,985,000</td>
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<tr>
<td>21</td>
<td>Major Project – Design</td>
<td>Everett</td>
<td>Learning Resource Center</td>
<td>$4,015,000</td>
<td>$311,000,000</td>
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<tr>
<td>22</td>
<td>Major Project – Design</td>
<td>Grays Harbor</td>
<td>Student Services and Instructional Building</td>
<td>$4,151,000</td>
<td>$315,151,000</td>
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<tr>
<td>23</td>
<td>Major Project – Design</td>
<td>North Seattle</td>
<td>Library Building Renovation</td>
<td>$3,448,000</td>
<td>$318,599,000</td>
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<tr>
<td>24</td>
<td>Major Project – Design</td>
<td>Walla Walla</td>
<td>Science &amp; Technology Building Replacement</td>
<td>$1,156,000</td>
<td>$319,755,000</td>
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<tr>
<td>25</td>
<td>Major Project – Design</td>
<td>Cascadia</td>
<td>Center for Science and Technology</td>
<td>$3,421,000</td>
<td>$323,176,000</td>
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<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>$323,176,000</strong></td>
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</table>

— see reverse side for authorities to finance capital projects —
Authorize colleges to finance capital

The community and technical college system requests legislative approval to finance the following capital projects.

### College Project Authority

<table>
<thead>
<tr>
<th>College</th>
<th>Project</th>
<th>Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bellevue</td>
<td>COP(^3) for Student Success Center</td>
<td>$20,000,000</td>
</tr>
<tr>
<td>Cascadia</td>
<td>COP for Parking Facilities</td>
<td>$29,500,000</td>
</tr>
<tr>
<td>Clover Park</td>
<td>COP for Center for Advanced Manufacturing Technologies(^4)</td>
<td>$35,821,000</td>
</tr>
<tr>
<td>Grays Harbor</td>
<td>COP for Upper Parking Lot Improvements</td>
<td>$1,100,000</td>
</tr>
<tr>
<td>Lower Columbia</td>
<td>Re-authorize COP for Renovation of Main Building</td>
<td>$3,500,000</td>
</tr>
<tr>
<td>Renton</td>
<td>COP for Land Acquisition</td>
<td>$2,000,000</td>
</tr>
<tr>
<td>Shoreline</td>
<td>Long-term Lease for Student Housing</td>
<td>30-year Lease</td>
</tr>
<tr>
<td>South Puget Sound</td>
<td>COP for Property Acquisition and Improvements</td>
<td>$7,000,000</td>
</tr>
<tr>
<td>South Puget Sound</td>
<td>COP for Health and Wellness Center</td>
<td>$16,000,000</td>
</tr>
<tr>
<td>South Seattle</td>
<td>COP for Student Wellness and Fitness Center</td>
<td>$10,000,000</td>
</tr>
<tr>
<td>Whatcom</td>
<td>COP for Student Housing</td>
<td>$26,470,000</td>
</tr>
<tr>
<td>Yakima</td>
<td>COP for West Campus Expansion</td>
<td>$22,700,000</td>
</tr>
</tbody>
</table>

### History of capital appropriations for community and technical colleges\(^5\)

Sources:
2. The unfunded 2017-19 biennial requests were adjusted for changes in sales tax rates and delay. Minor projects that could not be completed this biennium were postponed until next biennium.
3. COP. Certificate of Participation; a financing instrument managed by the State Treasurer’s office typically used for local financing.
4. The Legislature’s 2017-19 capital proposals funded the Clover Park project with a COP backed by college Building Fees. The debt service for this was provided in the 2017-19 operating budget.
5. Numbers are from fiscal.wa.gov and compiled by SBCTC finance division.
October 23, 2017

Ms. Rosalinda Mendoza  
IBM Corporation Donation  
C/O Yakima Valley College – Board of Trustees  
PO Box 22520  
Yakima, WA 98907

Dear Ms. Mendoza,

Yakima Valley College acknowledges your gift and thanks you for your donation of $1,000.00 towards the diversity training program here at the college. The importance of your gift goes beyond its monetary value. Your support of Yakima Valley College helps not only the students but also the community that the college serves.

As a learning-centered institution, YVC responds to the ever-changing and diverse community we serve. We provide opportunities for our students to acquire knowledge in basic literacy, academic, professional and technical education and skills for lifelong learning.

As an instrumentality of a governmental unit, community and technical colleges are not subject to Federal income tax therefore contributions made to Yakima Valley College are tax deductible under Section 170 (c) (1) of the Internal Revenue Code.

Again thank you for your support with your donation to Yakima Valley College.

Sincerely,

Nicole Delp  
Procurement & Supply Specialist 3

CC: Dr. Linda Kaminski  
Dr. Teresa Holland Rich  
Mr. Tomás Ybarra
1. At my high school attending YVCC was discouraged by students and staff alike. Our teachers told us the honors and AP classes at the high school were of much higher quality than a community college's classes, and other students looked at YVCC with disdain and told me to wait a couple more years and attend a real college. Even the counselors seemed to try and talk students out of attending running start at YVCC, but I did my own research. I saw that YVCC had quality classes with excellent professors, and running start made my classes very affordable.

2. I was compelled to attend a community college to get a head start on my higher education. I knew that I wanted to go to college and going to a community college, especially through the running start program, provided an affordable way to start working towards my degree.

3. I choose YVCC specifically for their science department. I have known for a while that I want a career in science, and no other school in Yakima can compare themselves to the science programs, equipment, and professors available at YVCC.

4. One individual who helped transform my life and contribute to my success was Professor James Klarich (my chemistry professor). Mr. Klarich possessed an enthusiasm about chemistry that was contagious and made me more excited about chemistry and school than any other professor has. Mr. Klarich inspired me to pursue a chemistry based field and get my associate of science
5. This year I hope to graduate YVCC with my associate of science and transfer to another university. From there I plan to get a bachelor's degree in chemistry before transferring to a pharmacy program to hopefully get a career as a pharmacist.

6. If I were to give advice to any current students I would tell them to find classes that make them excited and to not just take easy classes and graduate without finding their passion. For people who are unsure about their ability to attend a community college I would tell them to just take it slow, pick one class that you think sounds interesting and throw 100 percent of yourself into it, school isn't just about getting good grades, it's about finding yourself and pursuing your passions.
To: Dr. Linda Kaminski, President  
From: Scott Towsley, (CIO) Director of Technology Services  
Date: November 8, 2017  
Subject: Server Software Conversion Update

Ken Morris, our new Senior System Administrator, starts on November 16. We rescheduled the installations of the VMware’s Operations Management software and the pilot implementation of Workspace One. We wanted to wait, so Mr. Morris could share in the learning experience of the new systems management solutions.

- **Operational management software:** technically called **vRealize Operations Manager**, this software delivers intelligent operations management with application-to-storage visibility across physical, virtual, and cloud infrastructures. What’s that mean in English? This software represents an enhancement to our server infrastructure and provides automation of reporting, tracking, and oversight in an efficient manner.

- **Workspace One:** this is the future delivery solution for applications on mobile devices (phones, laptops, iPads, and tablets).

Purchases: None required

In Process:

1. Operational management software installation has been re-scheduled for winter quarter. The first available time is January. This was delayed because we thought it important for the new Senior System Admin to be part of the software implementation.

2. Workspace One, will be tentatively scheduled at end of winter quarter for piloting. This process requires the expertise of VMware Engineers, which is available at the earliest in January.

Completed:

1. All licenses purchased and in place.

2. All servers migrated.

3. VEEAM replication and backup management software installed and setup.

4. Management switch purchase not needed.

5. Windows Server Operating Systems updates have been automated to include Critical and security updates.
   
   a. Security Updates address known flaws that have not yet been exploited, requiring updates.

   b. Critical Updates are responses to known flaws that have been exploited, requiring immediate update to operating systems.

Note: By moving our server infrastructure to VMware, we have been able to streamline support, operations, and the introduction of more efficient ways to manage our servers.
Clery Act
Annual Security Report

Presented to:
YVC Board of Trustees
Study Session, November 8th, 2017
History

The Clery Act requires schools to make timely warnings to the campus community about crimes that pose an ongoing threat to students and employees. The Department of Education can fine schools that fail to comply.
Gathering Crime Stats

<table>
<thead>
<tr>
<th>On Campus</th>
<th>Off Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Residence Center</td>
<td>Yakima Police Department</td>
</tr>
<tr>
<td>Dean of Students</td>
<td>Grandview Police Department</td>
</tr>
<tr>
<td>Yakima &amp; Grandview</td>
<td></td>
</tr>
<tr>
<td>Human Resources</td>
<td></td>
</tr>
<tr>
<td>Security Office</td>
<td></td>
</tr>
</tbody>
</table>

NEXT: CRIME STATS TABLE
###who reports

**Criminal Offenses**
- Criminal Homicide
- Murder / Non-Negligent Manslaughter
- Negligent Manslaughter
- Robbery
- Aggravated Assault
- Burglary
- Motor Vehicle Theft
- Arson
- Violence Against Women Act Offenses
  - Sex Offenses Forcible
  - Sex Offenses Non-forcible
  - Domestic Violence
  - Stalking
  - Dating Violence

**Disciplinary Action**
- Violations of Liquor Law
- Drug Violations
- Illegal Weapons Possession
- Disciplinary Action: Liquor Law Violation
- Disciplinary Action: Drug Violations
- Disciplinary Action: Weapons Possession

**Hate Crimes**
- Larceny-Theft
- Simple Assault
- Intimidation
- Destruction, Damage, Vandalism of Property
How can I report a crime or criminal activity at YVC?

<table>
<thead>
<tr>
<th>YVC Campus Security Authorities</th>
<th>Anonymous Reporting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Campus Security</td>
<td>Counseling and Advising</td>
</tr>
<tr>
<td>College Administrators</td>
<td>External Agencies</td>
</tr>
<tr>
<td>Program Directors</td>
<td></td>
</tr>
<tr>
<td>Faculty and Staff</td>
<td></td>
</tr>
<tr>
<td>Housing Authorities</td>
<td></td>
</tr>
<tr>
<td>Coaches</td>
<td></td>
</tr>
</tbody>
</table>
How does YVC Campus Security follow-up on reported crime on campus?
How does YVC educate the campus community about crime prevention, safety and security?

- **Crime awareness programs**
  - Rape Prevention and Personal Protection
  - Distribution and posting of the Emergency Procedure Flipbooks

- **YVC Cares Team**
  - A group of faculty and staff to monitor student behavior and intervene sooner than previously thought necessary.
How does YVC provide timely warnings regarding criminal activity?

- RAVE
  - Text
  - Email
- Campus TV Monitors
- Public Information Officer (PIO)
How does YVC provide security and safety information to the campus community?

- Security Page on Website
  - Text
  - Email
- Publications
- Campus TV Monitors
  - Deccio, HUB, SRC, Counseling, and Security
How does YVC notify the campus community about immediate threat to life or safety?

- Sirens and Public Address Systems
- RAVE Text/Email Notification
- YVC Website
- Emergency Phone Tree
- Voice Mail Messaging
- Media Release / Press Conference / Flash Alerts
Active Shooter Training

- Campus-wide Effort
- “Run, Hide, Fight”
Who has law enforcement authority on YVC campuses and satellite locations?

- Yakima Campus – Yakima Police Dept., Yakima Co. Sheriff’s Dept.
- Grandview Campus – Grandview Police Department
- Sunnyside Learning Center – Sunnyside Police Department
- Toppenish Learning Center – Toppenish Police Department
- Ellensburg Learning Center – Ellensburg Police Department
How does YVC test and evaluate emergency response and evacuation process?

- **Annual confidence testing** of all fire suppression, alarm devices and systems.
- Audible enunciators are tested during **quarterly unannounced evacuation drills**.
- All drills engage a process that tests our **emergency communication pathways**, including phone trees, emergency text messaging, and email alerts.
What services are available for victims of a crime on campus?

- The college employs mental health counselors on both the Yakima and Grandview campuses.
- Personal short-term counseling services are available at no cost. Following an initial visit, the victim may be referred to local hospitals, victim advocate services, and mental health agencies.
- Information shared in a personal counseling session is confidential.
In Conclusion

- YVC is committed to providing accessible crime stats for both the campus and surrounding community.
- YVC pursues and cultivates positive relationships with community partners and first responders.
- YVC ensures resources are in place not simply to prevent crime, but to assist in supporting anyone who may be affected by criminal or harmful activity.
Questions?

- Crime stats
- Informing the public
- Police authority on campus
- Active shooter training
- Evaluating our responses
- Victim services
Annual Population

- 2014-15: 8239
- 2015-16: 8136
- 2016-17: 8022
2016-17 Demographics by Kind of Student

- **Female**: 63%, 62%, 60%
- **Have Children**: 32%, 16%
- **Full-Time**: 59%, 52%
- **Running Start**: 23%, 3%
- **Low-Income**: 53%, 72%
Student Outcomes of Degree-Seeking Students

- Workforce & Transfer Intent Students
  - Fall to Winter Retention
  - Fall to Fall Retention
  - Certificate or Degree Completion
  - Transfer to Another Institution (without certificate or degree)
- Completion and Transfer Combined
Fall to Winter Retention

- All: 81%
- Asian/Pacific Islander: 87%
- Black/African American: 69%
- Hispanic/Latinx: 83%
- Native American: 82%
- White: 79%
Fall to Fall Retention

- All: 51%
- Asian/Pacific Islander: 52%
- Black/African American: 22%
- Hispanic/Latinx: 56%
- Native American: 41%
- White: 50%
Certificate or Degree Completion within 3 Years and Within 6 Years

- All: 100%
- Asian/Pacific Islander: 90%
- Black/African American: 80%
- Hispanic/Latinx: 70%
- Native American: 60%
- White: 50%

3 Year Completion Rates:
- All: 24%
- Asian/Pacific Islander: 19%
- Black/African American: 20%
- Hispanic/Latinx: 28%
- Native American: 28%
- White: 28%

6 Year Completion Rates:
- All: 34%
- Asian/Pacific Islander: 18%
- Black/African American: 34%
- Hispanic/Latinx: 34%
- Native American: 21%
- White: 36%
Transfer to Another Institution within 3 and 6 Years (without certificate or degree)
Completion & Transfer Combined Within 3 and 6 Years

- All: 100%
- Asian/Pacific Islander: 50%
- Black/African American: 62%
- Hispanic/Latinx: 51%
- Native American: 61%
- White: 54%

- Within 3 Years: 44% (All), 50% (Asian/Pacific Islander), 62% (Black/African American), 51% (Hispanic/Latinx), 61% (Native American), 54% (White)
- Within 6 Years: 61% (All), 64% (Asian/Pacific Islander), 74% (Black/African American), 54% (Hispanic/Latinx), 47% (Native American), 67% (White)
Special Study of Workforce Students

- Employment Rates by Completion Status
- Employment Rates by Race/Ethnicity
Employment Rates
By Completion Status

Overall  Completed  Did Not Complete

Full-Time or Part-Time:
- Overall: 64%
- Completed: 67%
- Did Not Complete: 63%

Full-Time:
- Overall: 41%
- Completed: 50%
- Did Not Complete: 39%

Part-Time:
- Overall: 23%
- Completed: 17%
- Did Not Complete: 24%
Employment Rates of Completers
By Race/Ethnicity

- Full-Time or Part-Time:
  - All: 67%, 64%, 69%, 66%
  - Hispanic/Latinx: 50%, 51%, 49%, 51%
  - White: 17%, 19%, 20%, 15%

- Full-Time:
  - All: 67%, 64%, 69%, 66%
  - Hispanic/Latinx: 50%, 51%, 49%, 51%
  - White: 17%, 19%, 20%, 15%

- Part-Time:
  - All: 67%, 64%, 69%, 66%
  - Hispanic/Latinx: 50%, 51%, 49%, 51%
  - White: 17%, 19%, 20%, 15%

- Students of Color:
  - All: 67%, 64%, 69%, 66%
  - Hispanic/Latinx: 50%, 51%, 49%, 51%
  - White: 17%, 19%, 20%, 15%
Employment Rates of Non-Completers By Race/Ethnicity

- Full-Time or Part-Time:
  - All: 63%, 68%, 58%, 66%
  - Hispanic/Latinx: 38%, 45%, 33%
  - White: 24%, 23%, 24%
  - Students of Color: 25%, 25%

- Full-Time:
  - All: 63%, 68%, 58%, 66%
  - Hispanic/Latinx: 38%, 45%, 33%
  - White: 24%, 23%, 24%
  - Students of Color: 25%, 25%

- Part-Time:
  - All: 63%, 68%, 58%, 66%
  - Hispanic/Latinx: 38%, 45%, 33%
  - White: 24%, 23%, 24%
  - Students of Color: 25%, 25%
Special Study of Transfer Students

- Transferred (with or without an AA-DTA
- Earned a BA degree within 6 years of entering YVC
- Transferred with an AA-DTA
- Transferred without an AA-DTA
- Bachelor’s completion by AA-DTA status
Special Study of Transfer-Intent Only Students

Timeframe: 6 Years

- Transferred with or without an AA-DTA: 45%
- Earned a BA Degree within 6 years: 20%
Of the 45% who transferred:

<table>
<thead>
<tr>
<th>Transferred with an AA-DTA</th>
<th>Transferred without an AA-DTA</th>
</tr>
</thead>
<tbody>
<tr>
<td>46%</td>
<td>54%</td>
</tr>
</tbody>
</table>
More than half our students are transferring without an AA-DTA. Why is this important?

<table>
<thead>
<tr>
<th>Students who transferred <em>with</em> their AA-DTA and went on to get their Bachelor’s Degree:</th>
<th>Students who transferred <em>without</em> their AA-DTA and went on to get their Bachelor’s Degree:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>60%</strong></td>
<td><strong>31%</strong></td>
</tr>
</tbody>
</table>

![Graph showing the comparison between students who transferred with and without their AA-DTA and their Bachelor's Degree completion rates.](image)
YVC Top Transfer Institutions

<table>
<thead>
<tr>
<th>University</th>
<th>% of YVC transfer students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Central Washington University (CWU)</td>
<td>41%</td>
</tr>
<tr>
<td>Washington State University (WSU)</td>
<td>18%</td>
</tr>
<tr>
<td>Heritage University</td>
<td>10%</td>
</tr>
<tr>
<td>All other (8% or less and about 90)</td>
<td>31%</td>
</tr>
</tbody>
</table>
Next Steps

- For those who transferred without an AA-DTA:
  - How many credits did they have when they left?
  - Were they here for just one quarter?
  - Were they getting financial aid?
  - Why did they leave without finishing the DTA?
  - Are there differences between those who finish the DTA and those who don’t?
    - What kinds of variables should we be analyzing?
  - Are there specific strategies YVC can use to increase the completion of the DTA before transferring?
Questions?