



Yakima Campus

S. 16th Avenue & Nob Hill Boulevard, PO Box 22520, Yakima, WA 98907-2520

P: 509.574.6800 • www.yvcc.edu

MINUTES

**SPECIAL MEETING/STUDY SESSION
YAKIMA VALLEY COLLEGE
BOARD OF TRUSTEES
January 10, 2019, 3:30 p.m.
M. L. King Room, HUB
Yakima Campus**

Chair Ozuna called the special meeting to order at 3:30 p.m. Trustees present were Chair Robert Ozuna, Vice Chair Sara Cate, Trustee Rosalinda Mendoza, Trustee Patrick Baldoz and Trustee Neil McClure.

A. Office of Institutional Effectiveness Report

Sheila Delquadri, Director of Institutional Effectiveness, provided the Board with an overview of the Office of Institutional Effectiveness.

B. Annual Student Outcome Data

Sheila Delquadri, Director of Institutional Effectiveness, presented on student outcome data and the results of the survey of faculty and student perception of pathway advising. Copies of the materials are filed with these minutes in the president's office.

MINUTES

**REGULAR MEETING
YAKIMA VALLEY COLLEGE
BOARD OF TRUSTEES
January 10, 2019, 4:30 p.m.
M.L. King Jr. Room
Hopf Union Building, Yakima Campus**

Chair Ozuna called the meeting to order at 4:34 p.m.

A. Roll Call and Introduction of Guests and New Employees

Board of Trustee Present

Dr. Sara Cate, Vice Chair
Mr. Neil McClure
Ms. Rosalinda Mendoza
Mr. Robert Ozuna, Chair

Others Present

YVC Students
YVC Staff

Dr. Linda Kaminski, Secretary

Introduction of Guests and New Employees

Mr. Kraig Michels, Executive Director Human Resource Services, Christopher Edin, Utility Worker; Abby Slyfield, Support Tech 1; Liz Evans, Support Tech 2; Pedro Navarrete, Coordinator BASM, Brittini Wenstrom, Program Assistant; Debra Rath, Grants & Contract Manager; Rachel Cook, HR Consultant 1; Heather Hadsel HR Consultant 2.

- B. Proposed Changes to the Agenda.** There were no changes to the agenda.
- C. Approval of Minutes:** Trustee Mendoza moved that the minutes of the Special and Regular Meetings of November 5, 2018 be approved as submitted. The motion was seconded by Trustee McClure and passed unanimously.
- D. Celebrating Excellence.** Mr. Matt Lewis, Mathematics Instructor, presented on ESCALA. ESCALA is a 27-hour professional development program focused on teaching at Hispanic Serving Institutions. Faculty attend an 18-hour workshop on the perspectives and needs of students from high context cultures, with an emphasis on Hispanic cultures. Faculty learn how to utilize the unique strengths students possess as a cultural inheritance to help facilitate their success. Then faculty devote 9 hours working on a systematic inquiry project to implement a meaningful change in their classrooms and then they will study that change through a collection of quantitative and qualitative data.
- E. Community Partner Perspective:** Lonni Rodriguez-Funk, Director of Workfirst Education introduced Mr. Jesse Burrough, Plant Manager, from PORTCO Packaging who discussed the training his employees are receiving from YVC and Impact Washington through the Job Skills Program (JSP) grant and he shared the benefits they are seeing from the partnership.
- F. Action Items** – There were no action items.
- G. Communications** – There were no communications.

H. Reports

1. **Board of Trustees**

Trustee Cate discussed attending day two of the ACT Fall conference she attended including the dimensions of equity panel discussion and community college advocacy. She will also be attending the ACT Winter Conference in Olympia and the National Legislative Summit in Washington D.C.

Trustee Baldoz attended day one of the ACT Fall conference and talked about the legislative asks and the session on community college advocacy.

Trustee McClure attended the Foundation meeting and discussed the Foundations new emergency funds for students to help cover books and tuition. The Foundation will be working with the counseling center to set up the parameters. Additionally the Foundation agreed to award \$250.00 each to the two All Washington Nominees.

Chair Ozuna inquired if the Board would still like to rotate attendance at the Foundation meetings or if the Board wanted to assign a Liaison. After discussion, it was agreed that the Board would continue to rotate attending the meetings depending on their availability.

Chair Ozuna discussed attending the state auditor's fiscal audit entrance conference.

2. **Students**

Jaren Wallulatum, President of ASYVC, discussed past and upcoming events hosted by ASYVC. He also introduced the new ASYVC Secretary who attended graduated from Davis High in 2011 and is a Spanish Major and the new ASYVC Programmer, Christian who went to Ike but got his diploma from YVC.

Abraham Lopez, Vice President of Grandview Student Council, discussed some of their past and upcoming events. He introduced Kevin Cassidy who attended Prosser High and is now in his fourth year at YVC.

3. **Classified Staff** — No Report

4. **Professional Staff** – Ms. Hillary Emerson, AFT-YPS Professional Representative, shared that the professional staff celebrated a 10-year anniversary and that they will be approaching the college for a contract re-opener.

5. **Faculty** — No Report

6. **Vice President for Administrative Services**

Dr. Teresa Rich discussed the new Yak Grab-n-Go that offers a wide variety of options from fresh foods, coffee, drinks, candy and pastries. She also discussed the International Student Reception held on January 9th. Dr. Rich shared that the State Auditors began on campus on December 26th, they held their entrance conference on January 7th, that they expect to be done with the financial audit on campus on January 18th and they will have an exit conference in February. She shared that the auditors will begin their FY14-FY18 Accountability Audit the week of January 21st and expect to be completed near the end of February. Dr. Rich updated the Board on the Fitness Center remodel which is near completion and will be open to the students on January 14th. She also provided the Board with an update on the West Campus Expansion.

7. **Vice President for Instruction and Student Services**

Vice President Ybarra introduced Mr. Marc Coomer who gave a Board an update on the College Prep Track (CPT), which is an on-ramp for students who have earned a high-school credential, but are not college ready. It is the hope that upon completing CPT, students will be better prepared to transition into college classes. A copy of his handout is filed with the minutes.

Dean Paulette Lopez provided the Board with an update on the Workforce Education Division. She discussed new degrees and certificates being offered including a Certified Logistics Associate and she thanked Jay Frank and Community Relations for highlighting this particular program, which increased enrollment. A copy of her report is filed with the minutes.

Vice President Ybarra provided the Board with a handout on YVC headcount vs. FTE and discussed the ongoing concern with enrollment, as it is an important economic driver for the college. He discussed that it is more cost effective to hang onto the students we have and investments in doing a better job at retaining students is beneficial to the college.

8. **President**

Community Relations Report. Mr. Jay Frank, Director of Community Relations, discussed the Larson Galleries upcoming 70th anniversary event and he talked briefly about the calendar of events. He showed the Board a promotional video that will be used for employee recruitment. Mr. Frank also discussed a new partnership with KUNW Univision that will highlight YVC students.

Human Resource Activity Report. *Written Report Only*

President. (1) President Kaminski provided the Board with weekly FTE Census & Allocation Report. (2) She provided the Board with a copy of a Yakima Magazine Article. (3) She shared that the YVC Automotive Program meets the requirements for Master Automobile Service Technology Accreditation. (4) Dr. Kaminski discussed the WACTC vote and then asked for suggestions for the March 4th Board Retreat.

I. **Call to the Public.** No one present indicated a desire to address the Board.



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- J. **Date of Next Meeting** — The next Regular meeting will be **WEDNESDAY February 6, 2019** in the M.L. King Jr. Room, Hopf Union Building, Yakima Campus
- K. **Executive Session** –
1. At 6:31 p.m. Chair Ozuna called for an executive session for 30 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions..., invited to attend were President Linda Kaminski, HR Director Kraig Michels, and by phone Ms. Kelly Woodward, AAG.
 2. Announcement of time Executive Session will conclude. Executive session was called for 30 minutes, to end at or before 7:01 p.m.
- L. **Action Items** – there were no action items as a result of the executive session
- M. **Adjournment.** The regular board meeting adjourned at 6:30 p.m. at that time Chair Ozuna called for an executive session.

ROBERT OZUNA

LINDA KAMINSKI

Robert Ozuna, Chair

Attest: Linda J. Kaminski, Secretary