



Student Name _____

Student ID# _____

Required Classes		Grade
BA 115	Business Math	5 _____
BA 138	Written Business Communication	5 _____
BA 158	Principles of Management	5 _____
BA 160	Supervision Techniques ^{W/Su}	5 _____
BA 161	Human Resources Management ^{W/Sp}	5 _____
BA 205	Small Business Management ^W	5 _____

Required Classes		Grade
BA 225	Career Management	5 _____
BUS& 101	Introduction to Business	5 _____
BUS& 201	Business Law	5 _____
IT 100	Introduction to Computers	3 _____
IT 221	Applied Spreadsheets ^{W/Su}	5 _____

NOTES:

- ❖ Degree and certificates are awarded upon completion of required courses with a minimum GPA of 2.0 or higher.
- ❖ Some courses are offered each quarter; some are offered less frequently, as indicated by the superscripts. Check the YVC Catalog or the BA Program for information on individual courses.

PLANNING GUIDE

YEAR ONE

FALL	Credit	WINTER	Credit	SPRING	Credit	SUMMER	Credit

YEAR TWO

FALL	Credit	WINTER	Credit	SPRING	Credit	SUMMER	Credit

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