



**GRADUATE APPLICATION**  
**Associate of Applied Science in Information Technology General Degree #514G – 90 credits**  
**(Revised 11/23/20)**

- Step 1. Meet with your academic advisor for initial review and signature.  
 Step 2. **Submit within 30 days of Advisor signature** and with **\$10 application fee** to cashier's office for an unlimited number of applications during the academic year.  
 Step 3. Make a copy for your records.  
 Step 4. Expect an email verification that your listed plan meets official graduation requirements.

**STUDENT INFORMATION**

SELECT THE QUARTER YOU PLAN TO COMPLETE THIS DEGREE:  Summer  Fall  Winter  Spring of Year \_\_\_\_\_  
 NAME AS YOU WISH IT TO APPEAR ON DEGREE - Last name must match records: \_\_\_\_\_  
 \_\_\_\_\_ STUDENT ID # \_\_\_\_\_

MAILING ADDRESS (Address, City, State, Zip): \_\_\_\_\_  
 REQUESTING HIGH SCHOOL DIPLOMA:  Yes  No      PHI THETA KAPPA MEMBER  Yes  No

**INSTRUCTIONS:** If you are using transferred credits toward degree requirements, list course name, number, and credit amount as it appears on your evaluated transcript. Place an asterisk (\*) beside each transferred course. List colleges/universities below and a photocopy of each evaluated transcript must be attached.

COLLEGE/UNIVERSITY NAME	COLLEGE/UNIVERSITY NAME	COLLEGE/UNIVERSITY NAME

On the following list indicate the courses you have already completed by writing in the grade received. For courses you are currently enrolled in and the courses you anticipate enrolling in write in the abbreviation for the quarter, ie, F, W, Sp, Su in the quarter column. If you have permission to substitute a course, write in the new class number beside the one listed. Your advisor must initial the changes. Students must earn a cumulative 2.00 GPA to obtain a degree.

**REQUIRED COURSES FOR INFORMATION TECHNOLOGY GENERAL DEGREE**

COURSE	CREDIT	GRADE	QTR	COURSE	CREDIT	GRADE	QTR
IT 101	5			IT 225	5		
IT 103	5			IT 253	5		
IT 105	5			IT 259	5		
IT 110	5			BA 115	5		
IT 140	5			BA 138	5		
IT 145	5			BA 225	5		
IT 160	5						

DEGREE TOTAL CREDITS    90  
 EARNED CREDITS            \_\_\_\_\_  
 PROJECTED CREDITS        \_\_\_\_\_  
 TOTAL CREDITS             \_\_\_\_\_  
 IT Keyboarding Proficiency  
 BT 105  or BT 101

**ADDITIONAL REQUIRED COURSES FOR IT GENERAL DEGREE**

Choose 2 credits from the following: IT 190, 191, 192, 193, 290, 291, 292, 293.

COURSE	CREDIT	GRADE	QTR	COURSE	CREDIT	GRADE	QTR

**ELECTIVE COURSES FOR IT GENERAL DEGREE**

Any 23 credits from the approved courses from AG, BA, BT (including BT 101), ENGR, AH, CJ, and IT. Students can take up to 10 credits in Arts and Science to total 90 credits.

COURSE	CREDIT	GRADE	QTR	COURSE	CREDIT	GRADE	QTR

**You must inform the Registration office and Academic Advisor of all changes you make in your projected schedule. Not following this plan may delay your graduation.**

**ADVISOR AND STUDENT SIGNATURES**

Printed Advisor Name	Date
Advisor Signature (Initial Review Completed) X	Date
Student Signature X	Date

Yakima Valley College does not discriminate against any person on the basis of race, color, national origin, disability, sex, genetic information, or age in admission, treatment, or participation in its programs, services and activities, or in employment. All inquiries regarding compliance should be directed to the Executive Director of Human Resource Services, YVC, South 16th Ave. & Nob Hill Blvd., Yakima, WA 98902; or call 509.574.4670.

**DO NOT WRITE IN THIS SECTION - FOR OFFICE USE ONLY**

REQUESTING HIGH SCHOOL DIPLOMA \_\_\_\_\_ HIGH SCHOOL DIPLOMA POSTED \_\_\_\_\_ HIGH SCHOOL DIPLOMA MAILED \_\_\_\_\_  
 SM5001 \_\_\_\_\_ SM6015 \_\_\_\_\_ FINAL GPA \_\_\_\_\_ SM6009 (POSTED TO TRANSCRIPT) \_\_\_\_\_