YVC Placement Testing at Remote Site

Process for students *admitted to YVC* who need to test remotely. Read all instructions carefully.

Students may test at a college or university offering remote testing or at home through Examity proctoring service. Students need to pay YVC $20 placement fee, as well as any fee required by the remote testing location. Before paying, check with your local testing center to ensure they can deliver the Accuplacer test remotely. If you use Examity, you will have an additional payment of $25 due when you register for the test with Examity.

Technical requirements for Examity: a computer, a web cam, and a high speed Internet connection. Do not choose this option if you do not have access to the appropriate technology.

Instructions

1. Complete demographics section of this form. All information is required – students MUST have YVC ID number and valid email address.
2. Include check or money order for testing fee of $20. Make payment out to Yakima Valley College and include student ID# on check/money order. *Credit cards, cash, or phone payments NOT accepted.* Payment is non-transferrable and non-refundable.
3. Mail this completed form and payment to:
   Yakima Valley College -- Business Office
   PO Box 22520
   Yakima, WA 98907
4. Watch your email for an email from YVC with your remote testing voucher number and further instructions. Remember to check your junk/spam folders.

Student Name: _____ **Birthdate:** _____

YVC ID Number: _____ **Email Address:** _____

Mailing Address: _____

City, State, Zip Code: _____

I will be testing: ☐ Using Examity ☐ College or university testing center

Name of college or university where you will test: _____

Office Use Only

Business Office	Business Office	Testing Services
Payment received:	Form to Testing Services:	Testing Services send email w/ voucher # to student:
Date & initial:	Date & initial:	Date & initial:

Yakima Valley College does not discriminate against any person on the basis of race, color, national origin, disability, sex, genetic information, or age in admission, treatment, or participation in its programs, services and activities, or in employment. All inquiries regarding compliance should be directed to the Executive Director of Human Resource Services, YVC, South 16th Ave. & Nob Hill Blvd., Yakima, WA 98902; or call 509.574.4670.