



## UNDERAGE STUDENT ADMISSION

Yakima Valley College does not desire to replace or duplicate the functions of the local public schools in regards to providing instruction to students under the age of eighteen. For applicants under the age of sixteen, academic as well as emotional maturity is of particular concern. However, the college does recognize there are certain circumstances when an underage applicant would benefit from college-level course work. To respond to the needs of those students, the college has established the following special admissions policy. Students are responsible for tuition, class fees, books and supplies.

1. Any applicant not qualifying for admission through regular admissions procedures or qualifying for an established program must request consideration of admittance under the special admissions procedure.
2. Before students can attend class the request for admittance must be reviewed and approved by the Admissions Committee.
3. If the student is accepted they will receive a welcome letter/email with instructions on how to proceed with the registration process.
4. A personal interview with the Admissions Committee may be requested at the discretion of the committee.
5. Students admitted under the special admissions procedure:
  - Will be admitted on a course by course basis
  - Will be allowed to register for class if space is available after the class has met at least once or the third day of the quarter, whichever is later.
  - Must have the Special Admissions Advisor approval signature before registering, adding or dropping a course.
6. Any student who has received probation, suspension or dismissal status on YVCC transcripts will not be admitted under special admissions.
7. Students are responsible for tuition, class fees, books and supplies.

**Follow application instructions on back**

Determine your application track and follow appropriate instructions.

<p style="text-align: center;"><b>Audition-based classes</b> (Music ensemble, drama productions, salsa band, choir, private music lessons)</p>	<p style="text-align: center;"><b>Academic-based classes</b> (College-level courses, such as history, science, math or English)</p>
<ol style="list-style-type: none"> <li>1. After audition, complete Underage Special Admissions application</li> <li>2. Complete Registration form</li> <li>3. Complete Supplemental Application</li> <li>4. Submit a signed release from a school or school district official – <i>(If the student will be leaving high school during the regular school day.)</i></li> <li>5. Attach instructor permission and entry code (usually an email)</li> <li>6. Send all documents together to:                      Yakima Valley College                      Attn: Underage Special Admissions                      PO Box 22520                      Yakima, WA 98907  <b>or</b> drop them off at Registration in the Deccio Building, 1000 S 12<sup>th</sup> Ave., Yakima, WA</li> </ol>	<ol style="list-style-type: none"> <li>1. Complete Underage Special Admissions application no later than <b>two weeks before</b> the start of the quarter</li> <li>2. Complete Registration form</li> <li>3. Complete Supplemental Application</li> <li>4. Submit a signed release from a school or school district official – <i>(If the student will be leaving high school during the regular school day.)</i></li> <li>5. Submit a letter of recommendation from a school representative (teacher, counselor etc.) addressing the student’s ability to participate successfully in an adult learning environment</li> <li>6. Send all documents together to:                      Yakima Valley College                      Attn: Underage Special Admissions                      PO Box 22520                      Yakima, WA 98907  <b>or</b> drop them off at Registration in the Deccio Building, 1000 S 12<sup>th</sup> Ave., Yakima, WA</li> <li>7. Dependent upon the courses requested, the student may be required to complete the YVC placement to demonstrate competency and the ability to benefit from college-level coursework. <b>Once the application has been reviewed the student will be contacted if a placement test is required.</b></li> </ol>



## Underage Special Admission Application

Applicant Information (required)		
Name:		
Date of birth:	Phone:	Student email:
<b>Reason for request of underage special admissions: Please check one below</b>		
Audition based performance program <i>i.e. music ensemble, salsa band, drama productions</i>	<input type="checkbox"/>	
Academic Program	<input type="checkbox"/>	
Liability Release		
<p>I am aware that YVC is an open campus. The college serves a diverse student body in an adult learning environment which values both academic and intellectual freedom. Both in the classroom and on the campus-at-large, students may be presented with difficult adult issues and decisions they would not encounter in the high school.</p> <p>As a condition of participation in certain courses, I voluntarily agree to assume all risks involved in my participation and/or traveling to and/or from this activity or course. I understand that, if I participate, I expose myself to risk of injury and/or death and property damage or loss.</p> <p>I acknowledge there are certain risks inherent in field trips and/or student activities or courses, including but not limited to those indicated above. I acknowledge that all risks cannot be prevented, and I assume those beyond the reasonable control and reasonable foresight of the College staff/instructor/advisor. I represent that I am physically able, with or without accommodation, to participate in this activity, am able to use the activity's equipment and/or supplies.</p> <p>I will review the Student Rights and Responsibilities listed at <a href="http://www.yvcc.edu/codeofconduct">www.yvcc.edu/codeofconduct</a>.</p>		
Signature of applicant:		Date:
Signature of parent or guardian:		Date: