Step 1. Meet with your academic advisor for initial review and signature.
Step 2. Submit within $\mathbf{3 0}$ days of Advisor signature and with $\mathbf{\$ 1 0}$ application fee to cashier's office for an unlimited number of applications during the academic year.
Step 3. Make a copy for your records.
Step 4. Expect an email verification that your listed plan meets official graduation requirements.


## INSTRUCTIONS:

In the Basic Requirements, Quantitative, Distribution, and Elective sections, list only courses you already completed. In the Projected section list courses you are currently enrolled in and courses you anticipate enrolling in. If you are using transferred credits toward degree requirements, list course name, number, and credit amount as it appears on your evaluated transcript. Place an asterisk (*) beside each transferred course. List colleges/universities below and a photocopy of each evaluated transcript must be attached.

## BASIC REQUIREMENTS - $\mathbf{1 0}$ credits required

Minimum 2.00 GPA required. No Pass/Fail or "S" grades allowed. (Exception: AP, CLEP, DANTES, IB scores, and College in the High School (CHS)). Write the grade in the space provided for each of the courses you have already completed. ENGL\& 101 (Formerly ENGL 101) andENGL 102 are required courses ENGL\& 101 (was ENGL 101) (5 credits) ENGL 102 (5 credits)

## TOTAL BASIC REQUIREMENT CREDITS

## QUANTITATIVE- MATH 111 required

Minimum 2.0 GPA required
$\qquad$ MATH 111 required with a grade of " $C$ " or better

TOTAL QUANTITATIVE CREDITS

## HUMANITIES - $\mathbf{1 5}$ credits required

Select from at least THREE different disciplines (subject areas). No more than 5 credits from any one discipline. May include up to five credits of skill performance courses. May include up to five credits of 100 -level foreign language OR five credits of 100 -level American Sign language. Maximum of five credits may be taken as " S " grades. Minimum 2.00 GPA required in this distribution area.

| DEPT. \& COURSE NUMBER | CREDIT | GRADE | DEPT. \& COURSE NUMBER | CREDIT | GRADE | DEPT. \& COURSE NUMBER | CREDIT | GRADE |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |

## TOTAL HUMANITIES CREDITS

## NATURAL SCIENCES/MATHEMATICS - 15 credits required

Must include MATH\& 148. Remaining credits must be selected from at least TWO different disciplines (subject areas) other than MATH. Must include one lab course. Maximum of five credits may be taken as " S " grades. Minimum 2.00 GPA required in this distribution area.

| DEPT. \& COURSE NUMBER | CREDIT | GRADE | DEPT. \& COURSE NUMBER | CREDIT | GRADE | DEPT. \& COURSE NUMBER | CREDIT |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| MATH\& 148 | 5 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

SOCIAL SCIENCES - 15 credits required
Must include ECON\& 201 and ECON\& 202. Select five additional credits from a different discipline (subject area) other than ECON. Maximum of five credits may be taken as "S" grades. Minimum 2.00 GPA required in this distribution area.

| DEPT. \& COURSE NUMBER | CREDIT | GRADE | DEPT. \& COURSE NUMBER | CREDIT | GRADE | DEPT. \& COURSE NUMBER | CREDIT | GRADE |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| ECON\& 201 | 5 |  |  |  |  |  |  |  |
| ECON\& 202 | 5 |  |  |  |  |  |  |  |

## TOTAL SOCIAL SCIENCES CREDITS

## BUSINESS CORE ELECTIVES - $\mathbf{2 5}$ credits required AND 5 credits of $\mathbf{1 0 0}$ - level ELECTIVE

All Business degrees must include the required 25 credits Business Major core and five credits of 100 -level elective. No " S " grades allowed. Minimum 2.00 GPA required. Note: Many universities and colleges have computer course requirements for admission to the business major. See your advisor to determine if a computer course is recommended as the elective. *No more than three PE activity credits may be applied.

| DEPT. \& COURSE NUMBER | CREDIT | GRADE | DEPT. \& COURSE NUMBER | CREDIT | GRADE | DEPT. \& COURSE NUMBER | CREDIT |
| :--- | :---: | :---: | :--- | :---: | :---: | :---: | :---: |
| GRADE |  |  |  |  |  |  |  |
| ACCT\& 201 | 5 |  | ACCT\& 202 | 5 |  | ACCT\& 203 | 5 |
| BA 256 | 5 |  | BUS\& 201 | 5 |  | ELECTIVE | 5 |

TOTAL CORE ELECTIVES CREDITS

## PROJECTED CREDITS

List all courses in which you are currently enrolled or plan to enroll in to complete your degree. Indicate the quarter you will enroll in each class by listing F, W, Sp, Su and the year; i.e., F18 for Fall 2018. Official transcripts required if credits are from other institutions. DISTR= Distribution, CR = Credit, QTR = Quarter F = Fall, W = Winter, SP = Spring, SU = Summer

| DEPT. \& COURSE NUMBER | DISTR | CR | QTR | DEPT. \& COURSE NUMBER | DISTR | CR | QTR | DEPT. \& COURSE NUMBER | DISTR | CR | QTR |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
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## TOTAL PROJECTED CREDITS

## TOTAL DEGREE CREDITS (minimum of 90 credits required with a minimum of 2.00 college level GPA)

You must inform the Registration office of all changes you make in your projected schedule. Not following this plan may delay your graduation.
PRINTED ADVISOR NAME
$\qquad$ DATE $\qquad$
ADVISOR NAME (Initial Review Completed) $\qquad$ DATE $\qquad$
STUDENT NAME $\qquad$ DATE $\qquad$

DO NOT WRITE IN THIS SECTION - FOR OFFICE USE ONLY REQUESTING HIGH SCHOOL DIPLOMA HIGH SCHOOL DIPLOMA POSTED

HIGH SCHOOL DIPLOMA MAILED $\qquad$ SM5001 $\qquad$ SM6015 $\qquad$ FINAL GPA $\qquad$ SM6009 (POSTED TO TRANSCRIPT) $\qquad$ EVALUATED BY: $\qquad$ treatment, or participation in its programs, services and activities, or in employment. All inquiries regarding compliance should be directed to the Executive Director of Human Resource Services, YVC, South 16th Ave. \& Nob Hill Blvd., Yakima, WA 98902; or call 509.574.4670.

