



\$10 APPLICATION FEE *
(AAS-T) Associate of Applied Science - Transfer
BUSINESS ADMINISTRATION
 # 502P Revised 10-25-17

CIRCLE THE QUARTER YOU PLAN TO COMPLETE THIS DEGREE					YVC COLLEGE LEVEL GPA	
Summer	Fall	Winter	Spring	Year _____		
NAME AS YOU WISH IT TO APPEAR ON YOUR DIPLOMA				STUDENT ID #		
MAILING ADDRESS			CITY	STATE	ZIP	

- PHI THETA KAPPA MEMBER (For "Commencement Brochure" notation only)
- Transfer credits were used to meet the degree requirements. Institution(s) listed here, photocopy of transcript(s) attached.

INSTRUCTIONS: On the following list indicate the courses you have already completed by writing in the grade received. For courses you are currently enrolled in and the courses you anticipate enrolling in write in the abbreviation for the quarter (F, W, Sp, Su) in the grade column. **If you have permission to substitute a course, write in the new class number beside the one listed. Your advisor must initial the changes.** If you are using transferred credits toward degree requirements, list the course name, number, and credit amount as it appears on your evaluated transcript. Place an asterisk (*) beside each transferred course. A cumulative 2.00 GPA or higher is required for graduation.

COURSE	CR	GRADE	COURSE	CR	GRADE	
ACCT& 201	5	_____	IT 221	4	_____	
ACCT& 202	5	_____	CMST& 220	5	_____	
ACCT& 203	5	_____	ECON& 201	5	_____	
BA 115	5	_____	ECON& 202	5	_____	
BA 138	5	_____	ENGL& 101	5	_____	
BA 180	5	_____	MATH _____ or PHIL& 120	5	_____	
BA 220 or 225	2/5	_____	Lab Science _____	5	_____	
BA 270	3	_____	Natural Science _____	5	_____	
BUS& 101	5	_____				Earned Cr _____
BUS& 201	5	_____				
BT 160	2	_____				Projected Cr _____
IT 111	2	_____				
IT 120	2	_____				Total Cr _____

I understand that I must keep the Graduation Evaluator and my Advisor informed of any changes in my graduation status and changes in my course selection.

Student Signature		Date	
Advisor Name & Signature		Date	

DO NOT WRITE IN THIS SECTION, IT IS FOR OFFICE USE ONLY:

SM5001 _____ SM6015 _____ SM5017(projected credits) _____ Evaluated by _____

SM6015 (end of qtr grades) _____ Final GPA _____ SM6009 (posted to transcript) _____

Certificate Prepared _____ Certificate Proofed _____ Certificate Mailed _____

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* The \$10 fee is an annual fee for processing an unlimited number of certificate or degree applications each academic year.