



\$10 APPLICATION FEE *
(AAS) Associate of Applied Science in
BILINGUAL LEGAL OFFICE ASSISTANT
 # 577B created 10/13/17

CIRCLE THE QUARTER YOU PLAN TO COMPLETE THIS DEGREE Summer Fall Winter Spring Year _____				YVCC COLLEGE LEVEL GPA	
NAME AS YOU WISH IT TO APPEAR ON YOUR DIPLOMA			STUDENT ID #		
MAILING ADDRESS		CITY		STATE	ZIP

PHI THETA KAPPA MEMBER (For "Commencement Brochure" notation only)

Transfer credits were used to meet the degree requirements. Institution(s) listed here, photocopy of transcript(s) attached. _____

INSTRUCTIONS: On the following list indicate the courses you have already completed by writing in the grade received. For courses you are currently enrolled in and the courses you anticipate enrolling in write in the abbreviation for the quarter, ie, F, W, Sp, Su in the grade column. **If you have permission to substitute a course, write in the new class number beside the one listed. Your advisor must initial the changes.** If you are using transferred credits toward degree requirements, list the course name, number, and credit amount as it appears on your evaluated transcript. Place an asterisk (*) beside each transferred course. A cumulative 2.00 GPA is required for graduation.

COURSE	CR	GRADE	COURSE	CR	GRADE	
ACCT& 201	5	_____	BT 274	5	_____	
AH 119	5	_____	BT 290/291/292/293	2	_____	TOTAL DEGREE CREDITS 107
BA 138	5	_____	BUS& 201	5	_____	
BT 100	2	_____	IT 102	2	_____	
BT 102	5	_____	IT 111	2	_____	
BT 130	5	_____	IT 115	2	_____	
BT 131	5	_____	IT 120	2	_____	
BT 132	5	_____	NATIVE SPANISH SPEAKERS			
BT 140	5	_____	SPAN 231	5	_____	
BT 170	5	_____	SPAN 232	5	_____	Earned Cr _____
BT 250	5	_____	SPAN 233	5	_____	
BT 251	5	_____	OR NATIVE ENGLISH SPEAKERS			Project Cr _____
BT 260	5	_____	SPAN 201 *	5	_____	
BT 270	5	_____	SPAN 202 *	5	_____	Total Cr _____
BT 273	5	_____	SPAN 203 *	5	_____	

* These courses are currently unavailable at YVC. At this time, these classes are available online at Lower Columbia Community College. Check WAOL for current information.

I understand that I must keep the Graduation Evaluator and my Advisor informed of any changes in my graduation status and changes in my course selection.

Student Signature _____ Date _____

Advisor Signature	Date
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DO NOT WRITE IN THIS SECTION, IT IS FOR OFFICE USE ONLY:

SM5001 _____ SM6015 _____ SM501 (projected credits) _____ Evaluate by _____

SM6015 (end of qtr grades) _____ Final GPA _____ SM6009 (posted to transcript) _____

Certificate Prepared _____ Certificate Proofed _____ Certificate Mailed _____

Yakima Valley Community College does not discriminate against any person on the basis of race, color, national origin, disability, sex, genetic information, or age in admission, treatment, or participation in its programs, services and activities, or in employment. All inquiries regarding compliance should be directed to the Director of Human Resource Services, YVCC, South 16th Ave. & Nob Hill Blvd., Yakima, WA 98902; or call 509.574.4670.

**The \$10 fee is an annual fee for processing an unlimited number of certificate or degree applications each academic year.*