



\$10 APPLICATION FEE *
 (AAS) Associate of Applied Science in
BUSINESS MANAGEMENT
 # 502 Revised 10-21-16

CIRCLE THE QUARTER YOU PLAN TO COMPLETE THIS DEGREE					YVC COLLEGE LEVEL GPA	
Summer	Fall	Winter	Spring	Year _____		
NAME AS YOU WISH IT TO APPEAR ON YOUR DIPLOMA					STUDENT ID #	
MAILING ADDRESS				CITY	STATE	ZIP

PHI THETA KAPPA MEMBER (For "Commencement Brochure" notation only)

Transfer credits were used to meet the degree requirements. Institution(s) listed here, photocopy of transcript(s) attached. _____

INSTRUCTIONS: On the following list indicate the courses you have already completed by writing in the grade received. For courses you are currently enrolled in and the courses you anticipate enrolling in write in the abbreviation for the quarter, ie, F, W, Sp, Su in the grade column. **If you have permission to substitute a course, write in the new class number beside the one listed. Your advisor must initial the changes.** If you are using transferred credits toward degree requirements, list the course name, number, and credit amount as it appears on your evaluated transcript. Place an asterisk (*) beside each transferred course. A cumulative 2.00 GPA is required for graduation.

COURSE	CR	GRADE	COURSE	CR	GRADE	
ACCT& 201	5	_____	ECON 101	5	_____	
ACCT& 202	5	_____	IT 100	3	_____	
ACCT& 203	5	_____	IT 111	2	_____	
BA 115	5	_____				
BA 138	5	_____	Choose 15 credits of approved electives			
BA 139	5	_____	_____	_____	_____	
BA 156	5	_____	_____	_____	_____	
BA 158	5	_____	_____	_____	_____	
BA 160	5	_____	_____	_____	_____	Earned Cr _____
BA 205	5	_____	_____	_____	_____	
BA 225	5	_____	_____	_____	_____	Project Cr _____
BUS& 101	5	_____				
BUS& 201	5	_____				Total Cr _____

I understand that I must keep the Graduation Evaluator and my Advisor informed of any changes in my graduation status and changes in my course selection.

Student Signature		Date	
Advisor Signature		Date	

<i>DO NOT WRITE IN THIS SECTION, IT IS FOR OFFICE USE ONLY:</i>			
SM5001 _____	SM6015 _____	SM5017(projected credits) _____	Evaluated by _____
SM6015 (end of qtr grades) _____	Final GPA _____	SM6009 (posted to transcript) _____	
Certificate Prepared _____	Certificate Proofed _____	Certificate Mailed _____	

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*The \$10 fee is an annual fee for processing an unlimited number of certificate or degree applications each academic year.