



VETERINARY TECHNOLOGY PROGRAM ADMISSION GUIDELINES -- APPLICATION CHECKLIST

Use this checklist to help you track the requirements you must complete prior to entering the program. The primary deadline is **May 1 each year** and all materials and required forms must be returned by this date. Late applications are accepted but will be reviewed on a space available basis only. Checklist is for your use. You don't have to turn the checklist in.

APPLICATION PROCEDURE

1. _____ Complete and send the Veterinary Technology Program Application form to the Veterinary Technology Program. Application packet and forms are also available at <http://www.yvcc.edu/vettech>. A file is created upon the receipt of the application. ***Mail in the application form and essay before sending other forms.***

_____ Complete, sign and submit Informed Acknowledgement & Consent to Hazards and Risks form.
2. _____ Apply to YVC for college admission. Go to YVC's web site, www.yvcc.edu, to submit your Application for Admissions. As you apply to the college a selection of a pathway is required. Vet Tech is part of the **Healthcare Pathway**. If you are currently attending YVC you do not need to fill out the form again. Acceptance for college admission is required for admission to the VT Program. A \$30 application fee is required, which is applied to your tuition costs upon entrance.
3. _____ Request a transcript from each high school attended. Send the official transcript to the Veterinary Technology Program. If you graduated from high school more than five (5) years ago, a transcript is not required. A copy of your high school diploma or GED is required. ► ***If you are still in school, send a current transcript with your application by the due date and your final transcript upon graduation.***
4. _____ Request official transcript from each college attended for Veterinary Technology Program. Indicate your present name and maiden name (if applicable) on the request for these transcripts, using the form included in this packet.
► ***If you are still in school, send a current transcript with your application by the due date and your final transcript upon completion.***
5. _____ Request official transcript from each college attended for YVC's Admission Office. Indicate your present name and maiden name (if applicable) on the request for these transcripts, using the form included in this packet.

For Admissions, Washington State colleges should send transcripts electronically along with mailing a hard copy.
6. _____ Take a placement exam and send a copy of your results. Scores are valid for 12 months only. If you have current college courses in Math, English, and Reading, placement scores are not required. A transcript is required.
7. _____ Have three (3) reference forms completed. One form must be done by the veterinarian where the clinical hours are completed. No references are accepted from family members.

PREREQUISITES CHECK LIST

Complete the following prerequisites and submit documentation to the Veterinary Technology Program:

**** NOTE:** *If you plan to complete any prerequisite, supporting or advanced course during the summer after the application due date, submit a written plan with your application stating what class is being taken, where it is being taken and when the class is to be completed. A transcript is required as soon as the course is over.*

1. ____ High School diploma or GED. ► **NOTE:** High school graduation is verified on a copy of your official transcript if it has been 5 years or less. If it has been longer than 5 years since graduation or you have a GED, provide a copy of your diploma or certificate.
 2. ____ General Biology: Completion of one year of high school biology with a "C" grade or better OR completion of a General Biology with lab class (BIOL& 160 [formally BIOL 109] at YVC) with a grade of "C" or better within 5 years of applying for the program.
 3. ____ Chemistry: Completion of one year of high school chemistry with a grade of "C" or better OR completion of an Intro to Chemistry class (CHEM& 100 at YVC) with a grade of "C" or better within the last 5 years OR completion of a Principles of Chemistry with lab class (CHEM 109 at YVC) with a grade "C" or better.
 4. ____ Mathematics: Eligibility for Intermediate Algebra (MATH 095 at YVC) by either achieving a score of 58 or greater on the placement Algebra Exam within the previous 12 months OR completion of a math class equal to YVC'S MATH 085 or advanced math class with a grade "C" or better.
 5. ____ Reading: Placement score indicating eligibility for college level reading or equivalent course work.
 6. ____ English: Eligibility for English 101 by achieving a score of 82 or greater on the placement Writing Exam within the last 12 months OR completion of English 101 or higher with a grade "C" or better.
 7. ____ Animal Clinic Observation: Complete fifty (50) hours of volunteer/observation/ paid work at a veterinary clinic within the last three years and submit the Clinical Observation form. If your observation hours are at more than one clinic, submit the observation form after all hours are complete at each clinic.

Observation should be under the direction of a veterinarian that is not a family member. This may not include time involved in treating your own animals. A reference form from the veterinarian where observations are completed is to be turned in also.

► ***If you have not completed your observation hours, provide a written plan stating when and where your hours will be completed.***
- ***Applicants are responsible for providing transcripts and placement scores for our files.*** Applicants are also responsible for keeping their files updated with grades for courses completed after submitting an application. Official transcripts must be submitted to the Admission's Office to have courses taken at other colleges to be evaluated. Washington State colleges should send them electronically and mail hard copies. Applicants seeking information regarding equivalency of courses taken at other colleges may refer to the transfer guides available in the Admissions Office, Deccio Higher Education Center C139 or call (509) 574-4712.

- ▶ Contact the Veterinary Technology Program if you have questions, (509) 574-4759 or 574-4758, or 574-4796.

SUPPORT COURSES:

The following courses can be taken during the two years of the program and are part of degree requirements. Students are encouraged to complete these courses prior to entry into the Vet Tech program as their academic load will be reduced during their training period. These courses must be taken within 5 years of admittance into the program or will need to be repeated. Courses must be completed with a grade "C" or better.

YVC Course Numbers		
AGSCI 130	Introduction to Animal Science (fall qtr.)	5 credits
BA 138	Written Business Communication or (F/W/S/Su)	
ENGL& 101	English Composition I or (F/W/S/Su)	
PTECH 120	Technical Writing (F/W/S)	5 credits
CHEM 109	Principles of Chemistry-Theory/Lab (fall/winter/spring)	5 credits
IT 100	Introduction to Computers (F/W/S/Su) or equivalent at another college	3 credits
VET 101	Introduction to Vet Tech (fall qtr.)	2 credits
VET 152	Safety and OSHA (winter qtr.)	2 credits
VET 154	Professional Development (fall qtr.)	2 credits

ADVANCED COURSES:

College courses completed with a grade "C" or better, of a higher level than required, will be considered in chemistry, mathematics, English, and biology.

SELECTION CRITERIA

Twenty-five (25) students are accepted into the program each fall. All applications are reviewed and evaluated. Criteria for selection includes academic performance with special emphasis on science and math prerequisites and those courses taken at the college level, veterinary experience, references, support and advanced courses taken, and work experience. Fluency in a second language and special extenuating circumstances are also considered.

The 25 students with the greatest point totals will be offered admission into the program. Additional offerings will be extended in consecutive order to remaining applicants if any of the initial 25 students selected decide not to attend the program. In the situation of a tie, preference will go to the student with the most veterinary experience and highest academic rating. Students not selected can reapply for admission in following years.