DENTAL HYGIENE APPLICATION INFORMATION

Yakima Valley Community College
Dental Hygiene Program
PO Box 22520, Yakima WA 98907-2520
Phone (509) 574-4916  Fax (509) 574-6875
Web Site: www.yvcc.edu/dentalhygiene  Email:dfulton@yvcc.edu
REVISED: July 10, 2013

IMPORTANT INFORMATION!

REMINDER:
Application procedures in the YVCC Dental Hygiene Program are subject to change. To insure current information, it is important to review the new application materials each year. You may request the information by phone (509-574-4916) or go to www.yvcc.edu/dentalhygiene to download the current information.

ORDER TRANSCRIPTS EARLY!!
ALL APPLICATION DOCUMENTS MUST BE RECEIVED IN THE DENTAL HYGIENE DEPARTMENT BY THE FIRST FRIDAY IN FEBRUARY OF THE YEAR OF APPLICATION. IT IS BENEFICIAL TO INITIATE COMPLETION OF THE APPLICATION MATERIALS EARLY SO THAT THE SUBMISSION DEADLINE CAN BE MET SUCCESSFULLY.

APPLICATIONS RECEIVED AFTER THE FIRST FRIDAY IN FEBRUARY WILL NOT BE CONSIDERED.

REAPPLICATION
Applicants reapplying must complete a current Dental Hygiene Application on the Web. Applicants must submit new transcripts as appropriate. Applicants must submit a new prerequisite course plan. Submit applicable additional dental work experience verification.
*If application materials previously submitted are unchanged and the applicant wishes to use those materials with the current application, the applicant is required to submit a written request for previous documentation to be transferred to the current application.

REAPPLICATION AFTER PREVIOUS DISMISSAL
If a student has previously been dismissed from the Yakima Valley Community College Dental Hygiene Program or any professional program, for failure to comply with ethical or professional standards, the student will not be considered for admission into the dental hygiene program.

PREVIOUS ENROLLMENT IN A DENTAL HYGIENE PROGRAM
It is mandatory to report previous enrollment in any dental hygiene program. The dental hygiene department reserves the right to obtain copies of all clinical evaluations and a letter substantiating good standing from the dental hygiene program previously attended.

Attention Dental Hygiene Applicant: The Dental Hygiene Application Information packet is intended to explain the requirements for entry into the Yakima Valley Community College Dental Hygiene Program. Please read the entire packet carefully. In addition, contact a dental hygiene advisor (as well as a general college advisor) to answer relevant questions, and to assist in efficiently managing the application requirements. Information from the program faculty advisors and the program assistant is most reliable. Application policies and procedures are updated each year. Consult program advisors or the Website in July of the current year, for the most current information.

PROGRAM TOURS
Interested parties are welcome to visit the dental hygiene department/clinic to view the facilities and to observe the clinical and preclinical sessions. It is also helpful to visit with the students to help understand the commitment that is necessary while enrolled in the dental hygiene program.

ADVISING
Students interested in the Dental Hygiene Program are encouraged to meet and maintain contact with a full-time faculty advisor in the Dental Hygiene department as well as meet with a college counselor/advisor to explore career options.
Yakima Valley Community College is an Equal Opportunity Employer and operates under an Affirmative Action Plan in accordance with applicable federal and state laws and regulations. Yakima Valley Community College reaffirms its policy of equal opportunity regardless of race, color, creed, religion, national origin, sex, sexual orientation and/or gender identity, age, marital status, disability (including the use of especially trained guide dog or other service animal), honorably discharged veteran or military status, status as a disabled veteran or Vietnam era veteran. (YVCC 10/2007)

GENERAL INFORMATION

Career Opportunity
Dental hygiene offers a challenging and demanding educational experience and a highly valued career opportunity. Employment and compensation compares with other allied health professions. Dental hygienists are employed in a variety of settings including private dental practices, community health agencies, private industry, hospitals, health maintenance organizations, military branches, colleges and universities, Peace Corps, World Health Organization, and foreign dental practices. The dental hygienist may also function in the roles of instructor, consumer advocate, salesperson and manager.

Scope of Dental Hygiene Practice  (18.29.050 RCW Scope of licensee’s Functions)
Any person licensed as a dental hygienist in the state of Washington may remove deposits and stains from the surfaces of the teeth, may apply topical preventive or prophylactic agents, may polish and smooth restorations, may perform root planning and soft tissue curettage, and may perform other dental operations and services delegated to them by a licensed dentist. Licensed dental hygienists shall not perform the following dental operations or services:

1. Any surgical removal of tissue of the oral cavity
2. Any prescription of drugs or medications requiring the written order or prescription of a licensed dentist or physician, except placement of antimicrobials pursuant to the order of a licensed dentist
3. Any diagnosis for treatment or treatment planning
4. Taking of any impression of the teeth for the purpose of intra-oral restoration, appliance, or prosthesis.

Licensed dental hygienists may perform operations and services under the supervision of a licensed dentist and under such supervision may be employed by hospitals, boards of education of public or private schools, county boards, boards of health or public or charitable institutions or in dental offices

Dental Hygiene as a Profession
“As dental hygienists, we are a community of professionals devoted to the prevention of disease and the promotion and improvement of the public’s health. We are preventive oral health professionals who provide educational, clinical and therapeutic services to the public. We strive to live meaningful, productive, satisfying lives that simultaneously serve us, our profession, our society, and the world. Our actions, behaviors and attitudes are consistent with our commitment to public service”. Preamble from the American Dental Hygienists Association Code of Ethics for Dental Hygienists 1995.

In the context of an evolving healthcare system for the 21st century, dental hygienists are valued members of the healthcare workforce.

Dental hygienists have the knowledge, skills, and professional responsibility to provide oral health promotion and health protection strategies for individuals as well as groups.

Dental hygiene is the science and practice of the recognition, treatment and prevention of oral diseases. The dental hygienist is a preventive oral health professional, who has graduated from an accredited dental hygiene program in an institution of higher education, is licensed in dental hygiene, and provides educational, clinical research, administrative and therapeutic services supporting total health through the promotion of optimal oral health. In practice, dental hygienists integrate the roles of clinical, educator, advocate, manager and researcher to prevent oral diseases and promote health.

Dental hygienists work in partnership with dentists. Dentists and dental hygienists practice together as colleagues, each offering professional expertise for the goal of providing optimum oral healthcare to the public.

The purpose of medical and dental science is to enhance the health of individuals as well as populations. Dental hygienists use scientific evidence in the oral healthcare decision making process. The dental hygienist is expected to respect the diverse values, beliefs and cultures present in individuals and groups or communities served.

* Resources from the Standards for Clinical Dental Hygiene Practice; American Dental Hygienist’s Association---Supplement to ADHA Access
PROGRAM MISSION
The Yakima Valley Community College Dental Hygiene Program will educate a group of diverse dental hygiene students by providing a curriculum which reflects the core values of the profession, instills life-long learning appreciation, and educates the students as caring, clinically proficient and ethical entry-level dental hygienists prepared to serve the community in both private and public settings.

PROGRAM GOALS 2013
- Faculty will implement a student centered, evidence based curriculum that strives to develop student abilities in self and peer assessment and self-directed learning by promoting effective communication, critical thinking, problem solving, professional responsibility, ethical reasoning, and lifelong learning.
- Graduates will be prepared for provision of current dental hygiene care and practice management as outlined in the Dental Hygiene Competencies document.
- The faculty will maintain a strong dental hygiene program/college/community liaison mechanism, which prepares and encourages students, faculty, and community to participate interactively.
- Clients/patients accepted for dental hygiene care will be satisfied with patient-centered quality care and appropriate dental hygiene patient education for disease prevention and health promotion.
- Graduates will be prepared for dental hygiene licensing examinations.

In meeting the stated goals, the Dental Hygiene Program further considers:
- Providing a positive climate of trust and mutual respect to maintain a sense of personal value.
- Affording continual self-assessment and improvement of the dental hygiene curricula, with respect to how the program is meeting the standards set for dental hygiene education.
- Through collaborative efforts, seeks to stimulate innovative ideas that will lead to improved public oral health.
- Continuing to seek knowledge and education with respect to more effective educational methodologies, including use of computer technology.
- Utilizing information technologies to enhance management of information and services to dental clients.
- Promoting understanding and enhancement of human diversity with Dental Hygiene patients/clients, program students, staff and faculty, and college colleagues.
- Enhancing excellence and student success in the dental hygiene program, thereby enabling graduates to be successful within the dental hygiene profession and encouraging their life-long learning.

ACCREDITATION
The Yakima Valley Community College Dental Hygiene Program is accredited by the Commission on Dental Accreditation and has been granted the accreditation status of “Approval without Reporting Requirements”. The Commission is a specialized accrediting body recognized by the United States Department of Education. The Commission on Dental accreditation can be contacted at (312) 440-4653 or at 211 East Chicago Avenue, Chicago, IL 60611-2678. The Commission’s web address is http://www.ada.org/100.aspx.

CURRICULUM
The dental hygiene curriculum is academically, physically and psychologically demanding as well as rewarding. Presently, dental hygiene students are enrolled full time only, and are often in classes and clinics up to and occasionally exceeding eight hours a day, five days a week. Guest speakers and community outreach events are occasionally planned outside of normally scheduled class times. In addition, students need to study and contact patients in the evening hours. Presently, the curriculum in the Dental Hygiene Program is six quarters in length and must be taken successively. Because of the rigorous program schedule, outside work is strongly discouraged.

DEGREE EARNED
Upon graduation from the Dental Hygiene program, students earn an Associate of Applied Science Degree in Dental Hygiene. Additional course work is required to obtain an Associate of Arts or Associate of Sciences Transfer Degree, or Bachelor of Science Degree. Baccalaureate Degree Completion programs, for Associate Degree Dental Hygiene graduates, are available. Masters’ degrees in Dental Hygiene for dental hygienists holding a baccalaureate degree are also available.

BOARD EXAMINATIONS
Winter and spring quarters of the second year, National Board Examinations and the Western Regional Anesthetic and Restorative examinations are administered. Upon graduation from the Dental Hygiene Program, the graduate is eligible to take the Western Regional Dental Hygiene Board Examination, as well as other state and regional dental hygiene examinations. Upon successfully completing these examinations and fulfilling various requirements placed by individual states, the graduate may apply for licensure in the specific state(s) included in the region. States included in the Western Region are: Alaska, Arizona, California, Idaho, Kansas, Missouri, Montana, New Mexico, North Dakota, Oklahoma, Oregon, Texas, Utah, Washington, and Wyoming.
TEACHING METHODS AND LEARNING ENVIRONMENT
The Dental Hygiene faculty at Yakima Valley Community College utilize ANGEL CMS to enhance all courses and employ active and participatory teaching methodologies. Learning is facilitated by incorporating a variety of methods and strategies to accommodate and enhance diverse learning styles. Teaching strategies include group exercises and projects, discussion, writing, lecture, demonstration, clinical observation, role playing, problem-solving, self-evaluation and self-learning with instructor guidance. Group learning projects and exercises are frequently used to teach critical thinking skills, effective communication, collaboration and teamwork, all of which are most valuable in the job market. The student is ultimately responsible for his/her own learning. Preparation for classes, group exercises and projects is crucial. Learning activities in the classroom are designed with the assumption that the student has come to class well prepared and that he/she has sufficient background knowledge to gain maximum benefit from class time. Students are expected to spend a minimum of two to three hours of preparation/study time for every hour in class.

Learning complex psychomotor skills is an important component of the curriculum. Practice on models and lab experience, with students achieving minimal competence, is utilized prior to attempting procedures on “real” dental patients. Students will qualify as “safe beginners” before being expected to perform skills on patients. Instructors assist students by providing constructive feedback designed to facilitate learning and effective clinical decision making. Both the process of performing procedures and the final result of those processes are assessed by clinical faculty. Individual students learn psychomotor skills in different ways and at different rates. It is important that students recognize individual differences and work progressively toward the accomplishment of individual goals. Sufficient time is allowed for practice and most learning experiences are evaluated as satisfactory or unsatisfactory. Minimal competency levels and process evaluation will be part of all preclinical and clinical courses. The goal of clinical evaluation is to provide instruction and feedback to assist the student in utilizing problem solving and decision-making and in working independently with skill and confidence. As the curriculum progresses, students are expected to perform with increased proficiency and efficiency and to acquire more complex clinical skills.

Students will experience diverse teaching styles in clinic and lab. Instructional diversity provides a rich environment for learning. In order to obtain maximum learning in the clinical environment, it is important to learn to appreciate the knowledge, background, and experience of each clinical and laboratory instructor. Initially psychomotor skills are taught with one basic approach describing specific task components. This encourages consistency of teaching and evaluation, minimizing student confusion and frustration. As the student skill level improves, appropriate advanced techniques will be introduced. The program expects that all students will achieve career entry-level skills by the time of graduation.

ETHICS—(rules or standards of conduct governing the members of a profession; accepted principles of right and wrong that govern the conduct of a profession—Webster’s dictionary).
Ethics are fundamental and essential in the health professions. Ethical concepts involve the ideas of right and wrong behavior. Individuals must behave in an ethical manner by demonstrating responsibility for learning and for appropriate professional and personal actions. Students must demonstrate forthrightness, honesty and integrity in interactions with fellow student colleagues, patients, faculty and staff.
Ethical dimensions in the health professions include:
- Taking responsibility for learning
- Being accountable for one’s own actions
- Maintaining veracity (truth)
- Abstaining from wrongdoing
- Righting wrongdoing that has been committed
- Addressing others’ wrongdoing constructively
- Maintaining personal integrity
- Respecting others’ rights, views, and confidentiality

TECHNOLOGY
Students should have ready access to a computer and printer, and are strongly encouraged to purchase a laptop for classroom use. Academic and Clinical courses will be supported through an online course management system (CANVAS) learning management suite, and Tegrity lecture capture. Patient scheduling and care are accomplished in a primarily paperless protocol utilizing Eaglesoft® patient management software. The dental hygiene classroom and student study area are equipped with wireless internet access.

INFORMED APPLICANT
Applicants seeking admission to the Dental Hygiene Program should be well informed about the demands of the dental hygiene profession and the challenges of the dental hygiene program. Dental hygiene students must be exceptionally self-motivated, unerringly ethical and professional, exhibit a strong aptitude for sciences, and have good social and interpersonal skills, including the desire to work within group settings.
## CURRICULUM SEQUENCE

### FIRST YEAR

**Fall Quarter**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 116</td>
<td>Head &amp; Neck Anatomy</td>
<td>3</td>
</tr>
<tr>
<td>DH 150</td>
<td>Dental Anatomy/Restorative Dentistry</td>
<td>3</td>
</tr>
<tr>
<td>DH 156A</td>
<td>Safety &amp; Infection Control I</td>
<td>3</td>
</tr>
<tr>
<td>DH 157A</td>
<td>Dental Hygiene Fundamentals I Theory</td>
<td>4</td>
</tr>
<tr>
<td>DH 157B</td>
<td>Dental Hygiene Fundamentals I Lab</td>
<td>3</td>
</tr>
<tr>
<td>DH 174</td>
<td>Preventive Dentistry</td>
<td>2</td>
</tr>
<tr>
<td>DH 178</td>
<td>Anesthesiology/Dent Emergency</td>
<td>2</td>
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**Total** 20

**Winter Quarter**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>BIOL 117</td>
<td>Oral Histology/Embryology</td>
<td>4</td>
</tr>
<tr>
<td>DH 153</td>
<td>Oral Roentgenology</td>
<td>4</td>
</tr>
<tr>
<td>DH 158A</td>
<td>Dental Hygiene Fundamentals II Theory</td>
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</tr>
<tr>
<td>DH 158B</td>
<td>Dental Hygiene Fundamentals II Lab</td>
<td>4</td>
</tr>
<tr>
<td>DH 171</td>
<td>Dental Materials/Restorative Dentistry I</td>
<td>3</td>
</tr>
<tr>
<td>DH 177</td>
<td>General Pathology</td>
<td>2</td>
</tr>
<tr>
<td>DH 271</td>
<td>Nitrous Oxide Analgesia</td>
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**Total** 23

**Spring Quarter**

<table>
<thead>
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<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>DH 154</td>
<td>Clinical Roentgenology</td>
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<tr>
<td>DH 159</td>
<td>Dental Hygiene Theory</td>
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<tr>
<td>DH 160</td>
<td>Clinical Dental Hygiene</td>
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</tr>
<tr>
<td>DH 165</td>
<td>Restorative Dentistry II</td>
<td>4</td>
</tr>
<tr>
<td>DH 173</td>
<td>Pharmacology</td>
<td>2</td>
</tr>
<tr>
<td>DH 176</td>
<td>Intro to Periodontics</td>
<td>2</td>
</tr>
<tr>
<td>DH 273</td>
<td>Anesthesiology</td>
<td>4</td>
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</tbody>
</table>

**Total** 23

### SECOND YEAR

**Fall Quarter**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>DH 156B</td>
<td>Safety &amp; Infection Control II</td>
<td>3</td>
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<tr>
<td>DH 200</td>
<td>Second Year Seminar</td>
<td>1</td>
</tr>
<tr>
<td>DH 270</td>
<td>Oral Pathology</td>
<td>2</td>
</tr>
<tr>
<td>DH 279</td>
<td>Advanced Periodontics I</td>
<td>2</td>
</tr>
<tr>
<td>DH 284</td>
<td>Restorative Dentistry III</td>
<td>4</td>
</tr>
<tr>
<td>DH 295</td>
<td>DH Practice I</td>
<td>8</td>
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**Total** 20

**Winter Quarter**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>DH 201</td>
<td>Second Year Seminar</td>
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</tr>
<tr>
<td>DH 276</td>
<td>Intro to Perio Seminar</td>
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</tr>
<tr>
<td>DH 280</td>
<td>Advanced Periodontics II</td>
<td>2</td>
</tr>
<tr>
<td>DH 281</td>
<td>Ethics</td>
<td>1</td>
</tr>
<tr>
<td>DH 282</td>
<td>Community Dental Health</td>
<td>3</td>
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<tr>
<td>DH 286</td>
<td>Restorative Clinic I</td>
<td>4</td>
</tr>
<tr>
<td>DH 296</td>
<td>DH Practice II</td>
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</tbody>
</table>

**Total** 20

**Spring Quarter**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>DH 202</td>
<td>Second Year Seminar</td>
<td>1</td>
</tr>
<tr>
<td>DH 277</td>
<td>Periodontology Seminar</td>
<td>2</td>
</tr>
<tr>
<td>DH 283</td>
<td>Research and EBP in Community Health</td>
<td>2</td>
</tr>
<tr>
<td>DH 289</td>
<td>Restorative Clinic II</td>
<td>2</td>
</tr>
<tr>
<td>DH 297</td>
<td>DH Practice III</td>
<td>8</td>
</tr>
</tbody>
</table>

**Total** 20

### TOTAL CREDITS

119
Standards of dental hygiene conduct

Dental hygienists are responsible, by law, to the people of the State of Washington, for specific standards of dental hygiene conduct: By law WAC 246-815-160—“The standards of dental hygiene conduct or practice identify minimum responsibilities of the registered dental hygienist licensed in Washington in health care settings as provided in the Dental Hygiene Practice Act, chapter 18.29 RCW, and the Uniform Disciplinary Act, chapter 18.130 RCW. The standards provide consumers with information about quality care and provide the secretary of health (of the department of health), guidelines to evaluate safe and effective care. The dental hygienist assumes the responsibility, public trust and obligation to adhere to the standards of dental hygiene practice”.

18.130.010 “Intent. It is the intent of the legislature to strengthen and consolidate disciplinary and licensure procedures for the licensed health and health-related professions by providing a uniform disciplinary act with standardized procedures for the licensure of health care professionals and the enforcement of laws the purpose of which is to assure the public of the adequacy of professional competence and conduct in the healing arts.”

Occupational hazards

Occupational hazards for the field of dental hygiene may include, but are not limited to: exposure to infectious diseases such as AIDS or hepatitis, exposure to hazardous chemicals or substances, accidental injury, neuromuscular problems, exposure to blood borne pathogens, exposure to radiation and allergic reactions to latex, anesthetic agents, or other chemical agents. Students enrolled in the dental hygiene program are required to sign a “Hazards and Risks” acknowledge document.

Latex Allergy

Over the past few years, the incidence of latex allergy has increased steadily. Latex is an integral part of dentistry; although latex free gloves are used in the clinic, rubber dams, suction tubes etc. may contain latex. Individuals with a history of some prior allergic condition, such as hay fever, environmental allergies, and drug allergies, may be at risk for latex hypersensitivity. Individuals with a documented latex allergy must submit clearance from a physician prior to participation in pre-clinical or clinical activities.

Essential Curriculum Components and Technical Standards

While in the program, dental hygiene students are required to be operators and patients, deliver and receive injections of local anesthetic, and to administer and receive nitrous oxide sedation for dental hygiene learning experiences. These activities are essential components of the dental hygiene curriculum.

Essential Functions for Admission, Promotion and Graduation

The Dental Hygiene program at Yakima Valley Community College is accredited by the Commission on Dental Accreditation. An Associate of Applied Science degree in Dental Hygiene signifies that the holder is prepared for entry into the profession of Dental Hygiene. The Department of Dental Hygiene has adopted the following essential functions for admission, promotion and graduation for its entry-level professional program. Dental Hygiene is an intellectually, physically, and psychologically demanding profession. It is during the rigorous two year curriculum that the student begins to develop the qualities needed to practice dental hygiene. Students acquire the foundation of knowledge, attitudes, skills and behaviors needed throughout the dental hygienists’ professional career. Those abilities that dental hygienists must possess to practice safely and in a professionally competent manner are reflected in the essential functions that follow.

Candidates for the degree must be able to meet these minimum standards, with or without reasonable accommodation, for successful completion of degree requirements.

Essential Functions:

A. Visual Acuity
   1. Must be able to read small printed labels on medications and other pertinent supplies.
   2. Must be able to read small numbers on instruments.
   3. Must be able to determine detail in small areas of the mouth varying from <5mm to several cm.
   4. Must possess adequate depth perception to evaluate size, shape and texture in small areas with minimal contrast.
   5. Must be able to determine very slight variations in color.

B. Speaking Ability
   1. Verbal expression must be clear and distinct enough to enunciate dental terminology while wearing a face mask.
   2. Must be able to express thoughts clearly in English.
C. Motor Skills
   1. Must have sufficient motor function to execute movements reasonably required to provide general care and
treatment to patients including: the ability to directly operate foot controls using fine movements; the ability to
operate hand and mechanical dental hygiene instruments around the teeth and structures in the oral cavity; the ability
to perform palpation, percussion, and other diagnostic maneuvers and procedures; the ability to transfer and position
disabled patients and to physically restrain patients who lack motor control; and the ability to position and reposition
self around patient and chair in a sitting or standing position.
   2. Must have coordination of both gross and fine muscular movements, equilibrium and integrated use of the senses of
touch and vision to execute movements reasonably required to provide general care and treatment to patients as
detailed above.

D. Adaptive Ability
   1. Must be able to successfully complete required tasks/functions under stressful conditions.
   2. Must be able to perform with minimal supervision.
   3. Must be able to interact appropriately with all members of the dental team, patients, and patient representatives (e.g.
parents, guardians, family members, interpreters, etc.).
   4. Must be able to function in a structured environment with time constraints.

E. Language Ability
   1. Must be able to read, write, speak, record and report in English.
   2. Must be able to comprehend written and oral directions given in English and carry them out.
   3. Must be able to have conversations in English on the telephone and one-on-one.

F. Observation
   1. Must be able to observe demonstrations in lecture, clinical and laboratory settings. Observation requires the
functional use of vision, hearing and somatic sensations.

G. Communication
   1. Must be able to communicate effectively and sensitively with patients, and patient representatives (e.g. parents,
guardians, family members, interpreters, etc.), as well as perceive nonverbal communications.
   2. Must also be able to communicate effectively and efficiently with other members of the dental team and health care
community to convey information essential for safe and effective care. Communication includes: speech, language,
reading, writing and computer literacy.

H. Intellectual, Conceptual, Integrative and Quantitative Abilities
   1. Must possess the ability to effectively solve problems.
   2. Must be able to measure, calculate, reason, analyze, integrate and synthesize information in a timely fashion. For
example, the student must be able to synthesize knowledge and integrate the relevant aspects of a patient’s history
and examination findings to develop an effective treatment plan.
   3. Must be able to comprehend three-dimensional relationships and to understand spatial relationships of anatomical
structures.

I. Behavioral and Social Attributes
   1. Must possess the psychological ability required for the full utilization of their intellectual abilities to include the
exercise of good judgment; the prompt completion of all responsibilities inherent to diagnosis and care of clients; the
ability to demonstrate attributes of empathy, integrity, concern for others; interest, motivation, and development of
mature, sensitive, empathetic, and effective relationships with patients; the ability to give, receive, and positively
respond to constructive feedback; the ability to work within the context of a group or a team of peers; and the ability
to demonstrate intrapersonal coping skills.
   2. Must maintain a professional appearance and hygiene.
   3. Must have the ability to be timely and dependable.
   4. Must be able to tolerate physically and mentally taxing workloads and function effectively under stress.
   5. Must be able to adapt to a changing environment, display flexibility and learn to function in the face of uncertainties
inherent in the clinical problems of patients.
   6. Must demonstrate professionally ethical behavior, including the ability to comply with rules, regulations, professional
Code of Ethics and policies of the College and Clinical Affiliates.

J. Curriculum Requirements
   1. Must be able to successfully complete, with or without reasonable accommodation, all required components of the
curriculum.
K. Tests and Evaluations
   1. Must be able to successfully complete, with or without reasonable accommodation, both written and practical periodic examinations which are employed by the Dental Hygiene Program as an essential component of the curriculum to evaluate competence.
   2. Must demonstrate successful completion of these examinations as a condition for continued progress through the curriculum.

L. Clinical Assessments
   1. Must be able to successfully demonstrate, with or without reasonable accommodation, competence of clinical skills in both laboratory and clinical settings.

Student Competency
The Dental Hygiene Program is committed to supporting student success and provides opportunities for students to demonstrate the essential functional abilities. To successfully complete the dental hygiene program, the student must be able to demonstrate performance of all functional abilities and completion of the published Dental Hygiene Competencies.

Yakima Valley Community College Non-discrimination Statement
Yakima Valley Community College is an Equal Opportunity Employer and operates under an Affirmative Action Plan in accordance with applicable federal and state laws and regulations. Yakima Valley Community College reaffirms its policy of equal opportunity regardless of race, color, creed, religion, national origin, sex, sexual orientation and/or gender identity, age marital status, disability (including the use of specially trained guide dog or other service animal), honorable discharged veteran or military status, status as a disabled veteran or Vietnam era veteran. (YVCC 10/2007)

Students with Disabilities
“The American Disabilities Act and Section 504 of the Rehabilitation Act of 1973 require that a student seeking accommodations must provide current documentation of a disability to the Disability Support Services office (C138). In order to assure timely, effective accommodations, the student must request accommodations at least three (3) weeks prior to the start of EACH quarter” (Assistant Dean—Support Programs). Disability Support Services utilize electronic letters of accommodation. DSS students are required to meet with course instructors at the start of the quarter for implementation of accommodations.

Disability Support Services
The dental hygiene program, as part of YVCC, is committed to the principle of equal opportunity. The program does not discriminate on the basis of race, color, creed, religion, national origin, gender, sexual orientation, age, marital status, disability, disabled veteran or Vietnam era veteran status. When requested, and with appropriate documentation, the program will provide reasonable accommodation to otherwise qualified students with disabilities. Students who need adaptations or accommodations because of a disability, emergency medical condition, or need special arrangements in case a building must be evacuated, should notify the Program Coordinator and the instructor of the respective course. More information is available through Disability Support Services at 574-4961.

Transportation
Students are responsible for their own transportation and for complying with parking regulations on campus and in the assigned clinical agencies. Some distant sites within our community college district may be utilized.

Academic Standards When Enrolled in the Dental Hygiene Program:
- Didactic and clinical courses must be passed with a minimum of 1.7 GPA and completed in consecutive sequence.
- A dental hygiene program cumulative 2.5 GPA or above is required to continue in the program.
- If a student withdraws from the program or fails to successfully complete a course or courses, the student forfeits his or her position in the program.
- Reapplication to the program (starting with the first year) is necessary.
- The reapplication will be evaluated and ranked in exactly the same manner as any new application.
- If accepted (after reapplication) into the program, the returning student will counsel with the department to determine:
  - Courses recommended to be repeated
  - Courses which must be repeated
  - Courses which may be audited
  - Courses which require a proficiency exam or other demonstration of competency
The PERSONAL DATA document in the forms section of this packet is an example of a portion of a Department of Health application for licensure in Washington State. It is mandatory for the Dental Hygiene applicant to complete the form and return by the first Friday in February of the year of application.

Identification of Positive Criminal History—Washington State Criminal History Repository

I. Department of Health—Licensing Application

DOH conducts a criminal background check on every applicant for licensure (DH program, dentistry, etc.)

- Applicants must answer the DOH Information Data Sheet with integrity and honesty. Future licensure is at great risk if false information is submitted.
- With positive criminal history, the applicant must include all reports and court documents along with detailed and complete explanations, with the application for Washington State licensure.
- Positive criminal history cases are submitted to a DOH review panel where decisions regarding licensure (and possible stipulations) are determined.
- Each case identifying positive criminal history is managed as an individual case.
- License stipulations may be obligatory if patient harm is potential.
- Applicants with positive criminal history should attempt to get the violation records expunged (after a specified time, some records may be expunged).

II. Enrollment in the Dental Hygiene Program:

A criminal background check is required of each student who is accepted into the Dental Hygiene program. Verified Credentials is the agency conducting the background check which will include a 10-panel drug screening. A letter of explanation and details will be mailed upon acceptance into the Dental Hygiene program. The cost per student is $88.00.

- It is imperative that the student with an identification of positive criminal history communicate with the dental hygiene department coordinator(s) regarding the violation(s) incurred, and the circumstances of the incident(s).
- Students must provide honest, detailed, and complete explanations to the dental hygiene department.
- Omission of information or fraudulent answers to the Personal Data Sheet questions will adversely affect dental hygiene enrollment.
- During enrollment, specific agencies/institutions participating in scheduled assignments within the dental hygiene curriculum must be advised of visitations by students with criminal history.
- The laws of Washington State do not allow community college programs to discriminate in admission policies based on the areas covered by the questions on the Personal Data form. Consequently, it is possible that an applicant be admitted to and successfully complete the Dental Hygiene Program and not be eligible for licensure.
- Certain convictions may prevent students from completing program field work experience and may result in the student’s ineligibility to complete the program requirements.

A student will be assigned a failing grade in a Dental Hygiene course and subsequently dismissed from the Dental Hygiene program, for failure to comply with ethical standards of conduct. Ethical standards of conduct that apply to Dental Hygiene students are described in The Law Relating to Dental Hygiene Practice, The American Dental Hygienists Code of Ethics for Dental Hygienists, Dental Hygiene Policies and Procedures Handbook, YVCC Code of Student Rights and Responsibilities, Dental Hygiene clinical handbooks, procedures manuals and individual Dental Hygiene course syllabi.

Licensing Criteria

Dental Hygiene programs are approved by the Secretary of the Department of Health. The Secretary adopts those standards of the American Dental Association Commission on Dental Accreditation relevant to the accreditation of dental hygiene programs, in effect in January, 1993 (with specific curriculum required by Washington State. The American Dental Association Commission on Dental Accreditation monitors the quality of education in these programs. The Department of Health has the legal right to inquire about aspects of personal life which might impair the ability to practice safely as a licensed dental hygienist. In the last quarter of the Dental Hygiene Program, the student will apply to the DOH for licensure in Washington State.

The Personal Data form must be completed for the application for licensure in Washington State and is also required for application to the Yakima Valley Community College Dental Hygiene Program.

Pre-application Information

High school students interested in health care careers should select a college preparatory tract which includes chemistry, algebra, biology and college preparatory English. The study of foreign language in high school is encouraged. The selection process awards credit for skills in language in addition to English. The selection process also awards credit for paid or volunteer work in the dental field.
High School Diploma
All applicants are required to have earned a high school diploma or to have completed the General Education Diploma (GED) requirements. Applicants must submit a high school transcript or GED certificate.

Dental Hygiene Pre-requisites
A minimum of 2.0 must be earned in all prerequisite courses. Dental hygiene prerequisite courses total approximately sixty quarter credits. Applicants are encouraged to earn the best grades possible. All prerequisites must be completed before fall enrollment in the program. The average GPA of applicants selected is well above 3.0.

Limited Retakes of dental hygiene prerequisites are permitted. A maximum of three prerequisite courses may be retaken (each retake one time only).
- First retake or original course grade (whichever grade is higher) will be used to calculate the pre-requisite GPA.
- Science and Nutrition courses must be 5 years current.

Prerequisite coursework may take up to two years to complete in order to qualify for entrance into the Dental Hygiene Program. All prerequisite courses must be completed prior to enrollment into the dental hygiene program.
- Since each quarter of the dental hygiene curriculum is up to 23 credits per quarter, applicants are strongly encouraged to carry full time academic loads during the process of completing the prerequisite courses.
- Additional credit toward selection will be awarded applicants who demonstrate the ability to master a full time (15 credits) college level, science based curriculum:
  - Course loads taken prior to spring quarter of the year applying
  - At least one course must be a dental hygiene prerequisite course.
  - 3.0 quarter GPA or above, earned.
- In order to most efficiently complete the dental hygiene prerequisite courses, applicants are encouraged to begin the biology, math and chemistry requirements early on.
  - Placement in math 95 is required as a prerequisite to chemistry 100 (without high school chemistry)
  - General Biology (BIOL 109 is a prerequisite to BIOL 230, 231, 232
  - Instruction in all “Lab” Science courses must be continually under the direct supervision of the instructor. This mode includes learning activities in laboratories, clinics, or workplaces where students receive hands-on learning experience continually supervised by the instructor. Work is normally completed in the learning environment, but may include out-of class assignments.

Course Equivalencies
Verification of course equivalency is the applicant’s responsibility. Applicants seeking course equivalency verification may be required to submit a college catalog and a course syllabus to the dental hygiene department. Equivalency of most courses taken at colleges in the state of Washington may be determined by referring to the “University of Washington Transfer Guide”. This guide may be found on line or in college libraries or career and counseling centers. Course numbers and titles vary among colleges. Equivalency of transfer credits is determined by course content. Credits transferred from another college or university may be evaluated by the Registrar’s office to determine equivalency.
A MINIMUM OF **2.0** MUST BE EARNED IN EACH PREREQUISITE COURSE. (Pass/Fail or Credit/No Credit grades are not acceptable.)

A MINIMUM OF **2.5** CUMMULATIVE GPA IN ALL PREREQUISITE COURSES MUST BE ACHIEVED.

LIMITED RETAKES OF DENTAL HYGIENE PREREQUISITES ARE PERMITTED. A MAXIMUM OF **THREE** PREREQUISITE COURSES MAY BE TAKEN (EACH RETAKE ONE TIME ONLY) TO IMPROVE COURSE GRADE.

A MINIMUM OF **8** PREREQUISITE COURSES MUST BE COMPLETE BY THE END OF WINTER QUARTER OF THE YEAR APPLYING

A MINIMUM OF **5** MATH SCIENCE PREREQUISITE COURSES MUST BE COMPLETE BY THE END OF WINTER QUARTER OF THE YEAR APPLYING

INSTRUCTION IN ALL “LAB” SCIENCE COURSES MUST BE CONTINUALLY UNDER THE DIRECT SUPERVISION OF THE INSTRUCTOR. ONLINE LABS DO NOT MEET PREREQUISITE REQUIREMENTS.

ALL PREREQUISITE COURSES MUST BE COMPLETED PRIOR TO FALL ENTRY INTO THE DENTAL HYGIENE PROGRAM

THE FOLLOWING COURSES MUST HAVE BEEN COMPLETED WITHIN FIVE YEARS OF APPLICATION TO THE PROGRAM:

- Chemistry: Inorganic, Organic, and Biochemistry
- Anatomy/Physiology
- Microbiology
- Nutrition

COMPLETION OF THE DENTAL HYGIENE PREREQUISITE COURSES DOES NOT GUARANTEE ADMISSION INTO THE DENTAL HYGIENE PROGRAM. ACCEPTANCE IS BASED ON THE FINAL SELECTION CRITERIA

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**COURSE & NUMBER**

- **CHEM 109** Principles of Chemistry Lecture & **CHEM 110** Principles of Chemistry Lab

- **CHEM 209** Introduction to Organic/Biochemistry Lecture & **CHEM 210** Introduction to Organic/Biochemistry Lab

  **CHISONLE** CHEM 209 &210 or the equivalent **must have a biochemistry component** comparable to Yakima Valley Community College CHEM 209 & 210.

- **ENGL & 101** English Composition I

- **ENGL 102** English Composition II. *Two college level composition courses are required; Literature, creative writing, and technical writing courses are not accepted.*

- **NUTR 101** Human Nutrition

- **BIOL 230** Human Anatomy & Physiology I (BIOL 109 -General Biology – required prerequisite to BIOL 230 & 231)

- **BIOL 231** Human Anatomy & Physiology II

- **BIOL 232** Microbiology

- **MATH& 146** Introduction to Statistics

- **PSYC& 100** General Psychology

- **SOC& 101** Introduction to Sociology or **ANTH& 206** Cultural Anthropology

- **CMST& 101** Introduction to Communication or **CMST& 210** Interpersonal Communication or **CMST& 220** Intro to Public Speaking or **CMST 280** Intercultural Communication

(The course numbers listed above are offered at Yakima Valley Community College. Courses, which appear to be equivalent, may be accepted upon the recommendation of appropriate college officials.)

**YVCC course description for CHEM 209 & 210 reads:**

*Introduction to Organic Biochemistry: This is a one-quarter survey of organic, chemistry with an introduction to metabolic pathways. The instruction methods include lecture, small-group discussion, class presentation, and individual and team experiments. Prerequisite courses: CHEM 109/110 or equivalent or CMST 142/152.*

***NoteCHEM 100** or high school Chemistry - required prerequisite to CHEM 109 & 110

- The Dental Hygiene education curriculum is a postsecondary and scientifically oriented program of study.
- Skills development is rigorous and intensive.
- Enrollment is limited by the facility and faculty.
- Special program admissions criteria and procedures are established for selecting students who have the potential for successfully completing the program.
APPLICATION PROCEDURES

Yakima Valley Community College Dental Hygiene admissions/selection procedures are reviewed on a yearly basis. For the most current information regarding the application process; check the revision date on the application packet, the Web Page or call the Dental Hygiene Department.

Application Process: Complete the online application, download additional application forms, and send $25.00 with the appropriate forms to apply to the dental hygiene program. Application fees are nonrefundable.

Applications are accepted between December 1 and the first Friday in February. Review of applications begins the first Friday in February.

All application records and forms must be received by the first Friday in February of the year of application.

Applicants MUST apply to the YVCC Dental Hygiene Program via the Web Page site www.yvcc.edu/dentalhygiene “Dental Hygiene Application” page by typing in personal and educational history in the spaces provided, and sending it to the program via the Internet.

Additional application forms must be copied from the appropriate Web Pages, accurately completed, and mailed to and received by the Dental Hygiene Program by the first Friday in February of the year applying. Website: www.yvcc.edu/dentalhygiene

Please send the following completed forms (applicable forms can be downloaded from the internet) to the dental hygiene department in one envelope to simplify processing procedures:

1. Prerequisite Course Plan Form
2. Dental Work Experience Verification Form(s)
3. Dental Observation Form
4. Second Language Verification Form (ALTA only) (optional)
5. Winter Quarter Registration form
6. Disclosure of Academic Performance
7. Personal Data Form
8. Official College Transcripts (2 copies) or copy of transcript request form in the event transcripts are sent directly to YVCC
9. Official high school or GED transcripts
10. YVCC College Application with a separate $30 check payable to YVCC
11. Other documentation to support the application.

It is the applicant’s responsibility to ensure that complete and up-to-date transcripts are on file in the Dental Hygiene department. Incomplete files will not be processed.

Attention Applicants with pre-requisites scheduled for winter quarter.
1. Official confirmation of enrollment for winter quarter must accompany application materials or be received in the dental hygiene department by the first Friday in February.
2. In the event changes are made in winter quarter courses, the Dental Hygiene department must be notified immediately by fax (509) 574-6875 or e-mail dfulton@yvcc.edu.

Applicants must meet all college admissions requirements, college policies and procedures.
SELECTION

Consistent with accreditation standards for dental hygiene education programs, selection is based on specific criteria and procedures.

**THERE IS NO PRIORITY WAITING LIST FOR ADMISSION INTO THE DENTAL HYGIENE PROGRAM.**

**THE FOLLOWING MUST BE COMPLETED AND SUBMITTED AS PART OF THE APPLICATION**

The completed forms and application fee must be received by the first Friday in February.

1. **Prerequisite Course Plan** for current and future course work to include:
   - The date and college where the course-work was completed, or will be completed.
   - All prerequisite courses must be addressed on the “Course Plan”.
   - Grade point average of the pre-requisite courses (including winter quarter of the year of application) with emphasis on math and sciences will be used in the selection computations.
   - A minimum of 5 math/science dental hygiene prerequisite courses must be completed by the end of the winter quarter.
   - A minimum of 8 prerequisite courses must be completed by winter quarter. Number of prerequisite courses completed-counted through winter quarter of the year applying.
   - Credit toward acceptance will be extended to applicants completing full-time study of college level courses including one or more dental hygiene prerequisite course prior to spring quarter of the year applying.
   - Dental Hygiene is a demanding science based program with up to 23 credits in each quarter, therefore, additional consideration will be afforded those applicants who demonstrate the ability to successfully complete a full load (15 college level credits or more) to include one or more dental hygiene prerequisites with a quarter GPA of 3.0 or above.

2. **Official College Transcripts for ALL colleges attended**— submitted in duplicate. (Only one copy of YVCC transcripts is necessary)
   - All transcripts, including a copy of the winter quarter registration form (if applicable), and all other required documents must be received by the first Friday in February of the year applying. Include a copy of the request for transcripts forms.
   - Grade point average of the prerequisite dental hygiene courses is determined by evaluation of official transcripts including fall and winter quarters of the current year.
   - Transcripts may be mailed directly Yakima Valley Community College, clearly marked Attention: Dental Hygiene Department.
   - If transcripts are issued under a different name than referred to in the application process, it is the applicant’s responsibility to request the sending institution include the current applicant name on the transcript.

To allow prompt selection and notification of dental hygiene applicants, unofficial transcripts or grade reports for the current winter quarter should be sent immediately or faxed (509) 574-6875 immediately upon posting of grades, to be followed by an official winter quarter transcript.

Accepted applicants must submit official transcripts for SPRING AND SUMMER quarter (when applicable for remaining completed prerequisite courses) no later than the first Friday in September.

3. **High School Transcripts or GED Certificate.** Official high school transcripts may be mailed directly from the high school. An official copy of the GED certificate is required.

4. **Dental work experience** clearly documented and signed, verifying the number of total hours of dental work experience.
   - **One form per employer to document up to 3200 hours.** 32-40 hours/week = full time; 50 weeks = 1 year.
   - Credit is earned according to the type and duration of the work experience.
   - Include a brief explanation of the skills in which the applicant feels competent.

5. **Dental Hygiene Observation (A fully completed form is required of all applicants).** Minimum experience required is 20 hours of observation of a dental hygienist. This experience must include signed validation of the observation of administration of local anesthetic by a dental hygienist, and initial periodontal therapy (quadrant scaling), performed by the dental hygienist. Observation of restorative procedures is also required (restorative procedures may be performed by a dental hygienist or dentist).
   - The observation form must include the hours, dates and verification signature of a licensed dental hygienist.

6. **Dental assisting education** (when applicable) – documentation of completion of an American Dental Association Certified Dental Assisting Program or non-certified Dental Assisting Program. Specify the total number of training hours.
   - **Include a certificate of completion of the dental assisting training program, including hours and credits.**

**Note:** Include a certificate of completion of the dental assisting program, including hours and credits.
7. **Applicants must be proficient in reading, writing and speaking English.**

8. **Language skills in addition to English or competence in American Sign Language may be assessed when applicable.** Applicants need not be fluent in a second language. Various skill levels can be assessed.
   - Second Language proficiency testing must be evaluated through ALTA Language Services, Inc.
   - The language test is a speaking/listening test administered by qualified ALTA interpreters, by telephone.
   - The test cost is $52.00.
   - Testing is scheduled by the dental hygiene department.
   - The test is administered at Yakima Valley Community College.
   - Testing candidates must contact the dental hygiene department (509)574-4916 to determine the following:
     - Testing dates (call after November 1)
     - Name of the candidate
     - Phone number of the candidate
     - Language to be tested
     - In order to be tested on the scheduled date, testing must be prepaid by credit card after contacting the dental hygiene department.

Testing candidates are required to provide last 4 digits of the social security number as test identity information.

If ALTA language testing was administered at sites other than Yakima Valley Community College, official (ALTA only) results must be received in the dental hygiene department by the first Friday in February.

9. **Personal Data Form**

10. **Disclosure of Academic Performance**

11. **Additional Information:** The following information may be submitted in support of the application and will be reviewed by the selection committee. Official documentation is required.
   - Honors; and special awards
   - Leadership
   - Community service
   - Team experiences

   **Standardized tests may be included as appropriate.**

**ACCEPTANCE CRITERIA**

Acceptance (and enrollment) is contingent upon the satisfactory completion of the prerequisite course work. A **minimum of 2.5 cumulative GPA** in all prerequisite courses and a **minimum grade of “2.0”** in each prerequisite course must be achieved. All prerequisite courses must be completed prior to the beginning of the fall quarter of expected enrollment in the dental hygiene program.

**Selection into the dental hygiene program is based on the following criteria and emphasis:**

Approximately 65-75% - grade point average of the prerequisite courses.
Approximately 25-35% - completion points for prerequisite courses; dental work experience; proficiency in a second language or in American Sign Language; Standardized Tests; community service, honors, team and leadership experience, when applicable.
(Documentation validating community service, etc. is required).

**Applicants will be notified of their acceptance status by the third Friday in April.**

18 students will be offered a position in the program.
Additional qualified applicants may be placed on the alternate list.
**Ranking of the alternate list is not disclosed.**

Applicants may be notified of acceptance up to the first day of classes in September.

Scholarship opportunities are available through the YVCC Foundation. The applicant is also encouraged to investigate additional scholarship opportunities.
## Dental Hygiene Application Check List

<table>
<thead>
<tr>
<th>Deadline</th>
<th>Required Documents:</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Friday in February</td>
<td>Dental Hygiene Program application (application via the Internet web page site)</td>
</tr>
<tr>
<td>First Friday in February</td>
<td>$25.00 Application fee due with application forms. (Nonrefundable)</td>
</tr>
<tr>
<td>First Friday in February</td>
<td>YVCC College Application (separate check for $30.00 payable to YVCC)</td>
</tr>
<tr>
<td>First Friday in February</td>
<td><em>All official college transcripts in duplicate through fall quarter of 2013 (Only one YVCC is necessary)</em></td>
</tr>
<tr>
<td>First Friday in February</td>
<td>High School transcripts/GED Certificate</td>
</tr>
<tr>
<td>First Friday in February</td>
<td>Completed Prerequisite Course Plan. *Minimum 5 math/science courses completed by end of winter quarter</td>
</tr>
<tr>
<td>First Friday in February</td>
<td>Proof of Winter quarter registration (if applicable)</td>
</tr>
<tr>
<td>First Friday in February</td>
<td>Completed Dental Work Experience Verification forms(s) – if applicable</td>
</tr>
<tr>
<td>First Friday in February</td>
<td>Completed Dental Hygiene Observation form</td>
</tr>
<tr>
<td>First Friday in February</td>
<td>Official Second Language Verification form ALTA test results are required for consideration of second language skills. Need not be fluent.</td>
</tr>
<tr>
<td>First Friday in February</td>
<td>Personal Data Form</td>
</tr>
<tr>
<td>First Friday in February</td>
<td>Disclosure of Academic Performance</td>
</tr>
<tr>
<td>First Friday in April</td>
<td>Students who have remaining prerequisite courses to complete during spring quarter must submit copy of spring quarter registration form.</td>
</tr>
<tr>
<td>First Friday in April</td>
<td>*Unofficial Winter quarter transcripts or grade slips</td>
</tr>
<tr>
<td>First Friday in May</td>
<td>*Official Winter quarter transcripts</td>
</tr>
<tr>
<td>First Friday in September</td>
<td>*Official Spring quarter transcripts</td>
</tr>
<tr>
<td>First Friday in September</td>
<td>*Official Summer quarter transcripts</td>
</tr>
</tbody>
</table>

Send all application documents, including official transcripts, to the Dental Hygiene Department.

In order to be considered for the selection process, all documents must be received no later than the first Friday in February.

*It is the applicant’s responsibility to verify that the YVCC Dental Hygiene Department has received the documents prior to deadline dates. (509) 574-4916

*To be considered official, all transcripts must be received by the Dental Hygiene Department in sealed, official school envelopes.

*If transcripts are issued under a name different than the one referred to in the application process, it is the applicant’s responsibility to request the sending institution include the current applicant name on the transcript.

Yakima Valley Community College does not discriminate against any person on the basis of race, color, national origin, disability, sex, genetic information, or age in admission, treatment, or participation in its programs, services and activities, or in employment. All inquiries regarding compliance should be directed to the Director of Human Resource Services, YVCC, South 16th Ave. & Nob Hill Blvd., Yakima, WA 98902; or call (509) 574-4670.
REQUIREMENTS AFTER ACCEPTANCE

The following is required before applicants begin the first quarter of the first year of the Dental Hygiene Program:

1. Upon acceptance into the Dental Hygiene program, a $275.00 non-refundable deposit is required to reserve a position into the Dental Hygiene Program. The deposit will be applied toward the $8000 - $8500 instrument issue cost.

2. The following must be completed and the results provided to the YVCC Dental Hygiene Department the first Friday in September.
   A physical examination administered within six months is required prior to entering the program. The examining physician’s signature attests to the health status which allows the dental hygiene student’s performance of the essential skills of the dental hygiene profession.
   a. The examination is to include the status of health and a muscular skeletal evaluation.
   b. Proof of negative TB tests and current immunizations is required and includes two of the three required Hepatitis-B immunizations.
   c. A current vision examination is required and includes an evaluation of depth perception, color contrast and detail identification. Students will be required to wear safety glasses with side shields in all pre-clinical and clinical activities.
   d. A recent dental examination is desired. Full mouth radiographs may be taken as part of the curriculum learning experience.
   e. If entering students have been diagnosed with periodontal disease that requires treatment or routine periodontal maintenance, the required treatment needs to be completed prior to entry into the program.
   f. Current Health Care Providers First Aid and CPR/AED cards are required.
      All students are required to obtain CPR certification. The certification must cover One-person & Two-person Adult C.P.R. and Obstructed Airway Management, Child and Infant C.P.R., AED, and Obstructed Airway Management for health care professionals. (If needed, enrolled students, needing certification, may arrange to offer a CPR training class, fall quarter.)

3. Upon enrollment, students are required to sign a statement of “Academic Achievement” and an “Informed Acknowledgement and Consent to Hazards and Risks” form, which is part of the YVCC Dental Hygiene Policies and Procedures Handbook. In addition, students are required to acknowledge and sign other appropriate procedural documents.

4. An orientation session (enrolled students only) is scheduled for the first week of classes in September and is designed to provide program information and build community and team skills.

5. The YVCC student instrument issue packages are required of all incoming students. The required instrument issue packages must be purchased through the dental hygiene program. The current estimated cost of the instrument packages is approximately $8000.00 payable the first week of the fall quarter.

HEALTH STATUS DISCLOSURE

Students and employees of Yakima Valley Community College are not required to disclose information about their HIV status. Neither employment nor student admission into the Department of Dental Hygiene may be denied based on HIV status. Washington State Dental and Dental Hygiene licensure or license renewal is not limited by HIV status. However, by law, when performing health care functions, dental hygienists must protect the health and safety of the public. According to the Washington State Administrative code 18.130.180, Regulation of the Health Professions-Uniform Disciplinary Act. “Engaging in a profession involving contact with the public while suffering from a contagious or infectious disease involving serious risk to public health” constitutes unprofessional conduct which may result in denial of licensure.
### ESTIMATED COSTS for the two year program (2013-2015)

#### FIRST YEAR:

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition (Resident) **</td>
<td>$5143.00</td>
</tr>
<tr>
<td>Lab Fees</td>
<td>435.00</td>
</tr>
<tr>
<td>Books</td>
<td>1200.00</td>
</tr>
<tr>
<td>Instruments-Supplies-Plates for digital x-ray (due the first week of fall quarter)</td>
<td>(Approximately) $8000.00</td>
</tr>
<tr>
<td>Student ADHA Dues</td>
<td>65.00</td>
</tr>
<tr>
<td>Student WSDHA Dues</td>
<td>15.00</td>
</tr>
<tr>
<td>Magnification Loupes (optional)</td>
<td>1500.00</td>
</tr>
<tr>
<td>Illumination</td>
<td>500.00</td>
</tr>
<tr>
<td><strong>Sub Total</strong></td>
<td><strong>$16,858.00</strong></td>
</tr>
</tbody>
</table>

**Miscellaneous for both years** (scrubs, gloves, masks, shoes, safety glasses, etc.) $800.00

#### SECOND YEAR:

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
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</thead>
<tbody>
<tr>
<td>Tuition (Resident) **</td>
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<tr>
<td>Lab Fees</td>
<td>590.00</td>
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<tr>
<td>Books</td>
<td>400.00</td>
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<tr>
<td>Instruments-Supplies</td>
<td>1000.00</td>
</tr>
<tr>
<td>Student ADHA Dues</td>
<td>65.00</td>
</tr>
<tr>
<td>Student WSDHA Dues</td>
<td>15.00</td>
</tr>
<tr>
<td><strong>Sub Total</strong></td>
<td><strong>$6962.00</strong></td>
</tr>
</tbody>
</table>

National Board Review Course (winter) does not include variable travel and lodging expenses $300.00
National Board Exam fee (paid in Mid-February) $360.00
Western Regional Board Exam fee (paid in mid Feb-March) $2000.00
Washington State License application fee (paid in June) $100.00
Dental Hygiene Law Exam fee (paid in May) $90.00
Graduation Fee $10.00

**ESTIMATED TOTAL FOR TWO-YEAR PROGRAM** $27480.00

International/Nonresident Tuition ** (1 yr.) $10,437.00

Tuition Waiver Program for out-of-state US citizens ** (1 yr.) $5564.00

**ALL COSTS ARE ESTIMATED AND SUBJECT TO CHANGE**

**Tuition amounts are based upon current tuition rates.**

When applying for any type of loan, processing takes approximately 3 months or longer.
Financial Aid Application Procedure

☐ Apply for Financial Aid as soon as you apply to the Dental Hygiene Program; the sooner the better. The process can take months. Contact the Financial Aid office concerning specific application deadlines at (509) 574-6855 or go to YVCC’S website, www.yvcc.edu - click on Online Services and Financial Aid Portal.

☐ Apply for a PIN at www.pin.ed.gov to electronically sign your application. Complete an online FAFSA application at www.fafsa.ed.gov. YVCC School Code 003805

☐ Sign your online application with your PIN. If not using the PIN, print copies of the signature page and mail immediately.

☐ The YVCC Foundation office, located in Prior Hall, awards $170,000+ in scholarships each year. To get an application form, go to www.yvcc.edu, click on Financial Aid, Scholarship Applications. Fill out and send it to the Foundation Office. Deadline for Foundation Applications is March 15.
For Financial Aid information, contact the Yakima Valley Community College Financial Aid Office (509-574-6855).

Students in the Dental Hygiene, Nursing, and Radiologic Sciences programs are required to meet certain academic requirements prior to being admitted to the program. While completing these prerequisites, the Financial Aid Office is able to process financial aid for the students because the classes they are taking meet Associate Degree requirements. In other words, if the student is later denied admittance to their program of choice, the student is able to utilize the completed credits toward completion of the Associate Degree.

This policy, in essence, allows students to officially pursue two degrees. Non-Allied Health students are rarely afforded this opportunity to pursue two degrees sequentially. The financial aid available to YVCC is limited and inadequate to serve all needy students. Most students who graduate with a YVCC two-year degree must wait a minimum of two years before accessing financial aid funds again at YVCC. As a result, the exception that allows the sequential degree intentions for Allied Health students comes with a caveat:

Students are eligible for financial aid funding for only six quarters prior to entry into their declared program. For those students who are unable to complete prerequisites within the six quarters, an Extension Request form may be completed to document why additional quarters are necessary (for example, developmental course requirements).

When this policy was first developed, the Allied Health programs were reportedly six quarters long. Federal regulations limit a student to 12 quarters of aid if pursuing a six quarter program (150% of the program length + 50% for developmental classes). When the Allied Health exception was created, the formula used subtracted the length of the Allied Health program (six quarters) from the 12 quarter maximum. This resulted in six allowable quarters for prerequisites.

One last issue is the financial aid regulation that restricts students to taking only classes that are required for their degree intention. If the student is enrolling a sixth quarter of prerequisites and only needs one or two more prerequisite classes, the financial aid calculation should be limited to the enrollment level of only those necessary prerequisite classes. On the other hand, students who must wait more than one quarter for acceptance into their Allied Health program may complete an Extension Request form to document why it is the student’s best interest to complete the Associate Degree prior to entry into their program.

In summary, the limit of six quarters for Allied Health prerequisites may be extended in certain cases. The six quarter limit may be based on an outdated methodology and should be revisited when Financial Aid Office procedures are updated for the new academic year.
YAKIMA VALLEY COMMUNITY COLLEGE
YAKIMA VALLEY COMMUNITY COLLEGE
IMMUNIZATION CLINIC
LYON HALL ROOM 116
1st & 3rd Mondays of each month 7:30am-11:30am
(when classes are in session and not a holiday)

Immunization Requirements

All immunizations are paid prior to any immunizations given at the YVCC Immunization Clinic at the Cashier’s Office in the Deccio Building. If another agency is paying for the student’s immunizations, the student needs to contact Bev Pfieffer, business office, and then pick up the receipt at the cashier office and bring the receipt to Immunization Clinic. **Vaccine cost subject to change.** You may choose to check with or visit your family doctor for immunizations or check with local drug stores for immunizations. If the student’s Immunization record is unclear to the student what immunizations they have had, the YVCC Immunization Clinic, Lyon Hall 114, will be glad to interrupt the student’s shot record. The immunization clinic can place the student’s immunization record on the “Washington State Immunizations Information System” database. The Allied Health Department does not keep student immunization records once the student is not in the program. It is the student’s responsibility to take their Immunization Records to the Allied Health office, not the YVCC Immunization Clinic. Public is welcomed. The YVCC Immunization Clinic has the right to refuse service to anyone.

Documentation of all required immunizations must be submitted with the Medical Billing and Coding Program application form to be considered for acceptance into the program. If immunizations expire, or new requirements are added while the student is in the program, the students must obtain the necessary immunizations and provide documentation at his or her own expense.

Acceptable documentation of proof of immunization may include:

- A signed letter from your physician or physician’s office
- A signed immunization record
- A copy of laboratory results demonstrating proof of immunity

- **Tuberculosis (TB) PPD Testing:** $5.00 each. All YVCC Allied Health Programs require a one- time two-step PPD test to establish a base line. The second PPD test is administered in 1 to 3 weeks after the first. (You will see the nurse 4 times for a two-step). If you have or have had a positive PPD test, a chest x-ray is required for YVCC student to demonstrate no active Tuberculosis. YVCC requires anyone who had a positive PPD to sign a yearly screening form that testifies that they have had no tuberculosis symptoms since their last Chest X-Ray. Please bring in your last Chest X-ray to the YVCC Immunization Clinic, Lyon Hall 114, and sign the yearly screening form to take to Allied Health Office. Chest X-Rays need to be updated every 6 years. Once the student has a positive PPD skin test, no further skin tests are done since once positive, always positive. A person, who has been exposed to tuberculosis, must have a repeat of the PPD test. Student who has had BCG shot (done outside of the USA) may have a positive PPD tests. That student will have to have a Chest X-Ray done or blood work done: QuantiFeron-TB Gold Test (QFT-G)

- **Tetanus, Diphtheria, Pertussis (Tdap):** $35.00 Allied Health Programs at YVCC require a Tdap booster to be given in the last 8 years to cover the student while in 1-2 years in the program. It is recommended by the CDC “An interval as short as 2 years from the last Td is suggested; shorter interval can be used” **Td is not acceptable as they do not have Pertussis in this vaccine.**

- **TITER blood draw for Measles, Mumps & Rubella (MMR) and Varicella (chicken Pox):** The titer tests will tell you if you have antibodies from previous exposure; if so, no further MMR or Varicella immunizations are required. If titers for Measles
(Rubeola), Mumps, and Rubella and Varicella do not prove immunity or immunodeficiency in recipient, one MMR injection is required. If Varicella titer does not prove immunity, two shots are required 28 days apart. The YVCC immunization Clinic nurse practitioner can write a prescription for MMR Titors to be taken to a local laboratory. **YVCC Allied Health students must provide proof of MMR Titors and they must be done within the last 5-10 years.**

- **Measles, Mumps & Rubella (MMR):** $55.00 *You cannot be pregnant and must not become pregnant for the next month if receiving MMR shots since these are live vaccines.* You may be breast feeding. Please check with your physician. **YVCC Nursing students must prove that they have had two MMR shots.**

- **Varicella (Chicken Pox):** $95.00 *You cannot be pregnant and must not become pregnant for the next month if receiving Varicella shots since these are live vaccines.* You may be breast feeding. Please check with your physician. **Some YVCC programs require a written statement that they have had Varicella.**

  - **Hepatitis B (Hep B):** $35.00 Three injections are required over a six month period. The second dose must be at least one month after the first dose; the third dose is administered 6 month after the first. Documentation must be in the student’s file, proving the first two injections have been completed prior to acceptance into the program. The third injection must be received prior to externship, or your acceptance will be nullified. Hepatitis B injections can be further apart. For example, if you had one injection five years ago, you would pick up where you left off. A titer may be done if the student believes they have had Hepatitis B, but cannot find documentation.

  - **Hepatitis A (Hep A):** $25.00 **Currently not required, but strongly recommended** for all health care professionals. Two injections are required. The second one must be at least 6 months after the first one. Yakima is a high risk area for Hep. A.

  - **Current Year Seasonal Flu immunization:** call the Immunization Clinic for local costs (574-4906 as the YVCC Immunization Clinic does not administer flu shots. Many of the drug stores currently administer flu shots. Seasonal flu shots are usually administered from late September to May for the current seasonal flu season.

**IF IMMUNIZATION STATUS IS NOT CURRENT AND DOCUMENTED IN THE STUDENT’S FILE, THE STUDENT WILL NOT BE ALLOWED TO PARTICIPATE IN THE LABORATORY COURSES OR THE CLINICAL COURSES.**
MMR and Varicella titer blood draws

YOU MUST HAVE A PHYSICIAN PRESCRIPTION OR OBTAIN A PRESCRIPTION FROM CHRIS IVY, ARNP-Lyon Hall, Room 114

Interpath Labs – 1114 W. Spruce St, Yakima, WA 98902 – 248-9860

Prices subject to change – Billing cost information: Client Services 1-866-289-4093

<table>
<thead>
<tr>
<th>Test</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lab Draw</td>
<td>$12.00</td>
</tr>
<tr>
<td>MMR Titer</td>
<td>$127.00</td>
</tr>
<tr>
<td>Rubella Titer</td>
<td>$41.90</td>
</tr>
<tr>
<td>Rubeola Titer</td>
<td>$36.00</td>
</tr>
<tr>
<td>Mumps Titer</td>
<td>$54.69</td>
</tr>
<tr>
<td>Varicella Titer</td>
<td>$54.00</td>
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</tbody>
</table>

Central WA Occupational Health – 206 S. 11th Ave, Suite #48, Yakima, WA 98902 – 575-5058

Hours 7:30-4:00pm walk-ins welcome

Private pay only – cash, check or credit card – NO insurance or coupons

<table>
<thead>
<tr>
<th>Test</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>MMR Titer</td>
<td>$86.00</td>
</tr>
<tr>
<td>Rubeola</td>
<td>$25.00</td>
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<tr>
<td>Rubella</td>
<td>$25.00</td>
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<tr>
<td>Mumps</td>
<td>$25.00</td>
</tr>
<tr>
<td>Hepatitis B Titer</td>
<td>$28.00</td>
</tr>
<tr>
<td>Varicella Titer</td>
<td>$25.00</td>
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</tbody>
</table>

Tieton Drug has immunization programs for students who are below the poverty level.

Tieton Village Drug – 3708 Tieton Drive, Yakima, WA 98901 – 966-6850 Sean/Nancy

Yakima County’s Vaccine for Adults Program

In February 2011, a new program was developed in Yakima County for those adults who do not have health insurance or whose health insurance does not cover vaccinations. Through the collaborative efforts of the Yakima Health District, Tieton Village Drugs, the Merck Foundation and a grant from Sanofi, vaccines are being made available free to those who fall in this category.

For those adults who are 400% federal poverty level (FPL) or below (see the FPL Chart for details), MMR, Hepatitis B, Tdap, Chickenpox, Pneumococcal, HPV and Shingles vaccines will be made available. There will be a small administration fee of $15.00, but there is no office visit charge or charge for vaccine.

For those adults who are 200% FPL or below (see the FPL Chart for details), the Tdap vaccine will also be provided free with no administration fee charged.

For further information on this program contact the Yakima Health District:
Ruth 509-249-6506/ Candy 509-249-6514/ Gerri 509-249-6546

The student signs a document to how much they make and how many family members do they provide for. No other documentation is required.
<table>
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<tr>
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<tbody>
<tr>
<td>Hepatitis A, Adult</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Anti-HAV - IgG</td>
<td>90632</td>
<td>V05.8</td>
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<tr>
<td>Hepatitis  B, Ages 20+</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HBsAg</td>
<td>90746</td>
<td>V05.3</td>
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<tr>
<td>MMR</td>
<td></td>
<td></td>
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<tr>
<td>Measles, Mumps, Rubella</td>
<td>90707</td>
<td>V06.4</td>
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<tr>
<td>Tdap Adult</td>
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<td></td>
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<tr>
<td>Tetanus, Diphtheria, Pertussis</td>
<td>90715</td>
<td>V06.1</td>
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<tr>
<td>PPD</td>
<td></td>
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<tr>
<td>Tuberculin Purified Protein Derivative (Mantoux)</td>
<td>86580</td>
<td>V74.1</td>
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<tr>
<td>Varicella</td>
<td></td>
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<tr>
<td>Varicella-Zoster Antibody Titer</td>
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<tr>
<td>Chicken Pox</td>
<td>90716</td>
<td>V05.4</td>
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</table>
### Dental Hygiene Prerequisite Course Plan

**Name _____________________________________________________________ Date __________________________**

**Instructions:** Provide all of the requested information. Please utilize college transcripts to ensure accuracy. Verify course transferability through transfer guides or the appropriate institution’s counseling or registrar’s office prior to submitting application.

**LIST ALL Colleges Previously Attended:**

List the following information for prerequisite courses completed through fall quarter:

<table>
<thead>
<tr>
<th>YVCC Course</th>
<th>Course Number</th>
<th>Course Name</th>
<th>College Attended</th>
<th>Quarter/Year</th>
<th>Credits</th>
<th>Grade</th>
<th>Retake</th>
<th>Yes/No</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 230* A&amp;P</td>
<td></td>
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<td>BIOL 231* A&amp;P</td>
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<tr>
<td>BIOL 232* - Microbiology</td>
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<tr>
<td>CHEM 109,110* – Inorganic</td>
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<td>CHEM 209, 210* – Organic &amp; Bio</td>
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<tr>
<td>NUTR 101*</td>
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<tr>
<td>MATH&amp; 146</td>
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<tr>
<td>ENGL&amp; 101 Composition I</td>
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<tr>
<td>ENGL 102 Composition II</td>
<td></td>
<td>(Literature, creative writing, and technical writing courses are not accepted)</td>
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<tr>
<td>CMST&amp;101 (Intro to communication) or CMST&amp;210 (interpersonal communication) or CMST&amp;220 (Public Speaking) or CMST 280 (Intercultural communication)</td>
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<tr>
<td>PSYC&amp; 100 – Gen. Psych.</td>
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<tr>
<td>SOC&amp; 101, or ANTH&amp; 206 (Cultural Anthropology)</td>
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</tbody>
</table>

*Must be 5 years current

### Plan for Completion of Prerequisite Courses

Please indicate where and when prerequisite courses will be completed by quarters:

<table>
<thead>
<tr>
<th>Winter</th>
<th>Spring</th>
<th>Summer</th>
</tr>
</thead>
<tbody>
<tr>
<td>College:</td>
<td>List Courses:</td>
<td>College:</td>
</tr>
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*Unofficial Winter Quarter transcripts must be received no later than the first Friday in April for these courses to be considered in the current selection process.

**Reminder:** Official Winter Quarter transcripts – deadline the first Friday in May. Spring and summer quarter transcripts are due no later than the first Friday in September.

Submit a copy of registration form at the beginning of each term. Applicants should not assume that the dental hygiene department has received requested transcripts from colleges and may call and verify that the file is up-to-date and complete.

Yakima Valley Community College does not discriminate against any person on the basis of race, color, national origin, disability, sex, genetic information, or age in admission, treatment, or participation in its programs, services and activities, or in employment. All inquiries regarding compliance should be directed to the Director of Human Resource Services, YVCC, South 16th Ave. & Nob Hill Blvd., Yakima, WA 98902; or call (509) 574-4670.
Dental Hygiene Department

Dental Work Experience Verification Form

*Complete one form per employer to document up to 3200 hours.*

Applicant Name: ___________________________ Date ___________________

The above named applicant has worked/volunteered (circle one) in this dental office/clinic for:

Years ____________ Months ____________ Weeks ________

Average number of hours each week: _________ 32 - 40 hours/week = full time; 50 weeks = 1 year

**Total hours worked:** ____________________________________________

(Please do not enter hours per week.)

Name of office or clinic __________________________

Employer’s Signature ___________________________ Date ___________________

I certify that I am the person identified and the above information is accurate.

Applicant Attestation Signature ___________________________ Date ___________________

Brief explanation of dental assisting training:

List specific duties:

List skills in which you feel competent performing as a dental assistant:

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DENTAL HYGIENE DEPARTMENT

DENTAL HYGIENE OBSERVATIONS

Dental Health Care Practitioners:
We ask that the prospective dental hygiene applicants observe the following dental hygiene related procedures in order that they may gain an understanding of dental and dental hygiene practices. A minimum of 20 hours is required. We appreciate your time and effort in allowing prospective applicants to observe. Applicants will be more knowledgeable of dental hygiene as a career choice.

Applicant Name _______________________________ Date __________________

1. Observation in a periodontal practice of a dental hygienist performing periodontal scaling/debridement on an AAP Class III or greater.

Hygienist: ___________________________ Date ___________ Hours __________

Telephone #: ___________________________

2. Observation of restorative amalgam or composite procedures performed by a restorative dental hygienist (DDS acceptable).

Hygienist: ___________________________ Date ___________ Hours __________

Dentist: _______________________________ Date ___________ Hours __________

Telephone #: ___________________________

3. Observation of local anesthesia administered by a dental hygienist.

Hygienist: ___________________________ Date ___________ Hours __________

Telephone #: ___________________________

4. Observation of an entire recall prophylaxis appointment.

Hygienist: ___________________________ Date ___________ Hours __________

Telephone #: ___________________________

5. Observation of infection control procedures in a dental office to include: operatory set-up and breakdown, cleaning and sterilizing instruments.

Hygienist: ___________________________ Date ___________ Hours __________

Telephone #: ___________________________

Verification Signature of Dental Hygienist or Dentist ___________________________ Date __________________

Applicant Signature ___________________________________________________________ Date __________________
COMPLETE DISCLOSURE OF ACADEMIC PERFORMANCE

I hereby give permission to the YVCC Dental Hygiene department to request relevant academic information from previous schools that I have attended.

____________________________________
Student signature

____________________
Date

PERMISSION FOR RELEASE OF INFORMATION

I hereby give permission to the YVCC Dental Hygiene Program to release such academic information, as they deem advisable to facilities where I may be assigned for clinical experiences. I understand that if this information is provided to a facility, I will be given a copy of the shared document(s).

____________________________________
Student signature

____________________
Date

RETURN THIS FORM TO THE YVCC DENTAL HYGIENE DEPARTMENT by the first Friday in February
1. Do you have a medical condition which in any way impairs or limits your ability to practice your profession with reasonable skill and safety? If yes, please attach explanation

“Medical Condition” includes physiological, mental or psychological conditions or disorders, such as, but not limited to orthopedic, visual, speech, and hearing impairments, cerebral palsy, epilepsy, muscular dystrophy, multiple sclerosis, cancer, heart disease, diabetes, intellectual disabilities, emotional or mental illness, specific learning disabilities, HIV disease, tuberculosis, drug addiction, and alcoholism.

If you answered yes to question 1, explain:

1a. How your treatment has reduced or eliminated the limitations caused by your medical condition.

1b. How your field of practice, the setting or manner of practice has reduced or eliminated the limitations caused by your medical condition.

Note: If you answered “yes” to question 1, the licensing authority will assess the nature, severity, and the duration of the risks associated with the ongoing medical condition and the ongoing treatment to determine whether your license should be restricted, conditions imposed, or no license issued.

The licensing authority may require you to undergo one or more mental, physical or psychological examination(s). This would be at your own expense. By submitting this application, you give consent to such an examination(s). You also agree the examination report(s) may be provided to the licensing authority. You waive all claims based on confidentiality or privileged communication. If you do not submit to a required examination(s) or provide the report(s) to the licensing authority, your application may be denied.

2. Do you currently use chemical substance(s) in any way which impair or limit your ability to practice your profession with reasonable skill and safety? If yes, please explain

“Currently” means within the past two years.

“Chemical substances” include alcohol, drugs, or medications, whether taken legally or illegally.

3. Have you ever been diagnosed with, or treated for, pedophilia, exhibitionism, voyeurism or frotteurism?

4. Are you currently engaged in the illegal use of controlled substances?

“Currently” means within the past two years.

Illegal use of controlled substances is the use of controlled substances (e.g., heroin, cocaine) not obtained legally or taken according to the directions of a licensed health care practitioner.

Note: If you answer “yes” to any of the remaining questions, provide an explanation and certified copies of all judgments, decisions, orders, agreements and surrenders. The department does criminal background checks on all applicants.

5. Have you ever been convicted, entered a plea of guilty, no contest, or a similar plea, or had prosecution or a sentence deferred or suspended as an adult or juvenile in any state or jurisdiction?

Note: If you answered “yes” to question 5, you must send certified copies of all court documents related to your criminal history with your application. If you do not provide the documents, your application is incomplete and will not be considered.

To protect the public, the department considers criminal history. A criminal history may not automatically bar you from obtaining a credential. However, failure to report criminal history may result in extra cost to you and the application may be delayed or denied.
a. Are you now subject to criminal prosecution or pending charges of a crime in any state or jurisdiction?  

   

   Note: If you answered "yes" to question 5a, you must explain the nature of the prosecution and/or charge(s). You must include the jurisdiction that is investigating and/or prosecuting the charges. This includes any city, county, state, federal or tribal jurisdiction. If charging documents have been filed with a court, you must provide certified copies of those documents. If you do not provide the documents, your application is incomplete and will not be considered.

b. If you answered "yes" to question 5a, do you wish to have decision on your application delayed until the prosecution and any appeals are complete?

6. Have you ever been found in any civil, administrative or criminal proceeding to have:
   a. possessed, used, prescribed for use, or distributed controlled substances or legend drugs in any way other than for legitimate or therapeutic purposes?
   b. diverted controlled substances or legend drugs?
   c. violated any drug law?
   d. prescribed controlled substances for yourself?

7. Have you ever been found in any proceeding to have violated any state or federal law or rule regulating the practice of a health care profession? If "yes", please attach an explanation and provide copies of all judgments, decisions, and agreements?

8. Have you ever had any license, certificate, registration or other privilege to practice a health care profession denied, revoked, suspended, or restricted by a state, federal, or foreign authority?

9. Have you ever surrendered a credential like those listed in number 8, in connection with or to avoid action by a state, federal, or foreign authority?

10. Have you ever been named in any civil suit or suffered any civil judgment for incompetence, negligence, or malpractice in connection with the practice of a health care profession?

1. Do you have a medical condition which in any way impairs or limits your ability to practice your profession with reasonable skill and safety? If yes, please explain:

   "Medical Condition" includes physiological, mental or psychological conditions or disorders, such as, but not limited to orthopedic, visual, speech, and hearing impairments, cerebral palsy, epilepsy, muscular dystrophy, multiple sclerosis, cancer, heart disease, diabetes, mental retardation, emotional or mental illness, specific learning disabilities, HIV disease, tuberculosis, drug addiction and alcoholism.

   1a. If you answered “yes” to question 1, please explain whether and how the limitations or impairments caused by your medical condition are reduced or eliminated because you receive ongoing treatment (with or without medications).

   1b. If you answered “yes” to question 1, please explain whether and how the limitations are impairments caused by your medical condition are reduced or eliminated because of your field of practice, the setting or the manner in which you have chosen to practice

   (If you answered, “yes” to question 1, the licensing authority (Board/Commission or Department as appropriate) will make an individualized assessment of the nature, the severity and the duration of the risks associated with an ongoing medical condition, the treatment ongoing, the factors in “1b” so as to determine whether an unrestricted license should be issued, whether conditions should be imposed or whether you are not eligible for licensure.)

2. Do you currently use chemical substance(s) in any way which impairs or limits your ability to practice your profession with reasonable skill and safety? If yes, please explain.

   "Currently" means recently enough so that the use of drugs may have an ongoing impact on one’s functioning as a licensee, and includes at least the past two years.
“Chemical substances” includes alcohol, drugs or medications, including those taken pursuant to a valid prescription for legitimate medical purposes and in accordance with the prescriber’s direction, as well as those used illegally.

3. Have you ever been diagnosed as having or have you ever been treated for pedophilia, exhibitionism, voyeurism or frotteurism?  

4. Are you currently engaged in the illegal use of controlled substances?  

“Currently” means recently enough so that the use of drugs may have an ongoing impact on one’s functioning as a licensee, and includes at least the past two years.

“Illegal use of controlled substances” means the use of controlled substances obtained illegally (e.g., heroin, cocaine) as well as the use of legally obtained controlled substances, not taken in accordance with the directions of a licensed health care practitioner.

Note: If you must answer “yes” to any of the remaining questions, provide an explanation and upon acceptance, certified copies of all judgments, decisions, orders, agreements and surrenders. The Department does criminal background checks of all applicants.

5. Have you ever been convicted, entered a plea of guilty, nolo contendere or a plea of similar effect, or had prosecution or sentence deferred or suspended, in connection with:

a. the use or distribution of controlled substances or legend drugs?  

b. a charge of a sex offense?  

c. any other crime, other than minor traffic infractions? (Including driving under the influence and reckless driving)

6. Have you ever been found in any civil, administrative or criminal proceedings to have:

a. possessed, used, prescribed for use, or distributed controlled substances or legend drugs in any way other than for legitimate or therapeutic purposes, diverted controlled substances or legend drugs, violated any drug law, or prescribed controlled substances for yourself?  

b. committed any act involving moral turpitude, dishonesty or corruption?  

c. violated any state or federal law or rule regulating the practice of a health care professional?

7. Have you ever been found in any proceeding to have violated any state or federal law or rule regulating the practice of a health care profession? If “yes”, explain and provide copies of all judgments, decisions, and agreements.

8. Have you ever had any license, certificate, registration or other privilege to practice a health care profession denied, revoked, suspended, or restricted by a state, federal, or foreign authority, or have you ever surrendered such credential to avoid or in connection with action by such authority?

9. Have you ever been named in any suit or suffered any civil judgment for incompetence, negligence or malpractice in connection with the practice of a health care profession?